



CITY OF WALHALLA

Main Street to the Mountains

AGENDA

City Council Committees Meeting

October 6, 2026

5:30 PM

Council Chambers | 206 N Church St. Walhalla, SC

Tim Hall
Mayor

Call to Order and Welcome

Mayor Hall

David Underwood
Mayor Pro Tem

Finance, Budgeting, Purchasing and Contracting Committee

Lynn McClain (Chair), David Underwood

Jessie Bunning
Councilwoman

I. Call to Order and Welcome Lynn McClain, Chair

Chris Grant
Councilman

II. Discussion/Action Items

A. Budget update for first quarter of FY 26-27

B. Buy Local Ordinance for Walhalla

Lynn McClain
Councilwoman

III. Adjournment

Sarai Melendez
Councilwoman

Parks, Recreation and Tourism Committee

Jessie Bunning (Chair), Sarai Melendez, Chris Grant

I. Call to Order and Welcome Jessie Bunning, Chair

II. Approval of Minutes

A. September 22, 2026 Minutes

B. September 28, 2026 Minutes

III. Discussion/Action Items

A. Upcoming events

IV. Adjournment

Michael Kozlarek
City Attorney

David Poulson
City Administrator

Public Works, Streets, Sanitation and Facilities Committee

Sarai Melendez (Chair), Jessie Bunning, Lynn McClain

I. Call to Order and Welcome Sarai Melendez, Chair

II. Approval of Minutes

A. July 7, 2026 Minutes

III. Discussion/Action Items

A. Depot Facility Update

B. Depot Ponds Update

C. Community Center Facility Maintenance Plan

III. Adjournment

Public Utilities Committee

David Underwood (Chair), Jessie Bunning

- I. Call to Order and Welcome David Underwood, Chair
- II. Discussion/Action Items
 - A. Walhalla Water Citizens Advisory Board
- III. Adjournment

Planning, Economic and Community Development Committee

Lynn McClain, Chris Grant

- I. Call to Order and Welcome
- II. Discussion/Action Items
 - A. Adoption of International Codes Council and National Fire Protection Associations codes per SC LLR
 - B. Modifications to the proposed Walhalla Zoning Code regarding political signs
- III. Adjournment

AGENDA

City Council Called Meeting

October 6, 2026

6:00 PM

- I. **Welcome** Mayor Hall
- II. **Approval of Agenda**
- III. **First and Final Reading of Resolutions**
 - a. Resolution calling for OJRSA to waive all fees associated with businesses damaged by the 9/17 fire seeking to relocate to another viable structure.
- IV. **Discussion and/or Action Items** (to include Vote and/or Action on matters brought up for discussion, if required)
 - a. Overview of businesses affected by the fire and actions taken thus far to assist these businesses - City Administrator David Poulson
 - b. Possibility of waiving of H tax fees due for September for businesses damaged by the fire
 - c. Discussion of additional means to assist downtown businesses and their employees
 - d. Sale of track hoe
- V. **Executive Session:** (to include Vote and/or Action on matters brought up for discussion, if required)
Personnel matter



CITY OF WALHALLA

Main Street to the Mountains

VI. **Comments**

Mayor Hall

VII. **Adjournment**

Tim Hall
Mayor

David Underwood
Mayor Pro Tem

Jessie Bunning
Councilwoman

Chris Grant
Councilman

Lynn McClain
Councilwoman

Sarai Melendez
Councilwoman

Michael Kozlarek
City Attorney

David Poulson
City Administrator

City of Walhalla
Parks, Recreation and Tourism Committee Meeting
September 22, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers present: Jessie Bunning, Chris Grant, Sarai Melendez, Tim Hall (exofficio), Lynn McClain

Staff Present: David Poulson, John Galbreath, Petey Ridley, Ed Halbig

Jessie Bunning called the meeting to order at 5:30 PM. She acknowledged the week as a difficult one with the downtown fire and the passing of Davy Lee, while recognizing the opening of the community center and the weekend events of the Farm Crawl and the Hispanic Heritage Festival. She then moved to amend the agenda to include the city's naming policy and the community center hours of operation. Mr. Grant seconded and the motion carried. She then asked for a motion to accept the amended agenda. Mr. Grant so moved, and Ms. Melendez seconded. The motion carried.

