

REQUEST FOR PROPOSALS

**Chicopee Field Revitalization
Bleacher and Dugout Concrete
Construction Services**

RFP #: 2021-05

November 30, 2021



**CITY OF WALHALLA
WALHALLA, SC**

STATEMENT OF WORK

Project Background

The City of Walhalla currently manages a leased industrial league era ballfield. The Chicopee field was used by many residents and out of town leagues during its heyday. Unfortunately, the field fell into disrepair with the collapse of the linen mills in town. The field was purchased by a local interested in seeing it revitalized and therefore was leased to the City of Walhalla.

It is desired by the City of Walhalla that a contractor place and finish concrete at the ballfield.

The City of Walhalla operates on a limited budget and prides itself on being good stewards of tax dollars. Costs and returns on investment will be a major consideration in submitting a successful proposal.

Project Description

The City of Walhalla, herein referred to as, the City, is requesting a proposal for placing and finishing concrete work. This work includes capping existing steps, handicap accessible pad, and sidewalks leading away from dugouts. The specific description and components are listed under the General Requirements section.

Project Location

The Chicopee Field is located at the intersection of Branch Street and Ballenger Street, Walhalla SC. A map is attached in Exhibit A.

General Requirements

The intent of these requirements is not to give all technical specifications, but instead to give general requirements such that the prospective contractor will be able make a proposal to the City. It is expected the successful contractor shall professionally perform a quality job in accordance with the City's direction/standards. The contractor shall furnish all labor and transportation necessary to the perform the work specified in this request. Any additional work required to complete the following tasks and not specified below is considered incidental and no additional payment will be made. Descriptions of the contractor responsibilities and duties are further described in this document.

The project requirements and expectations are:

1. Provide appropriate formwork, concrete mixture, and finishing for:
 - a. 3" min. capping existing concrete bleachers (forming required)
 - b. Repair of retaining walls (some minor forming)
 - c. 3" min. capping existing concrete sidewalks
 - d. 4" new sidewalks (some minor earth stripping and forming required)
 - e. 4" handicap viewing pad (forming required)

2. All concrete must be cleaned prior to placing cap.
3. Cold weather concrete standards should be observed. (Placing when air temp is over 50 degrees F).
4. Exposed concrete will have a broom finish.
5. Actual Locations will be staked in the field by the City.
6. Contractor will be responsible for installing all formwork in a professional manner.
7. Layout notes are listed in Exhibit B.

Contractors Requirements

1. Licensed and insured to work in the State of South Carolina.
2. Proven experience in concrete placement and finishing.
3. Proven experience working with small municipalities
4. Prior experience with providing City of Walhalla is desirable

Site Showing

A site showing is required for the prospective bidder. The City of Walhalla is available by appointment to show the work and answer any questions.

Period of Performance

The performance period will be Jan 1, 2022 to March 30th, 2022. Work will be evaluated periodically.

Acceptance, Measurement, and Payment

Upon acceptance of the contractor's proposal, by the City, a Notice to Proceed will be issued. Once the Notice to Proceed is issued the contractor can began performing services. Periodically, services will be evaluated in accordance to the terms and conditions of the contract. Upon satisfactory completion of work, the contractor shall invoice the City. All invoices must display purchase order number when submitting for payment. Payment will be made via a city issued check.

The city administrator will be designated from the City at the time of Award to administer the contract and approve pay requests. Changes to the terms of the contract will require approval from the city clerk and city council. All contract questions shall be directed to the city administrator. The vendor shall designate a person to act as a contact for the project.

Payment will be made for actual concrete quantities. Payment for mobilization, stripping, form work, and labor will be made lump sum.

Proposal Submittals

The proposals shall include the following related to the scope of work:

1. Name of Contractor
2. Affirmation of license and insurance
2. Proposed costs (itemized)
3. Estimated time to complete project

Ranking and Award Criteria

Proposals will be reviewed and ranked based upon past experience/performance in relation to the scope of work and ability/capability to perform the work.

The City reserves the right to negotiate costs to keep the project within budget.

The City of Walhalla reserves the right to reject any and all proposals based on past performance or capability to perform the work.

