

The City of Walhalla City Council held a meeting Tuesday, November 15, 2022, at 5:30 PM. The location of the meeting was in Council Chambers of City Hall, 206 N. Church Street, Walhalla, SC 29691.

PRESENT: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Keith Pace, Councilman David Underwood, Councilman Grant Keehn, Councilman Tyler Jordan (via Zoom)

ABSENT: Councilwoman Sarai Melendez

STAFF: City Attorney, John Marshall Moser. City Administrator Brandon Burton, WGOG, The Journal, Public

OTHERS:

Mayor Danny Edwards called the meeting to order at 5:30 PM and called for a moment of silence.

Mayor Danny Edwards asked Administrator Burton to lead the Pledge of Allegiance.

Mayor Danny Edwards called for a motion to approve the minutes for October 18, 2022. Councilman Keith Pace made the motion, Mayor Pro-Tempore Danny Woodward second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Danny Edwards opened for public comment and went over rules of meeting as it pertained to public comment.

Mr. Winchester, resident, and property owner in Walhalla, came forward to ask questions and seek clarity regarding abandoned properties ordinance. He shared his concerns. City Administrator Brandon Burton answered his questions and further explained the purpose for registering vacant and abandoned buildings in the city. Councilman Grant Keehn added that the Community Development Committee has suggested for the City Council to table this ordinance to allow more time to work on the language and better detail the rules and exceptions.

Mayor Danny Edwards moved the meeting forward to administrator comments.

City Administrator Brandon Burton informed council that the Main Street Director position is posted. Administrator Burton requested that a member of council join the interview panel, in addition to someone from the Main Street Organization and two individuals from outside the city.

Administrator Burton discussed the sanitation truck fire. The fire was investigated and determined the cause was nothing suspicious. The adjuster looked at the damage and the insurance appraisal allowed the city \$182,000. Administrator Burton is still working on this.

Administrator Burton reminded everyone that the Façade Grants are open. There is approximately \$20,000 in the account. He would like to get some more applications in and added that the application process is now online on the city website.

Stumphouse contractor is continuing to flag the trails. Administrator Burton plans to meet with the contractor around the 1st of December to hike the trail.

Administrator Burton announced the Greenway contract was advertised last week on SCBO and the city website. The bid closing will be December 8, 2022.

Planning Commission is requesting a joint meeting with City Council in January to review the Historical Ordinance.

Administrator Burton requested council to come up with a date in December to discuss the budget for fiscal year 2024.

Administrator Burton read Resolution 2022-8 from the Municipal Association of the Municipal Insurance Risk and Financing Fund, which is who we have our general liability and property insurance through. They have requested for all municipalities to adopt a resolution for deductible amounts. Councilman Pace made a motion to accept resolution 2022-8, Councilman Keehn second. Mayor called for vote. All present councilmembers voted yea. None nay.

Administrator Burton read Resolution 2022-9 regarding an agreement for mutual aid with Clemson University Police Department to help with football games and other events. Councilman Keehn made a motion to approve resolution 2022-9, Councilman Pace second. Mayor called for vote. All present councilmembers voted yea. None nay.

Administrator Burton reviewed second reading for Ordinance 2022-8, ordinance for rules of decorum at public meetings. Administrator Burton read details of the ordinance. Mayor Edwards called for a motion to adopt Ordinance 2022-8. Councilman Pace made motion, Mayor Pro-Tm Woodward second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-8. There were none. Mayor Edwards called for discussion. Councilman Grant Keehn proposed an amendment to use more precise language, so not to be confused with Ordinance 2022-9. Councilman Keehn explained the changes he wanted to make. He also proposed to change from a presiding officer to the full council when making the decision for what is allowed and not allowed. Councilman Keehn made this in form of a motion, Councilman Pace second. Mayor Edwards called for discussion. Councilman Pace reviewed the proposed changes as suggested by Councilman Grant Keehn. Councilman Pace explained the mayor's role as presiding officer, as voted for by the community. Discussion continued. Mayor called for a vote in favor of amending Ordinance 2022-8. On voice vote, 3 yeas: Councilman Keehn,