Mrs. Bunning asked Mr. Galbreath to speak on the first agenda item, being the draining of the pool for the winter. Mr. Galbreath stated that draining the pool made it easier to maintain, required fewer chemicals and resulted in fewer mosquitos. Mrs. Bunning asked to discuss reasons not to drain the pool. Mr. Galbreath noted that, under certain conditions, an inground pool could "float" in areas where groundwater might displace it, but he felt those conditions did not exist at the location because the slope would allow groundwater to drain to lower areas and not interfere with the pool's condition. Mayor Hall asked about the costs of not draining the pool. Mr. Galbreath stated that the costs would be in continued pump use, filters, and maintenance. Ms. Melendez asked where the pool would be drained. Mr. Galbreath noted that the pool would be drained in the pumphouse and open ground. Mr. grant noted that draining the pool had been done in years past and that staff should continue to do so. Mayor Hall asked whether a motion was needed. Mr. Poulson stated that direction was sufficient. Ms. Melendez asked that staff moitor the pool condition throughout the winter. Mayor Hall asked about the conditions of the pumps. Mr. Poulson stated that the city would reorder pumps after the first of the year. Mayor Hall asked whether anything else needed to be considered. Mr. Galbreath noted that a

replacement motor should be on hand. Mayor Hall asked about a funding source and Mr. Poulsin confirmed that HTAX would be acceptable. Mrs. Bunning asked staff to move forward and Mr. Poulson said the pool would be drained.

Mrs. Bunning addressed dogs at Sertoma Field. She noted there was an ordinance change in 2023 and that there was an uptick in dogs and waste. She asked if the ordinance feasible without staff to provide enforcement and she asked for options. Ms. Melendez asked if there was any data on the issue. Mr. Ridley had anecdotal information on three incidents just today. Mrs. Bunning stated that as Sertoma is an athletic field, no dogs should be allowed there. Mr. Grant agreed. Mr. Ridley asked if other athletic fields needed the same consideration. Mr. Grant stated that no dogs should be allowed on any athletic fields. Ms. Melendez asked about fines for violating such an ordinance. Mr. Poulson noted that the fines were established in the ordinance. Mr. Halbig noted that signage would need to be in place to make the public aware. Mr. Grant moved to ban dogs from all athletic fields except for service animals. Ms. Melendez asked about areas that would be available to dogs and their owners. Areas that were not athletic fields were discussed. Mr. Grant moved to take the recommendation to full council. Ms. Melendez seconded. The motion carried.

Mrs. Bunning brought up the naming of city properties and facilities and asked Mr. Grant to present. Mr. Grant stated that he had met with Mr. Lee's family and they discussed naming something after him, and that the Sertoma Concession stand was his favorite place. Mayor Hall suggested adding the field adjacent to the concession stand. Mrs. Bunning recommended honoring the family's wishes and considering the concession stand. Mr. Grant moved to recommend to full council the naming of the concession stand at Sertoma Field after Davy Lee. Mrs. Bunning seconded. The motion carried.

Mrs. Bunning asked Mr. Ridley about the hours of operation for the new community center. Mr. Ridley stated that the intention was to start on October 5th with pickleball and walking in the mornings until 12, and that afterward the staff would be on hand until 5 pm to set up for evening activities. Mayor Hall noted that the establishment of hours did not require a vote and that Recreation could establish hours as policy. Ms. Melendez asked about early bird participants. Mr. Ridley stated that the staff would be there at 8 am to open doors, but that cutoff would still be at 12 in order to have time to prepare for the evenings. Mrs. Bunning noted that the 8 am to 12 timeframe provided a good starting point. Mr. Grant moved to have the hours set at 8 am until 12 pm for morning activities and until 5 pm for staffing. Ms. Melendez seconded. The motion carried. Mr. Ridley stated he would post the times on Facebook and the city website.

Mr. Grant moved to enter executive session to discuss personnel matters and included Mayor Hall, Mrs. McClain, Mr. Poulson and Mr. Halbig. Ms. Melendez seconded. The committee entered executive session at 6:05 PM.

Mr. Halbig left executive session at 6:20 PM.

Mr. Grant moved to exit executive session at 6:50 PM. Ms. Melendez seconded. Ms. Melendez moved to adjourn the meeting. Mr. Grant seconded. The meeting adjourned at 6:51 PM.

