

Mr. Danny Edwards, Mayor

Mr. Danny Woodward, Mayor Pro Tem
Ms. Sarai Melendez, Councilwoman
Mr. Keith Pace, Councilman
Mr. Tyler Jordan, Councilman

Mr. Grant Keehn, Councilman
Mr. David Underwood, Councilman
Mr. Michael Kozlarek, City Attorney
Mr. Timothy B. Burton, City Administrator

AGENDA
WALHALLA CITY COMMITTEE MEETING
August 2, 2022
5:30 PM
Walhalla City Hall
206 N Church St, Walhalla, SC 29691

CALL TO ORDER & WELCOME

Mayor Edwards

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

EXECUTIVE SESSION (to include Vote and/or Action on matters brought up for discussion, if required)

1. Performance review of city staff

PUBLIC INPUT (Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2020-17)

COMMITTEE REPORTS

PARKS & RECREATION- Director John Galbreath

PUBLIC WORKS -Director Russ Price

POLICE DEPARTMENT- Chief Tim Rice

UTILITIES DEPARTMENT- Director Scott Parris

FIRE DEPARTMENT - Chief Will Bates

COMMUNITY DEVELOPMENT

1. Main Street- Director Libby Imbody
2. Codes/Zoning-

GENERAL GOVERNMENT-Administrator Brandon Burton

CITY OF WALHALLA

"MAIN STREET to the MOUNTAINS"

Mr. Danny Edwards, Mayor

Mr. Danny Woodward, Mayor Pro Tem
Ms. Sarai Melendez, Councilwoman
Mr. Keith Pace, Councilman
Mr. Tyler Jordan, Councilman

Mr. Grant Keehn, Councilman
Mr. David Underwood, Councilman
Mr. Michael Kozlarek, City Attorney
Mr. Timothy B. Burton, City Administrator

ACTION/DISCUSSION ITEMS (to include Vote and/or Action on matters brought up for discussion, if required)