Councilman Jordan, and Councilman Underwood. 3 nays: Councilman Pace, Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward. Motion for the amendment failed. Discussion continued amongst councilmembers regarding changes for Ordinance 2022-8. Mayor Pro-Tm Danny Woodward proposed amending the language in Article III, Line 4-5 from "shall be" charged to "could be" charged and made that in form of a motion, Councilman Jordan second. Mayor Edwards called for a discussion. Councilmembers discussed. Mayor called for vote. All present councilmembers voted yea. None nay. Councilman Pace proposed amending the title of the ordinance to "City Council and Committee Meetings", in place of "Public Meetings" and made that in the form of a motion, Mayor Pro-Tempore Danny Woodward second. Mayor called for vote. All present councilmembers voted yea. None nay. Councilman Underwood proposed amending "The majority of Americans believe that our society is increasingly unsuitable..." by striking it out of the ordinance and he made that in form of a motion, Councilman Keehn second. Mayor Edwards called for discussion. Councilman Pace suggested striking out another part of the ordinance, "city boards and commissions and other public bodies and various committees". Mayor called for vote. All present councilmembers voted yea. None nay. Councilman Pace proposed adding back in the line that was stricken in the previous meeting for Article II, Paragraph 1, Line B to read, "members shall maintain a civil manner and tone" and strike "and courteous". Councilman Pace made that in the form of a motion, Councilman Underwood second. Mayor called for vote. All present councilmembers voted yea. None nay. Councilman Underwood made a motion to strike Line F, Article II Councilman Keehn second. On voice vote, 3 yeas: Councilman Keehn, Councilman Jordan, and Councilman Underwood. 3 nays: Councilman Pace, Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward. Motion failed. Councilman Jordan proposed amending Article IV, Number 1, to "to call repeal of conflicting" and Article IV, Number 2, to "should a disagreement arise by the ruling from the chair current Robert's Rules of Order shall be used as prevailing", Councilman Pace second. Mayor called for vote. All present councilmembers voted yea. None nay. Mayor Edwards called for vote on amended Ordinance 2022-8. On voice vote, 5 yeas: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Pace, Councilman Jordan, and Councilman Underwood. 1 nay: Councilman Keehn. Motion carries.

Administrator Burton requested a motion to untable Ordinance 2022-9 for discussion. Councilman Underwood made the motion, Councilman Pace second. Mayor Edwards called for vote. All present councilmembers voted yea. None nay. Administrator Burton explained specific details for Ordinance 2022-9, ordinance for rules of decorum at public meetings. Councilman Pace proposed amending the title by adding "City Boards and Commissions" in place of "public". He also proposed striking 2nd, 3rd, and 4th paragraphs of "whereas", same as council ordinance. Councilman Pace suggested amending page 2 to reflect the Board of Commissions. Councilman Pace made his proposed amendments in the form of a motion, Councilman Underwood second. Mayor called for discussion. No discussion occurred. Mayor called for vote. All present councilmembers voted yea. None nay. Councilman Keehn proposed amending the language in this ordinance to language used in Ordinance 2022-8, "should a disagreement arise by the ruling from the chair current Robert's Rules of Order shall be used as prevailing", Councilman Underwood second. Mayor Edwards called for discussion. No discussion occurred. Mayor Edwards called for vote. All present councilmembers voted yea.

None nay. Mayor Edwards opened for public comment. No public comments occurred. Councilman Pace made a motion to accept Ordinance 2022-9 as amended, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for discussion. No discussion occurred. Mayor Edwards called for vote. On voice vote, 5 yeas: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Pace, Councilman Jordan, and Councilman Underwood. 1 nay: Councilman Keehn. Motion carries.

Mayor Edwards reintroduced reading of Ordinance 2022-13, ordinance that requires registration for vacant and abandoned building, commercial and residential. Councilman Pace asked to be recognized and made a motion to table this ordinance until the new Community Development Planner starts since this will reflect on her position, Councilman Underwood second. Mayor called for discussion. No discussion occurred. All present councilmembers voted yea. None nay. Motion carries.

Mayor Edwards moved forward to discussion and action items.

Administrator Burton discussed awarding contract to Doug Peay Masonry, Inc for \$24,450. The city received a grant from Partners for Progress for \$16,000. The remaining will be funded out of the hospitality fund for \$8,450. This is to repair the concrete bleachers, sidewalks, and steps for the dugout access at the Chicopee Ballfield. Mayor Pro-Tempore made the motion to approve the contract, Councilman Pace second. Mayor Edwards called for discussion. Councilman Pace asked about the grant from Partners for Progress. Administrator Burton said the funds were from a fundraiser held by Partners for Progress. Mayor Edwards called for vote. All present councilmembers voted yea. None nay. Motion carries.