Respectfully submitted,

Edward. R. Halbig
Walhalla City Clerk

City of Walhalla
Parks, Recreation and Tourism Committee Meeting
September 28, 2026 • 5:30 PM
Walhalla Community Center | 845 Woodward Way
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Committee members Present: Jessie Bunning (chair), Chris Grant, Sarai Melendez and Mayor Tim Hall (ex-officio).

Staff Present: David Poulson.

Call to Order: Mrs. Bunning Called the meeting to order at 5:30 PM.

Approval of Agenda: Mr. Grant moved to approve the agenda. Ms. Melendez seconded. The motion passed.

Executive Session: Mr. Grant moved to go into executive session. Ms. Melendez seconded. The motion passed and the committee went into executive session at 5:31 PM.

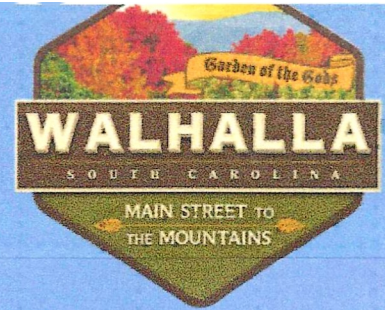
Mr. Grant made a motion to exit executive session. Ms. Melendez seconded. The motion passed and the committee exited executive session at 7:34 PM.

Adjourn: Ms. Melendez made a motion to adjourn; Mr. Grant seconded. The motion passed and the meeting adjourned at 7:34 PM.

Respectfully submitted

Edward Halbig, City Clerk

2026 EVENT CALENDAR



WWW.CITYOFWALHALLA.COM/EVENTS FOR FULL DETAILS.

APRIL
10

MOVIES ON THE GREEN

APRIL
16

SPRING GARDEN TOUR
PRESENTED BY LAKE & HILLS GARDEN CLUB

MAY
8

MOVIES ON THE GREEN

MAY
16

JEEP FEST

JUNE
6

GET OUTDOORS DAY (AT)
STUMHOUSE

JUNE
12

MOVIES ON THE GREEN

JULY
3

INDEPENDENCE FEST

JULY
10

MUSIC ON THE GREEN

AUG
29

FALL/WINTER
BUSINESS EXPO

SEPT
19

HISPANIC HERITAGE
FESTIVAL

OCT
3

MERCHANT MARKET

FRI - SUN
OCT
16-18

OKTOBERFEST
PRESENTED BY OKTOBERFEST COMMITTEE

SAT
OCT
24

WALHALLOWEEN

SAT
OCT
31

BOO IN THE BAY
PRESENTED BY WALHALLA FIRE DEPARTMENT

FRI
DEC
4

TREE LIGHTING

SAT
DEC
5

CHRISTMAS PARADE

SAT
DEC
12

FROSTY'S NIGHT RIDE
(AT) STUMHOUSE

SUN
DEC
13

COOKIES WITH SANTA

City of Walhalla
Public Works, Streets, Sanitation and Facilities Committee Meeting
July 7, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers present: Sarai Melendez, Jessie Bunning, Lynn McClain

Staff Present: Celia Myers, John Galbreath, Ed Halbig

Sarai Melendez called the meeting to order at 5:30 PM.

Mrs. Myers discussed the Paving Project under contract with King Asphalt. She asked Mr. Galbreath to elaborate on the paving issues. He stated that the contractors had hit dirt beneath the removed asphalt on South Laurel and that it had no subbase from South Broad to the city limits. Mrs. Myers discussed alternatives presented by Mr. Galbreath to either reduce the scope of the paving project and delay Johnson Street being paved in this project, use available C-Funds in the amount of approximately \$40,000 from the \$140,000 contingency funds, or request additional C-funds from the county.

Mrs. McClain made a motion to recommend to council to utilize up to \$40,000 of available contingency funds for potential change order to King Asphalt contract. Mrs. Bunning seconded. The motion passed.

Mrs. Bunning made a motion to adjourn. Mrs. McClain seconded. The meeting adjourned at 5:50 PM.

Respectfully submitted,

Edward. R. Halbig
Walhalla City Clerk

CITY OF WALHALLA, SOUTH CAROLINA

WALHALLA WATER CITIZENS ADVISORY BOARD

BYLAWS

ARTICLE I — NAME

The name of this body shall be the **Walhalla Water Citizens Advisory Board**, hereinafter referred to as the "Board."