1. **Oktoberfest Lease for Sertoma Field**

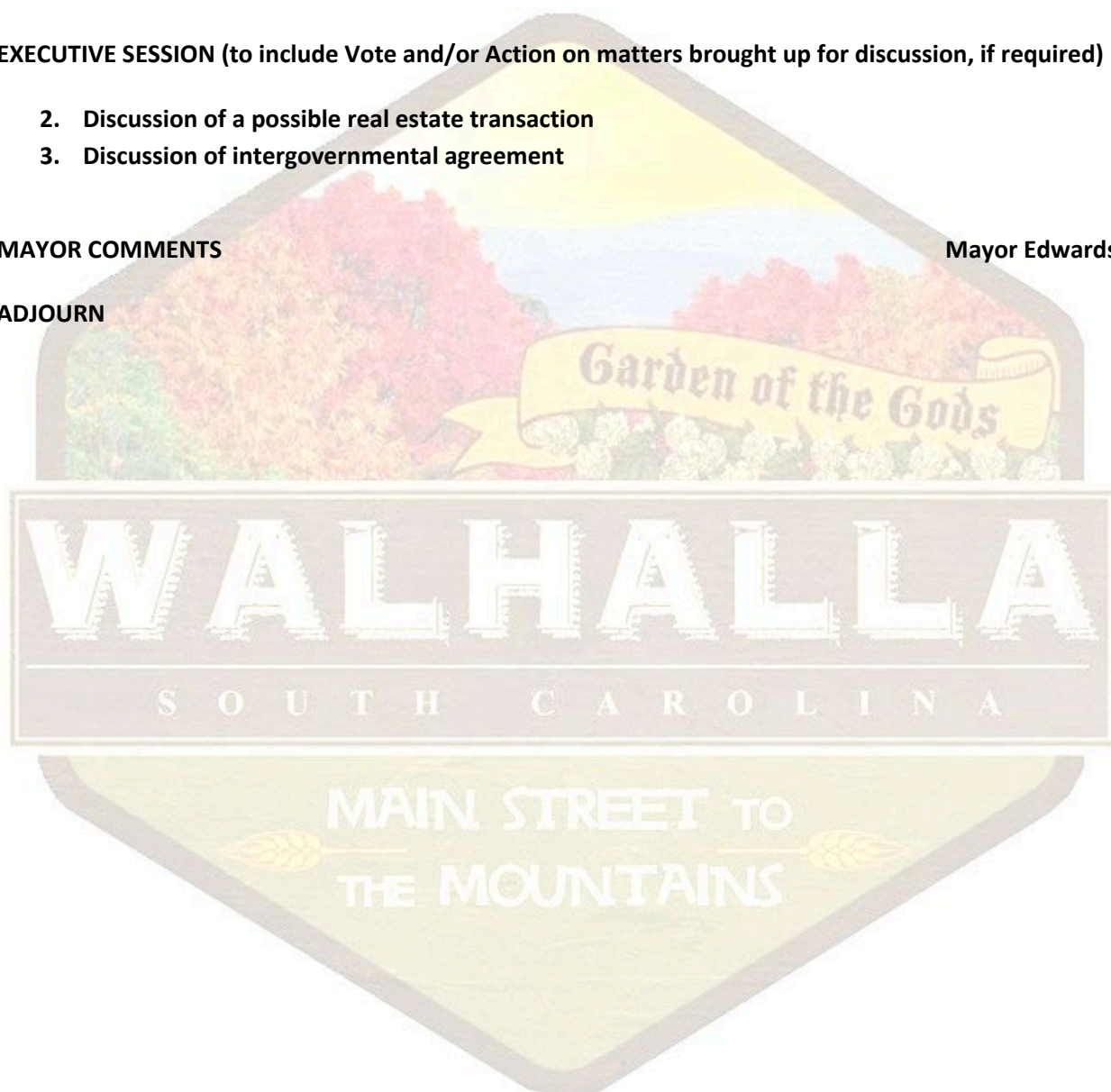
EXECUTIVE SESSION (to include Vote and/or Action on matters brought up for discussion, if required)

2. **Discussion of a possible real estate transaction**
3. **Discussion of intergovernmental agreement**

MAYOR COMMENTS

Mayor Edwards

ADJOURN



City Council Meeting 08/02/22

FALL SPORTS

Walhalla has

19 Soccer teams

2 football teams

2 cheerleading teams

3 Fall baseball teams

3 Fall softball teams

Football games will start around August 22nd.

Soccer and Fall ball games will start after labor day.

WALHALLA PUBLIC WORKS 8-2-2022

The Public Works Department

July 1 thru 31, 2022 the City of Walhalla picked up:

236-ton of residential garbage

109-ton of commercial garbage

27-ton of recyclable brush

18-ton C&D

3-ton mattresses 3 Loads

Roll Carts for June

Delivered 29

Picked up 10

Repair/Replace 7

During the month of July our department continued picking up brush, leaves, trash, cutting grass, cleaning storm drains, trimming trees, and other routine maintenance tasks. Set up and break down Independence eve. We have had a couple of issues with the knucklebooms, one overheating (we are waiting on parts) and the other is the DEF system causing delays. We still have one CDL driver position open.

Thanks, Russ Price



UTILITIES COMMITTEE MEETING JULY 2022

MONTHLY REPORT:

JUNE 2022

New Water Taps – 8

New Sewer Taps - 0

New water contracts - 62

Emergency Locates – 5

Sanitation delivery work orders - 44

Sanitation pick-up work orders - 16

Meter box change outs - 3

Meter change outs – 22

Water Service Work Orders – 63

Sewer Work Orders - 3

New development service inquiries – 4

JULY 2022

New Water Taps – 25

New Sewer Taps - 1

New water contracts - 58

Emergency Locates – 4

Sanitation delivery work orders - 31

Sanitation pick-up work orders - 13

Meter box change outs - 16

Meter change outs – 16

Water Service Work Orders – 67

Sewer Work Orders – 3\2

New development service inquiries – 2

- Pressure reducer installation is complete
- Work on the fire lines will begin soon
- The volume of new water taps has not slowed. Currently have 26 requests in the office, ready for installation. Due to the volume, and availability of materials, we will have delays in installations starting soon. Current material delivery times are 28-30 weeks out. We are working closely with our supplier to reduce that time as much as possible, but there will be delays.
- We experienced a major leak on S HWY 11 on July 18th. The break resulted in a huge water loss, which caused low pressures throughout the system. The leak was discovered at 3:30 PM on the 18th, and water service was restored at approximately 5:30 AM on the 19th.
- The OJRSA will have an informational meeting on August 9th, at 10:00 AM, at the Oconee County Council Chambers, to discuss the DHEC consent order



Walhalla Police Department
101 E. Main St.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Walhalla City Council - Committee Meeting
Tuesday August 2, 2022

Promotions and New Officers

- Austin Watson has been promoted to Captain. Austin has many years of law enforcement experience in Patrol, Supervision and Criminal Investigations. We are excited to have him transitioning into his new role.
- Sgt. Zach McCall has been promoted to narcotics investigations. Zach has been with us for many years and was most recently the Sergeant of Alpha & Charlie Shifts and one of two K-9 units. Zach will be transitioning to his new role in the coming weeks and will continue to utilize K-9 Kimber in his new role.
- We would like to welcome our newest officer, Jonathan Jerde. He comes with several years of law enforcement and corrections officer experience. We are glad to have him, he is currently assigned to Charlie Shift.

July Events and Completed Training:

- During July the police department participated in several events.
 - Independence Eve Carnival and concerts on the green
 - Independence Eve Fireworks
 - 1st annual Independence Eve Bicycle Parade
- Quarterly department meeting and officer meal on 7/28/2022. All promotions and new officers were announced.
- Officer Mark Mealy was named Officer of the Quarter. We are proud to have Mark on our team and thankful for his service. Mark continues to go above and beyond for our department and the city.

TRAINING HOURS – June 2022	79 HOURS
-----------------------------------	-----------------



Walhalla Police Department
101 E. Main St.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

Upcoming Events and Training:

Firearms Instructor Training upcoming

ARIDE (Advance DUI Training) upcoming

Annual SRO In-Service training upcoming for Lt. Robert Bennett.

July 2022 – Month End Stats

<u>Total Calls for Service:</u>	1278
<u>Total Traffic Stops:</u>	291
<u>Total Traffic Collisions:</u>	11

Reports Filed:

Collision Reports:	7
Pursuit After-Action:	0
Incident Reports:	62
Response to Resistance:	0
TOTAL:	69

Citations/Warnings Issued:

Warnings:	229
Traffic Related:	111
Non-Traffic Related:	5
TOTAL:	345

Arrests:

Adults:	40
Juvenile Referrals:	0
TOTAL:	40

<u>Extra Patrols:</u>	TOTAL:	505
------------------------------	---------------	------------



Walhalla Police Department
101 E. Main St.
Walhalla, SC 29691

Chief of Police Timothy J. Rice

BREAKDOWN OF OVERTIME BY TYPE:

Shift Coverage	68.5 Hours
Court	10 Hours
Special Event Coverage	78 Hours
TOTAL OVERTIME	78.5 HOURS (previous month – 27.5 hours)

City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

Fire Chiefs Monthly Report

July 2022

FIRE-EMS

Incident Response-

We responded to 134 calls for service. 47 were fire calls and 87 were medical/rescue calls. During the month we were on multiple calls 25% of the time. We provided 24 instances of mutual aid. 59 calls were inside the City and 75 calls were either in the unincorporated area or another district. Average on scene time was 29 minutes. Both career and volunteer staff spent 193 hours on incidents.

