



CITY OF WALHALLA

Community Development

206 N Church St. • P.O. Box 1099 • Walhalla, SC 29691 • (864) 638-4343 • Fax (864) 638-4357 • www.CityofWalhalla.com

Board of Zoning Appeals Application

Date Filed: _____ Permit Application No. _____ Appeal No. _____

INSTRUCTIONS

This application and its corresponding form must be completed for a hearing on **appeal** (corresponding form on page 2) from action of a zoning official, application for a **variance** (corresponding form on page 3), or application for **special exception** (corresponding form on page 4). This application shall be accompanied by a \$ 100.00 check made payable to the CITY OF WALHALLA, to help defray the cost of processing. If the application is on behalf of the property owner(s), all owners must sign. If the applicant is not an owner, the owner(s) must sign the Designation of Agent.

An accurate, legible plot plan showing property dimensions and locations of structures and improvements must be attached to an application for variance or special exception.

THE APPLICANT HEREBY APPEALS: for action of zoning official for a variance for a special exception

Applicant(s)

Name: _____
Address: _____
Telephone: _____ Mobile: _____ Email: _____

Owner(s) (If other than the applicant)

Name: _____
Address: _____
Telephone: _____ Mobile: _____ Email: _____

Designation of Agent (Complete, if the owner is not applicant)

I (we) hereby appoint the person named as Applicant as my (our) agent to represent me (us) in this application.

Owner's Signature: _____ Date: _____

Interest

Applicant holds the following interest: Owner Adjacent Owner Other, please explain _____

Property Description

Property Address: _____
TMS #: _____ - _____ - _____ - _____ Zoning District: _____ Acreage: _____
Lot: _____ Block: _____ Subdivision: _____ Lot Dimensions: _____
Plat Book: _____ Page #: _____

I (we) certify that the information in this application and the attached is correct.

Applicant's Signature: _____ Date: _____

Appeal from Action of Enforcement Official Application

1. Applicant hereby appeals to the Board of Zoning Appeals from the action of the Zoning Official affecting the property described on the grounds that: Granting Denial of an application of a permit to _____

_____ was erroneous and contrary to provisions of the zoning ordinance in Section _____
_____ or other action/decision of the Zoning Official was erroneous, as follows: _____

2. Applicant is aggrieved by the action or decision in that: _____

3. Applicant contends that the correct interpretation of the zoning ordinance as applied to the property is:

4. Applicant requests the following relief: _____

Applicant's Signature: _____ Date: _____

For Official Use

Date of Hearing: _____ Board of Zoning Appeals' Decision: _____

Reason: _____

Board of Zoning Appeals Chair: _____ Date: _____

Request for Variance Application

1. Applicant hereby appeals to the Board of Zoning Appeals for a variance from the strict application to the property described on page 1 of this application of the following provisions of Zoning Ordinance: _____

so that a zoning permit may be issued to allow use of the property in a manner shown on the attached plot plan, described as follows: _____

for which a permit has been denied by a zoning official on the grounds that the proposal would be in violation of the cited sections(s) of the Zoning Ordinance.

2. The application of the ordinance will result in unnecessary hardship, and the standards for a variance set by State law and the ordinance are met by the following facts.

*****NOTE: All of the standards set forth in a, b, c and d below must be met before the Board of Appeals can grant a variance. *****

a. There are extraordinary and exceptional conditions pertaining to the particular piece of property as follows: _____

b. These conditions do not generally apply to the property in the vicinity as shown by: _____

c. Because of these conditions, the application of the ordinance to the particular piece of property would effectively prohibit or unreasonably restrict the utilization of the property as follows: _____

d. The authorization of the variance will not be of substantial detriment to the adjacent property or to the public good, and the character of the district will not be harmed by granting the variance for the following reasons: _____

3. The following documents are submitted in support of this application: *(A plot plan must be submitted.)*

Applicant's Signature: _____ Date: _____

For Official Use

Date of Hearing: _____ Board of Zoning Appeals' Decision: _____

Reason: _____

Board of Zoning Appeals Chair: _____ Date: _____

Request for Special Exception Application

1. Applicant hereby appeals to the Board of Zoning Appeals for a special exception for use of the property described on page 1 of this application as: _____

_____ which is a permitted special exception under the district regulation in Section _____ of the Zoning Ordinance.

2. Applicant will meet the standard in Section _____ of the Zoning Ordinance which are applicable to the proposed special exception in the following manner: _____

3. Applicant suggests that the following conditions be imposed to meet the standards in the Zoning Ordinance: _____

4. The following documents are submitted in support of this application: *(A plot plan must be submitted.)*

Applicant's Signature: _____ Date: _____

For Official Use

Date of Hearing: _____ Board of Zoning Appeals' Decision: _____

Reason: _____

Board of Zoning Appeals Chair: _____ Date: _____