The Board is established by the Mayor and City Council of the City of Walhalla, South Carolina, hereinafter referred to as the "City Council."

ARTICLE II — MISSION

The mission of the Walhalla Water Citizens Advisory Board is to strengthen communication between the City of Walhalla, and the citizens and customers served by the City's water system.

The Board shall provide meaningful opportunities for water customers to share perspectives, identify concerns, provide community insight, and make constructive recommendations concerning water service improvements, advancements, challenges, and future needs.

The Board shall serve as an advisory resource to the Mayor, City Council, City Administrator, and Water Department.

ARTICLE III — PURPOSE

The purpose of the Board is to:

1. Provide citizen input regarding water-related projects, improvements, upgrades, services, concerns, and challenges.
2. Provide recommendations and community perspectives to the Mayor, City Council, City Administrator, and Water Department.
3. Strengthen communication between the City and customers of the Walhalla water system, including customers residing both inside and outside the City limits.
4. Provide an additional avenue for citizens to communicate water-service concerns and ideas to City officials.
5. Assist the City in identifying community needs and perspectives as it evaluates current and future water-system improvements and priorities.
6. Promote constructive communication, transparency, and community engagement regarding the City's water services.

ARTICLE IV — RESPONSIBILITIES

The Board may be asked by the Mayor, City Council, City Administrator, Water Department, or the City's Public Utilities Committee to:

1. Provide recommendations on water-related issues, concerns, projects, and improvements to the Mayor and City Council.
2. Offer community input regarding water services, water-system planning, service improvements, and long-term water-system needs.
3. Review information provided by City staff, water professionals, consultants, engineers, or other qualified individuals regarding water-related matters.
4. Provide citizen perspectives concerning proposed water projects, upgrades, improvements, or other matters referred to the Board.
5. Identify community concerns and communicate those concerns to appropriate City officials.
6. Assist in strengthening communication between water customers and City officials.
7. Consider other water-related matters referred to the Board by the Mayor, City Council, City Administrator, Water Department, or Public Utilities Committee.

The Board shall focus its work on providing constructive citizen input and recommendations. The Board shall not be responsible for the day-to-day administration or operation of the City's water system.

ARTICLE V — AUTHORITY

The Board is **strictly advisory**.

The Board shall not:

1. Make binding decisions on behalf of the City.
2. Approve, authorize, or commit City expenditures.
3. Approve contracts, purchases, or agreements on behalf of the City.
4. Set, establish, modify, or approve water rates, fees, or charges.
5. Direct City employees, Water Department personnel, or other City staff.
6. Direct or manage Water Department operations.
7. Exercise any authority granted by law to the Mayor, City Council, City Administrator, Water Department, or other authorized City body or official.
8. Represent that a recommendation or statement made by the Board constitutes an official action or decision of the City.

Recommendations of the Board shall be advisory only and shall be forwarded to the appropriate City official or body for consideration.

Nothing contained in these bylaws shall limit or supersede any authority granted by state law, local ordinance, or other applicable law to the Mayor, City Council, City Administrator, Water Department, or any other duly authorized City official or body.

ARTICLE VI — MEMBERSHIP

The Board shall consist of the following members:

1. County Council District Representatives:

One citizen representative from each Oconee County Council district who:

- Resides outside the Walhalla City limits;
- Resides within the County Council district being represented; and
- Is served by the Walhalla water system.

2. City Representatives:

Three citizens who reside within the Walhalla City limits and are customers of the Walhalla water system.

3. City Staff Members:

The City Administrator and the Water Department Director shall serve as members of the Board.

4. Presiding Official:

The Mayor or Chair of the City's Public Utilities Committee or their designee shall preside over meetings. When not presiding over meetings, these elected officials (Mayor or Chair of the City's Public Utilities Committee) shall serve as ex-officio members of the board

Citizen members shall serve in a non-voting advisory capacity.

The City Administrator and Water Department Director shall participate as City staff representatives and resources to the Board. Their participation shall not change the advisory nature of the Board.