<u>Incident Type</u>	<u># Incidents</u>	<u>% of Total</u>
Fires	4	2.99%
Overpressure rupture, explosion- no fire	0	0.00%
Rescue & EMS	87	64.93%
Hazardous Conditions	8	5.97%
Service Call	22	16.42%
Good Intent Call	8	5.97%
False Alarm and False Call	5	3.73%
Severe Weather & Natural Disaster	0	0.00%
Special Incident	0	0.00%

Operations/Training-

Staff, both career and volunteer, trained for a total of 263 hours during the month.

Currently fully staffed.

4 staff members are currently taking EMT class

Currently placing equipment on the new rescue truck. Will be going into service on August 4th.

Squad 51 is down for service

City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

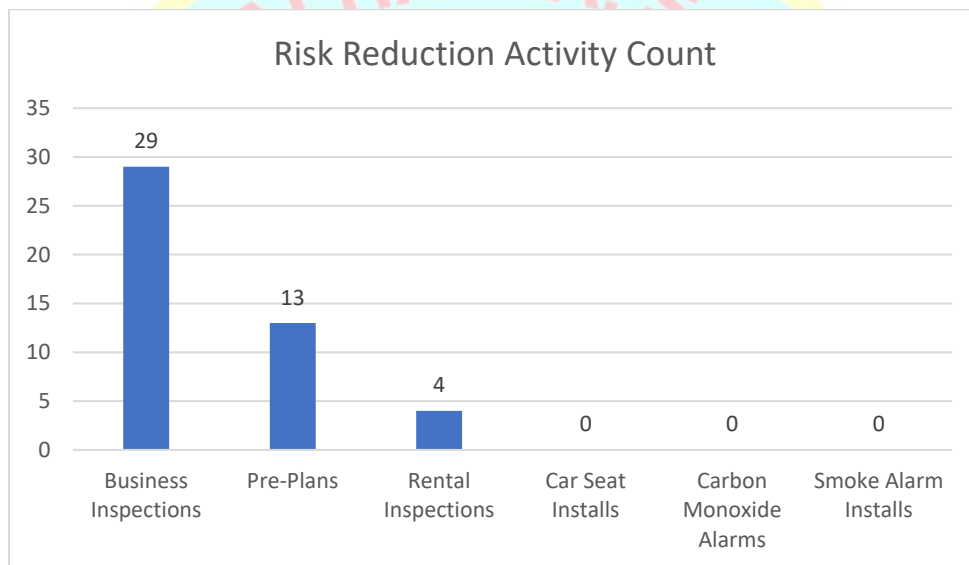
COMMUNITY RISK REDUCTION

Fire Marshal-

Continuing to complete pre fire plans and business inspections. Completing re-inspections as needed. The fire marshal inspected 6 food trucks for the month of July.

Fire Prevention/Life Safety-

Staff members have completed a few events over the past few weeks. Participated in the Independence Fest 2022.



EMERGENCY MANAGEMENT

There will be increased traffic with school starting back, please plan travel accordingly and use caution in school zones.

Please contact me should you have any questions.

Respectfully Submitted,

/s/ Will Bates

Will Bates, Fire Chief



Main Street Walhalla

105 W. South Broad St
Walhalla, SC 29691
(864) 977-0222
Mainstreetwalhalla.com
libby@mainstreetwalhalla.com

Main Street Update July 2022

TOTAL VOLUNTEER HOURS JUNE: 71 hours (\$2122.90 value)

SOCIAL MEDIA STATS:

- Total FB Page followers: 5467
- Total Instagram followers: 1478
- FB Page Reach: 11,036
- Instagram Reach: 1152

ACCOMPLISHMENTS/IN THE WORKS

- ARPA funds for business support
- Greenway Support Team
- Wayfinding signage, downtown business guides
- Website Revision
- Place + Main Redevelopment Planning October 5-6
- **August 10 - city officials visit to Uptown Greenwood**
- **August 19 CPAT Pro-Bono planning site visit**

TRAINING/WORKSHOPS

- Historic District Codes Webinar Aug 2-4
- Site visits downtown Spartanburg, Johnson City Mountain Fest
- August 11-12 SC Economic Development Institute (session 3 of 4)
- August 24-25 MSSC Training Laurens
- Online Planning training through MASC