For Site Showing and Specific Questions:

City of Walhalla Recreation Department
John Galbreath, Recreation Director
864-638-4346
jgalbreath@cityofwalhalla.com

Submit proposals in writing to **No Later than December 20, 2021 5 PM:**
(Quotations may be emailed to the address below)

City of Walhalla
Brandon Burton, City Administrator
206 N. Church Street
PO Box 1099
Walhalla, SC 29691
864-638-4343 office
bburton@cityofwalhalla.com

Exhibit A. Location Map

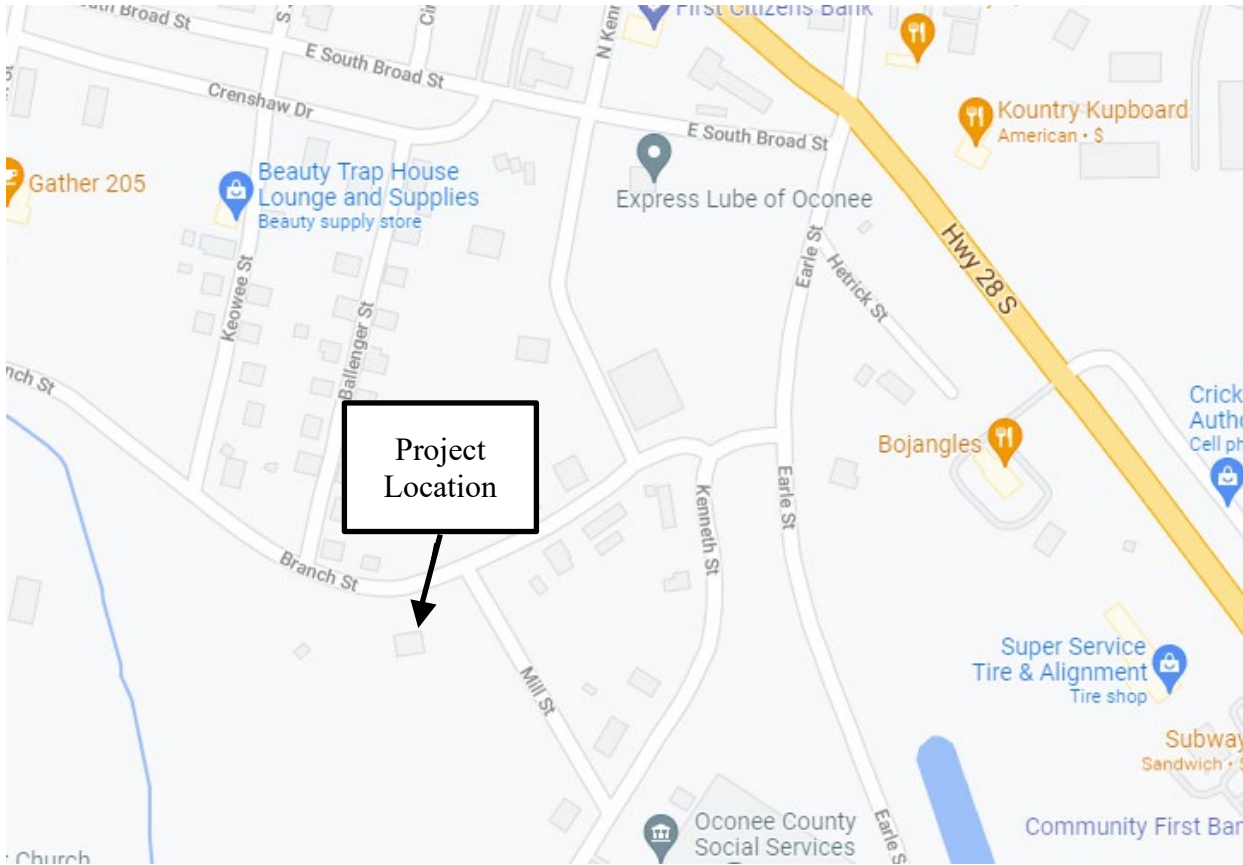
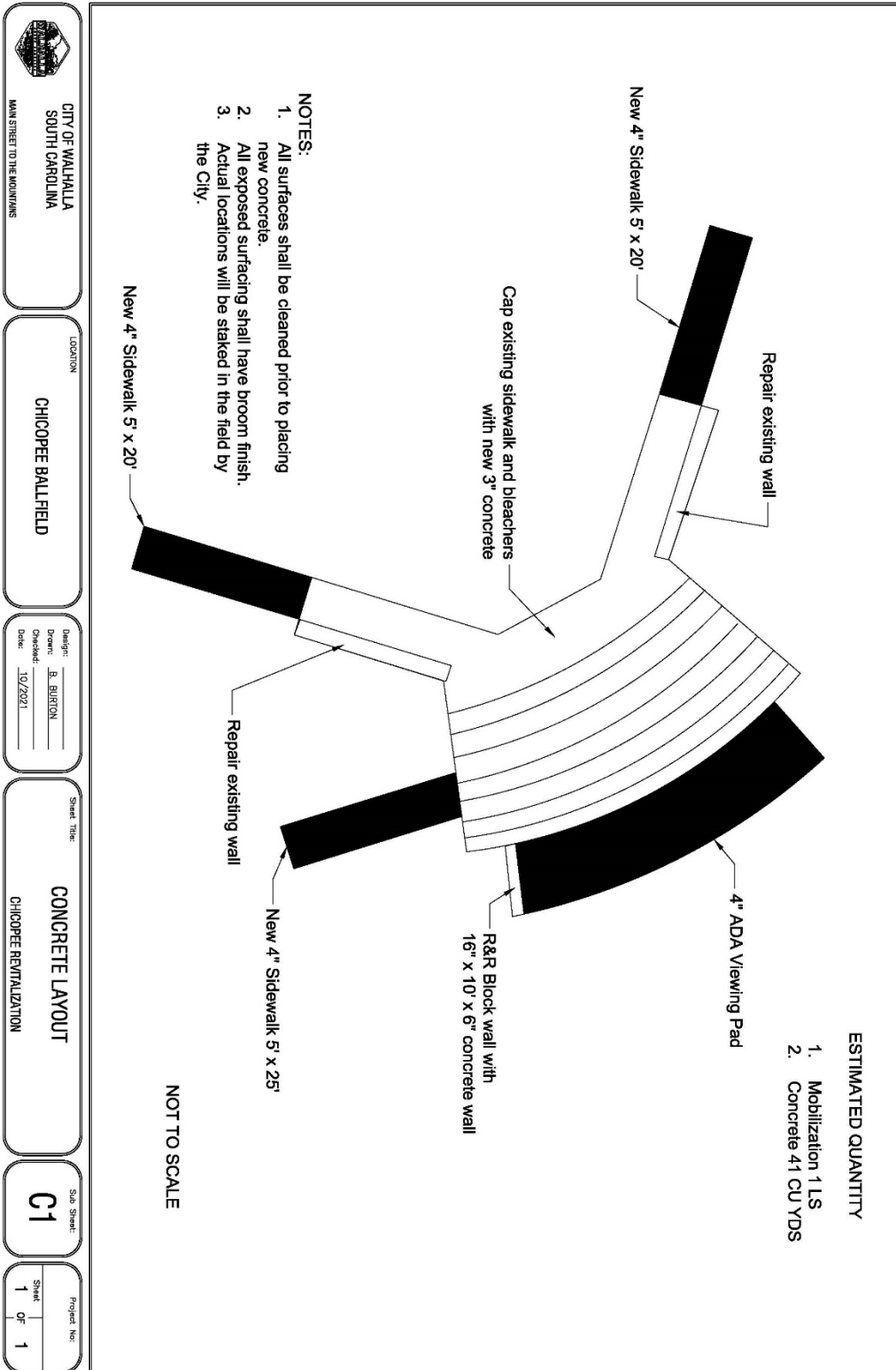