ARTICLE VII — QUALIFICATIONS FOR CITIZEN MEMBERS

All citizen members shall:

1. Be eligible to serve on City boards and commissions under applicable City requirements.
2. Be a current customer of the Walhalla water system and be in good standing.
3. Meet the residency requirements established for the position to which they are appointed.
4. For County Council district representatives, reside within the County Council district they represent.
5. For City representatives, reside within the Walhalla City limits.
6. Complete the City's established Boards and Commissions application process.

A "customer in good standing" shall mean a customer whose water account is maintained in accordance with the City's applicable utility policies and requirements.

ARTICLE VIII — APPOINTMENT AND SELECTION

Citizen members shall be appointed by the Mayor and City Council in accordance with applicable City procedures.

Applicants shall use the City's existing Boards and Commissions application process.

Applicants must meet the City's requirements for board and commission service and must reside in the County Council district they represent when applying for a district representative position.

The City shall review applications to determine whether applicants meet the qualifications for the position for which they are applying.

The Mayor and City Council may consider qualifications, residency, representation of the applicable district or geographic area, community involvement, and other factors relevant to the advisory responsibilities of the Board.

Appointment to the Board does not create a right to continued service beyond the member's appointed term.

ARTICLE IX — TERMS OF SERVICE

Citizen members shall serve **one-year terms**.

At the conclusion of each one-year term, the Mayor and City Council shall have the authority to:

1. Reappoint the member for an additional one-year term;
2. Appoint another qualified citizen to the position;
3. Review the membership and determine whether the position should be continued, modified, or otherwise addressed; or
4. Take such other action as permitted by applicable law and City policy.

There shall be **no automatic right to reappointment**.

A member may be reappointed for successive one-year terms unless the Mayor and City Council determine otherwise.

The one-year term structure is intended to provide an opportunity for regular review of Board membership, participation, representation, and effectiveness.

ARTICLE X — VACANCIES

A vacancy shall occur upon resignation, death, removal, loss of eligibility, or other circumstance that causes a member to no longer be qualified to serve.

A citizen member may resign by providing written notice to the Mayor, City Administrator, or City Clerk.

The Mayor and City Council shall appoint a qualified individual to fill any vacancy.

Unless otherwise determined by the Mayor and City Council, a person appointed to fill a vacancy shall serve for the remainder of the unexpired term.

ARTICLE XI — REMOVAL FROM THE BOARD

The Mayor and City Council may remove a citizen member from the Board, subject to applicable law and City policy.

Grounds for removal may include, but are not limited to:

1. Loss of eligibility or residency requirements;
2. No longer being a customer of the Walhalla water system;
3. Failure to maintain an account in good standing;
4. Excessive or repeated absences from meetings;
5. Conduct that materially interferes with the Board's ability to perform its advisory responsibilities; or
6. Other circumstances determined by the Mayor and City Council to warrant removal.

ARTICLE XII — OFFICERS AND PRESIDING OFFICIAL

The Mayor or the Chair of the City's Public Utilities Committee or their designate shall preside over meetings of the Board.

The Chair shall:

1. Call meetings to order;
2. Preside over discussion and maintain orderly proceedings;
3. Recognize members and participants wishing to speak;
4. Facilitate consideration of agenda items;
5. Assist in establishing meeting agendas in coordination with City staff; and
6. Perform other duties reasonably necessary to conduct Board meetings.

The Chair shall not have a vote as a citizen member because citizen members serve in a non-voting advisory capacity.

The City may designate appropriate staff to assist with meeting administration, agendas, minutes, notices, and other administrative responsibilities.

ARTICLE XIII — MEETINGS

The Board shall meet **at least quarterly**.

Additional meetings may be scheduled when needed, particularly when a water-related issue, project, service concern, planning matter, or other matter requires citizen input.

Meetings may be called by the Chair, in coordination with City staff, or as otherwise directed or requested by the Mayor, City Council, City Administrator, Water Department, or Public Utilities Committee.

Meetings shall be conducted in accordance with all applicable City policies, ordinances, and state laws governing public meetings, public notice, public participation, and public records.

The City shall provide public notice of meetings as required by applicable law and City policy.

ARTICLE XIV — QUORUM AND PARTICIPATION

Because citizen members serve in a non-voting advisory capacity, the Board's discussions and recommendations shall be advisory and shall not constitute formal legislative or administrative action by the City.