EVENTS

- Farmer's Markets Fridays 4-7
- Cruise In Friday August 26
- Hispanic Heritage Festival Saturday September 24
- Merchant Market and Craft Fair Saturday October 15

NEEDS:

- Power at Brown Square

Mr. Danny Woodward, Mayor Pro Tem
Ms. Sarai Melendez, Councilwoman
Mr. Keith Pace, Councilman
Mr. Tyler Jordan, Councilman

Mr. Danny Edwards, Mayor

Mr. Grant Keehn, Councilman
Mr. David Underwood, Councilman
Mr. Michael Kozlarek, City Attorney
Mr. Timothy B. Burton, City Administrator

City Administrators Report

July 2022

Administration

Handling all zoning requests until position is filled.

Billing office has taken over all business license functions.

Updated website with information regarding hospitality tax and business license.

Working on the personnel handbook re-write.

Still advertising several jobs across the city.

Fielded several FOIA requests.

Working with contractor to cost save on the Waterline Improvement Project. Briefed Oconee County at the last meeting.

Working to develop a new recycling program.

Working with Libby to update all our business recruitment and start up packages.

Begin listing excess fleet on GOVDEALS. More to follow in the next coming weeks.

Budget

Working on audit documentation

Implementing FY 23 budget.

Finance/Procurement/City Clerk

Budget reports have been sent out.

Stumphouse

Weekends have been very good. \$10,600 for July collections.

CITY OF WALHALLA

"MAIN STREET to the MOUNTAINS"

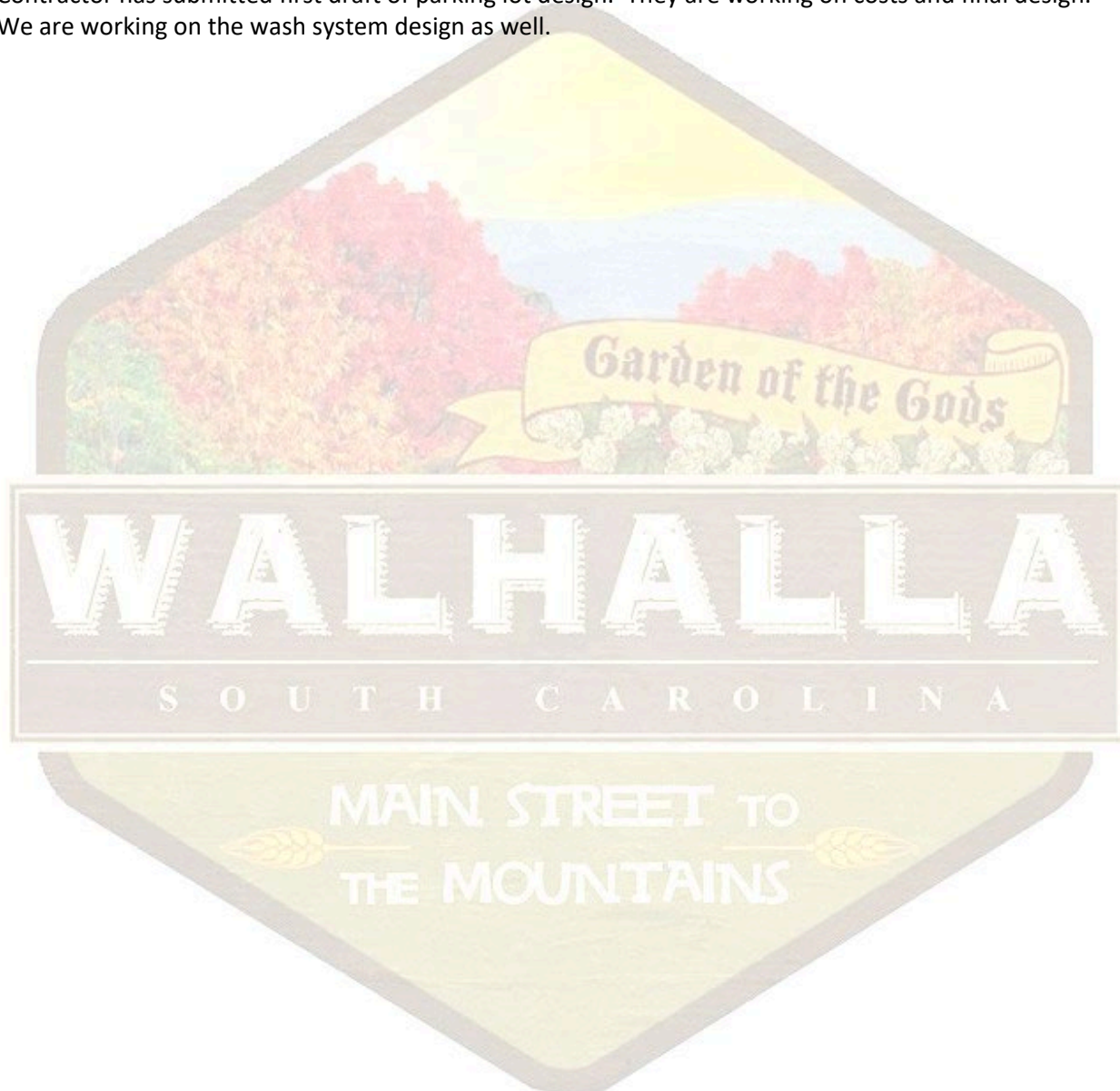
Mr. Danny Woodward, Mayor Pro Tem
Ms. Sarai Melendez, Councilwoman
Mr. Keith Pace, Councilman
Mr. Tyler Jordan, Councilman