Administrator Burton continued discussion with next item, Walhalla water line improvements. This is to replace water lines in the Poplar Springs area and on North Highway 11. The city issued an RFP funded by the county ARPA money where they gave us a little over \$2.4 million. After low interest in bidding for this project, Administrator Burton requested awarding bid to Harper General Contractors in the amount of \$2,474,080. Councilman Pace made the motion to move forward with the contract, Mayor Pro-Tempore Woodward second. Mayor Edwards called for discussion. No discussion occurred. Mayor Edwards called for vote. All present councilmembers voted yea. None nay. Motion carries.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Underwood second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Mayor called meeting back to regular session, following conclusion of executive session.

Mayor Pro-Tempore Danny Woodward made the motion to come out of Executive Session, Councilman Pace second. Mayor Edwards called meeting back to regular session. Councilman

Pace made a motion on an ordinance to approve on an economic incentive with Hotel Alum and other matters related thereto, Mayor Pro-Tempore Woodward second. Mayor Edwards called for discussion and vote. All present councilmembers voted yea. None nay.


Councilman Underwood made a motion to authorize the City Administrator to negotiate employment terms regarding the Municipal Judge, Councilman Keehn second. Mayor Edwards called for discussion and vote. All present councilmembers voted yea. None nay.

Mayor Edwards requested that item 2 in executive session be noted that no action was taken.

Councilman Underwood made a motion to adjourn, Councilman Pace second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Meeting was adjourned.

attest:



Timothy B. Banta
City Administrator

The City of Walhalla City Council held a meeting Tuesday, November 1, 2022, at 5:30 PM. The location of the meeting was in Council Chambers of City Hall, 206 N. Church Street, Walhalla, SC 29691.

PRESENT: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Keith Pace, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Grant Keehn

ABSENT: Councilman Tyler Jordan

STAFF: City Attorney, John Marshall Moser
City Administrator, Brandon Burton
John Galbreath, Rec Director
Tim Rice, Police Chief
Russ Price, Public Works Director
Scott Parris, Utilities Director

OTHERS: Public. Media- WGOG, The Journal

Mayor Danny Edwards called the meeting to order at 5:30 PM and called for a moment of silence.

Mayor Danny Edwards asked Councilman David Underwood to lead the Pledge of Allegiance.

Mayor Danny Edwards called for the approval of the agenda. Councilman Keith Pace made the motion to approve the agenda, Councilman Grant Keehn second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Dari McBride, President of the Oconee County Chamber of Commerce, attended the committee meeting to introduce herself and update the council on their various focuses for the chamber of commerce. She offered her support for the businesses and overall growth for the city of Walhalla.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair
Director John Galbreath reported:

Hosting All- star Soccer games November 10th and 14th at Memorial Field
Basketball current registration- 243 players

All-star football coming up
Baseball and Softball teams finishing season

Public Works- Mr. Jordan, Chair

Director Russ Price submitted report:

October the City of Walhalla picked up:

207 -tons of residential garbage
121 -tons of commercial garbage
-tons of furniture
48 -tons of recyclable brush
1.7 -tons of mattresses
21 -tons CMD

Roll Carts for October

35 Delivered

13 Picked up

7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Assisted with changing banners

Set up and breakdown for o

Training on outward fleet management and work order system

Police- Mr. Underwood, Chair

Chief Tim Rice reported:

New hire: Austin Chenault; reporting to academy November 10th for Class I certification

October Events/Training/Other news:

Michael Shedd, K-9 Officer, is currently attending training for K-9 search and tracking certification and K-9 first aid certification

Merchant Market on Main Street

Oktoberfest- 1 arrest and a few other minor incidents

Walhalloween on Main Street; WPD had 950 people came through the PD

Boo in the Bay at the fire department; a little over 1200 people came through the FD

Revamped police department sign

Chief Rice will be attending a SCLEA accreditation training in Columbia in November

Officer Shedd will be attending an Advanced Roadside Impaired Driving Enforcement (ARIDE) at the Criminal Justice Academy

Cpl Jonathan Jerde will travel to the academy to be a guest instructor for a week. While he is there, he will renew his instructor certification to allow him to teach our officers in-house.