A quorum for purposes of conducting Board business shall be established in accordance with applicable City policy or, if no specific policy applies, by the presence of a majority of the appointed citizen membership.

The Board may continue to receive information and conduct discussion when a quorum is not present; however, formal recommendations should not be adopted unless the applicable quorum requirements are satisfied.

ARTICLE XV — RECOMMENDATIONS

The Board may develop recommendations concerning matters within its purpose and responsibilities.

Recommendations may be forwarded to:

- The Mayor;
- City Council;
- The City Administrator;
- The Water Department Director;
- The Public Utilities Committee; or
- Another appropriate City department, committee, or official.

Recommendations should, when appropriate, be documented in the Board's meeting minutes or in written communication submitted to the appropriate City official or body.

Recommendations of the Board shall not bind the City or require action by the Mayor, City Council, City Administrator, or Water Department.

ARTICLE XVI — PUBLIC INPUT

The Board may provide opportunities for members of the public and water customers to address the Board regarding matters within the Board's purpose.

Public participation shall be conducted in accordance with applicable City policies and procedures.

The Board may establish reasonable procedures for public comments to ensure that meetings are conducted in an orderly and productive manner.

ARTICLE XVII — ATTENDANCE

Members are expected to attend regularly scheduled meetings and participate constructively in Board activities.

If a citizen member is unable to attend a meeting, the member should notify the City or designated staff representative when reasonably possible.

Repeated absences may be considered by the Mayor and City Council when reviewing a member for reappointment or continued service.

ARTICLE XVIII — CONFLICTS OF INTEREST

Board members shall comply with all applicable federal, state, and local laws concerning conflicts of interest and ethical conduct.

Members shall disclose any actual or potential conflict of interest involving a matter being considered by the Board and shall comply with applicable requirements concerning participation in such matters.

ARTICLE XIX — COMMITTEES AND WORK GROUPS

The Board may recommend the creation of temporary work groups or subcommittees to study specific water-related matters.

Any committee or work group shall operate within the authority granted by the Board and shall not exercise independent authority on behalf of the City.

Any committee or work group shall comply with applicable laws and City policies, including open-meeting requirements where applicable.

ARTICLE XX — RECORDS AND COMMUNICATIONS

Board records, meeting minutes, recommendations, correspondence, and other official documents shall be maintained in accordance with applicable City policies and South Carolina law.

Board meetings, records, and communications shall comply with all applicable public meeting and public records requirements.

Official communications of the Board shall be made through procedures established by the City.

Individual Board members shall not represent personal opinions as official positions of the City or Board unless specifically authorized to do so.

ARTICLE XXI — COMPENSATION

Citizen members shall serve without compensation unless otherwise authorized by the Mayor and City Council and permitted by applicable law.

ARTICLE XXII — IMPLEMENTATION

Upon approval of the Board's creation by the Mayor and City Council, implementation shall generally proceed as follows:

1. **Creation of the Board:**
The Mayor and City Council shall approve the creation of the Walhalla Water Citizens Advisory Board.
2. **Bylaws and Appointment Process:**
City staff shall develop and maintain the basic bylaws, application procedures, and appointment process for the Board, subject to approval by the Mayor and City Council where required.
3. **Applications:**
Applications for citizen membership shall be accepted through the City's existing Boards and Commissions application process.
4. **Appointment of Members:**
The Mayor and City Council shall review qualified applicants and appoint citizen members in accordance with these bylaws and applicable City procedures.
5. **Orientation:**
Newly appointed members shall receive a brief orientation from the City Administrator and Water Department regarding the City's water system, the Board's advisory role, applicable City procedures, and relevant responsibilities.
6. **Commencement of Meetings:**
The Board shall begin meeting in accordance with these bylaws and may be convened to

consider water-related matters referred to it by the Mayor, City Council, City Administrator, Water Department, or Public Utilities Committee.

ARTICLE XXIII — ANNUAL REVIEW

The Board's membership, purpose, activities, and effectiveness may be reviewed by the Mayor and City Council on an annual basis.

Such review may occur in conjunction with the expiration and consideration of citizen member terms.

The annual review may consider:

1. Board attendance and participation;
2. Geographic and customer representation;
3. Issues considered by the Board;
4. Recommendations provided to the City;
5. Communication between the Board, citizens, and City officials;
6. The continuing need for the Board; and
7. Any recommended changes to the Board's structure, responsibilities, or membership.