Exhibit B. Layout



CITY OF WALHALLA
SOUTH CAROLINA
MAIN STREET TO THE MOUNTAINS

LOCATION
CHICOPEE BALLFIELD

Design: B. BURTON
Checked: 10/29/21
Date:

Sheet Title:
CONCRETE LAYOUT
CHICOPEE RENOVATION

Scale Sheet:
C1

Project No:
1 OF 1

CHICOPEE BALL FIELD
CONCRETE WORK

REQUEST FOR PROPOSALS
RESPONSE FORM
REPLY BY DEC 20, 2021 5PM

Item 001- Mobilization, Labor, stripping finishing, labor \$ _____ LUMP SUM.

Item 002- Concrete (Est. 41 cuyd) \$ _____ ACTUAL QUANTITY.

ESTIMATED TOTAL \$ _____

ESTIMATED TIME TO COMPLETE _____

Notes: All items needed for construction are considered incidental to the project and no separate payment will be made.

BIDDER INFORMATION:

Name: _____

Address: _____

Phone: _____

Tax ID #: _____

I affirm that I am licensed and insured to conduct business in the State of South Carolina.

Signature _____

Date _____

RETURN TO: CITY OF WALHALLA
Brandon Burton
PO Box 1099, Walhalla SC 29691
bburton@cityofwalhalla.com