Mr. Danny Edwards, Mayor

Mr. Grant Keehn, Councilman
Mr. David Underwood, Councilman
Mr. Michael Kozlarek, City Attorney
Mr. Timothy B. Burton, City Administrator

Jo Anna is in full swing up there. We have several projects in progress: replace grills in the park, developing a map for the park, and moving the info board to go behind the iron rangers.

Contractor has submitted first draft of parking lot design. They are working on costs and final design. We are working on the wash system design as well.



STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE)

ORDINANCE NO. 2022-

CITY OF WALHALLA)

**AN ORDINANCE TO AUTHORIZE THE CITY OF WALHALLA TO
LEASE SERTOMA FIELD TO THE WALHALLA OKTOBERFEST
COMMITTEE, INC OF WALHALLA, AND TO PROVIDE THE
TERMS AND CONDITIONS FOR SAID LEASE**

BE IT ORDAINED by the Mayor and the City council of the City of Walhalla in Council duly assembled and by the authoirty of the same:

Article I

That the City of Walhalla be authorized to enter into an agreement with the Walhalla Oktoberfest Committee, Inc of Walhalla for the lease of Sertoma Field, in the City of Walhalla, for the purposes of Oktoberfest.

Article II

The term of said Lease shall be for the third week in the month of October in the years 2022 until 2027.

Article III

In consideration for said Lease and acceptance thereof, the Walhalla Walhalla Oktoberfest Committee, Inc shall pay all costs for utilities and shall be responsible for all claims for injuries and damages to person and property arising out of the use of said premises and shall hold harmless the City of Walhalla from laibility for all such claims of whatever kind and nature.

Article IV

The Walhalla Oktoberfest committee shall maintain the appropriate liability insurance for the course of each yearly event and list the City of Walhalla as co-insured.

Article V

The Mayor of the City of Walhalla is authorized to execute and deliver on behalf of the City of Walhalla any and all instruments deemed necessary to effectuate said Lease.

DONE AND RATIFIED in council duly assembled this _____ day of _____
2022.

By: _____
Danny Edwards, Mayor

(SEAL)

ATTEST:

By: _____
Timothy B. Burton, City Administrator

Introduced By: _____

First Reading: _____

Second Reading
and Public Review: _____