The annual review does not require the City Council to continue with the Board, reappoint any individual member, or maintain the Board in its existing form.

ARTICLE XXIV — AMENDMENTS

These bylaws may be amended by the Mayor and City Council.

The Board may recommend amendments to these bylaws and forward such recommendations to the Mayor and City Council for consideration.

No amendment shall become effective unless approved in accordance with applicable City procedures.

ARTICLE XXV — EFFECTIVE DATE

These bylaws shall become effective upon approval by the Mayor and City Council of the City of Walhalla, South Carolina.

Approved by the Walhalla City Council on: _____

Effective Date: _____

Mayor: _____

City Clerk: _____

Walhalla Water Citizens Advisory Board

Proposed Plan

Mission

The City of Walhalla is committed to engaging our community and to seeking meaningful input, advice, and recommendations from our citizens regarding water service improvements, advancements, and challenges.

The Mayor and City Council are establishing a Walhalla Water Citizens Advisory Board to strengthen communication with the water customers we serve both inside and outside of the City limits. The Board will provide an additional opportunity for citizens to share their perspectives, offer constructive recommendations, and contribute valuable community insight on matters that directly affect them.

The creation of this advisory board will further strengthen the City's water services, promote open communication, and ensure that the voices of our citizens are considered as the city evaluates current and future water-related needs

Purpose

Create a Walhalla Water Citizens Advisory Board to provide citizen input and recommendations to the Mayor, City Council, City Administrator, and Water Department on water-related projects, upgrades, concerns, and issues when needed.

Membership

- One citizen representative from each County Council district who lives outside of the City limits and in an area served by Walhalla's water system.
- Three citizens who live within the Walhalla City limits.
- All appointees must be Walhalla Water Customers in good standing.
- Members are appointed by the Mayor and City Council.
- The City Administrator and Water Department Director serve as members.
- Citizen members are non-voting and serve in an advisory capacity only.
- The Chair of the City's Public Utilities Committee will preside over meetings.

Selection Process

Applicants will use the City's existing **Boards and Commissions application process**. Applicants must meet the City's requirements for board and commission service and reside in the Council district they represent.

Responsibilities

The Board may be asked to:

- Provide recommendations on water-related issues and concerns to the Mayor and City Council.
- Offer community input on water services, planning, and long-term needs.
- Review information provided by City staff and water professionals.

Authority

The Board is strictly advisory. It will not:

- Make binding decisions.
- Approve expenditures or contracts.
- Set water rates.
- Direct City employees or Water Department operations.

Meetings

The Board will meet at least **quarterly** or more frequently if **needed** when a water-related issue or project requires citizen input. Meetings will follow all applicable City policies and laws regarding public meetings and records.

Implementation

1. Mayor and City Council approve creation of the Board.
2. City staff develop the basic bylaws and appointment process.
3. Applications are open through the City's existing Boards and Commissions process.
4. Members receive a brief orientation from the City Administrator and Water Department.
5. The Board begins meeting when water-related matters are referred to it.



2024 South Carolina Code Adoptions

On August 26, 2025, the South Carolina Building Codes Council adopted the latest editions of the mandatory codes and select appendices with modifications, as referenced in S.C. Code Ann. §6-9-50 (1976, as amended), to be enforced by all municipalities and counties in South Carolina.

The adopted mandatory codes are as follows:

- 2024 Edition of the International Building Code with modifications¹**
- 2024 Edition of the International Residential Code with modifications²**
- 2024 Edition of the International Fire Code with modifications³**
- 2024 Edition of the International Plumbing Code with modifications⁴**
- 2024 Edition of the International Mechanical Code with modifications⁵**
- 2024 Edition of the International Fuel Gas Code with modifications⁶**
- 2023 Edition of the National Electrical Code with modifications**

The Council established the implementation date for local jurisdictions as **January 1, 2027**.

Print and PDF download versions of the 2024 South Carolina codes will be available for pre-order from the International Code Council's [website](#) prior to the January 1, 2027 implementation. The 2023 edition of the National Electrical Code is available for purchase from the National Fire Protection Association's [website](#).

The mandatory codes listed above are to be used in conjunction with the latest [code modifications](#) approved by the Council. Only the modifications approved and listed on the Council's website are valid for use in the State. Building code modifications that have not been approved by the Council are invalid and cannot be adopted, employed or enforced by municipalities and counties.

Adoption of the mandatory codes does not include the chapters, sections or provisions addressing administrative policies or procedures. Administrative policies and procedures are the sole responsibility of each local jurisdiction. If the governing body of a local jurisdiction desires to use the administrative provisions in one or more of the adopted codes, it must first adopt the chapters or sections by ordinance. In lieu of adopting the administrative provisions contained in the adopted codes, the governing body of a local jurisdiction may develop specific administrative policies and procedures for the operation of its Building Inspection Department by ordinance.

The latest edition of ICC/ANSI A117.1, Accessible and Usable Buildings and Facilities, is adopted by statute (S.C. Code Ann. § 10-5-210 *et seq.*), and is mandatory for use in all municipalities and counties within the State. The International Code Council published the 2026 edition of ICC/ANSI A117.1 standard in September 2026 and it is currently available for purchase on the International Code Council's [website](#).

The South Carolina Legislature has enacted the [Energy Standard Act](#) (S.C. Code Ann. § 6-10-10 *et seq.*), and pursuant to the Energy Standard Act, the 2009 edition of the International Energy Conservation Code has been statutorily adopted as the energy standard and is mandatory for use in all jurisdictions within the State.

¹ As modified, known as the 2024 South Carolina Building Code

² As modified, known as the 2024 South Carolina Residential Code

³ As modified, known as the 2024 South Carolina Fire Code

⁴ As modified, known as the 2024 South Carolina Plumbing Code

⁵ As modified, known as the 2024 South Carolina Mechanical Code

⁶ As modified, known as the 2024 South Carolina Fuel Gas Code

Date: October 6, 2026

To: Walhalla City Council

From: Ed Halbig

Re: Updates to the Walhalla Zoning Ordinance

At the September meeting, the Planning Commission recommended modifying the sign code to treat political signs no differently than temporary signs. The Planning Commission is seeking changes that ensure the city is in compliance with the SCOTUS Reed v. Gilbert ruling. The ruling directs that signs cannot be treated differently based on the content of their message, and that no special distinctions in the sign ordinance should be codified based solely on said message content, lest such action create an opportunity to mount a challenge to the City's zoning ordinance on the grounds of possible violation of the First Amendment of the U.S. Constitution.

Section 330-1.31 Definitions

OUTDOOR ADVERTISING SIGN: A permanent sign erected, maintained, or used in the outdoor environment for the purpose of the display of commercial or noncommercial messages, including political messages, not appurtenant to the use of, products sold on, or the sale or lease of the property on which it is displayed.

~~**POLITICAL SIGN:** A temporary sign intended to advance a political statement, cause, or candidate for office. A legally permitted outdoor advertising sign shall not be considered to be a political sign.~~

TEMPORARY SIGN: A sign intended to display either commercial or noncommercial messages, including political messages, of a transitory or temporary nature. Portable signs or any sign not permanently embedded in the ground, or not intended to be permanently affixed to a building or sign structure that is permanently embedded in the ground, are considered temporary signs.

Types of temporary signs.

3. TEMPORARY PROMOTIONAL SIGN: A sign intended to attract attention to a use or activity or political message for a limited number of events. Temporary promotional signs are not allowed in the public right-of-way or on City-owned property.

Section 330-1.32 Exempt Signs

~~12. Political signs on private property. Political signs are not allowed in the public right-of-way or on City-owned property.~~

Section 330-1.34 Permitted Signs

4. Temporary signs. Temporary signs are permitted to be erected no more than ~~30~~ 60 days prior to such sale or grand opening ~~the event with which they are associated~~ provided such exhibits are removed within seven day after the event; ~~and further provided that not more than one extension of 30 days may be granted upon request, and no exhibit shall be re-permitted within six months of the time it, or a similar display, is removed from the premises.~~ Temporary signs may be re-permitted after a period of three (3) months with the submission of a new sign permit application. Temporary signs in residential districts shall be limited to 6 square feet. In the Downtown Development Overlay District, a maximum of two temporary signs are permitted per property. Maximum sign area is 18 square feet per sign.