1461 total calls for service

335 traffic stops

20 traffic collisions

63 incident reports

0 pursuit

0 response to resistance

103 traffic citations/4 non-traffic/201 warnings issued

26 arrests made/0 juvenile referral

438 extra patrols

71 hours of overtime- 65 shift coverage, 6 court

189 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

October 2022

New Water Taps – low number of requests

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries – none; construction slowing down

Continuing work of the fire line behind the police department

Working on new taps that were on waiting list

Assisted with Oktoberfest preparation

Main Street (General Gov't)- Mr. Pace, Chair

Administrator Brandon Burton reported:

Met with board; developed a plan of action through the end of the year

Katie Fisher is contracted with Main Street Board and will be assisting with Main Street events

Veteran's Day Parade November 11th at 4:30 pm

Merchant Open House November 12th

Christmas Parade December 3rd at 5:00 pm; Tree Lighting to follow
Tour of homes December 4th
Santa Stroll December 9th

Fire and Codes- Ms. Melendez, Chair

Administrator Burton gave report:

121 Fire responded to calls for services- 54 fire, 67 medical/rescue
mutual aid calls
58 calls inside city, outside
400 hours on incidents
227 hours of training

2 full time openings

3 staff members currently taking EMT class; expected to graduate in November

Currently finishing process on credentialing to be certified to respond to calls as an SC DHEC
and BLS agency

Assisted with Oktoberfest

October is Fire Safety/Prevention month

Staff completed training on rope rescue and vehicle extrication stabilization

October 29th participating with the ROTC at WHS for the March of Dimes competition

Completed 7 education events

Boo in the Bay- October 31st, 6-8 pm

food truck inspections

business inspections

pre-plans

rental inspections

CL alarm installations

smoke installations

hours overtime

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Community Development/Administrator Report

Celia Myers will start as the newly hired Community Development Planner on November 21st

Remodeling at City Hall- offices for Administrator and Planning and Zoning

Civil Engineering position still vacant

Still working on Personnel Handbook rewrite

Will be sending information to dept heads regarding updating Emergency Operations Plan
Duke Energy progressing with EV charging station project. They have submitted draft plans.
Waffle House permitted and updated
In early stages of working on an app called One Walhalla
Met with Chamber of Commerce on working together
Addressed the potential diesel shortage
Received final ARPA payment
Stumphouse visits are increasing- \$10,000 month; contraction for phase 3 in progress
Update on greenway project; met with DOT- working on encroachment permit; hoping to have contractor in place by the end of the year

12 zoning permits
business licenses
sign permits
food truck permits
violations- verbal/ written

Action/Discussion Items:

Administrator Burton reintroduced Ordinance 2022-8, ordinance for rules of decorum at public meetings, to discuss changes. Councilman Keehn made a motion to amend ordinance by adding "City Council", in place of "public", Councilman Pace second. Councilmembers discussed. Councilman Pace made a motion to amend Article II, Paragraph 1, Line b, by striking the words "and courteous", Councilman Keehn second. Councilmembers discussed further changes as related to Robert's Rules. Councilman Pace made a motion to move 2022-8 and 2022-9 back to full council, Mayor Pro-Tm Woodward second.

Administrator Burton introduced a draft ordinance to establish a local Historic Property Destination and Design Review and discussed in further detail with councilmembers. Councilmembers expressed concern for property owners who may not want to participate due to financial hardship. Mayor Edwards explained tax credits and assistance programs in place to help property owners with expenses. Councilmembers continued discussion. Councilwoman Melendez made a motion to send this draft ordinance to the Planning Commission, Councilman Pace second.

Administrator Burton opened discussion regarding Ordinance 2022-13, ordinance that requires registration for vacant and abandoned building, commercial and residential. Councilman Keehn addressed concerns about penalizing property owners. Councilman Underwood read a comment he received suggesting implementing positive incentives, instead of fine and negative incentives. Councilman Pace spoke about a Façade Grant available to help property owners with repairs and improvements. Councilmembers discussed ideas, concerns, and the importance of this ordinance for the city. Councilman Keehn made a recommendation to table this discussion until a building official is in place. Councilwoman Melendez suggested looking closer at the wording of this ordinance. Mayor Edwards shared that he does not like the fee structure. Administrator Burton explained how the fees are necessary to add staff and expand

services. Councilman Pace read the fee structure for residential and non-residential. Administrator Burton expressed his wishes for the committee to consider the public safety value for law enforcement and fire for when a registry exists, as opposed to not having a registry in place for these properties. Councilmembers discussed moving the ordinance forward, without the fee structure fee until a building official is appointed.

Administrator Burton updated the committee with details for the Chicopee Field concrete project and local bid for contract. Partners for Progress has raised a little over \$20,000. The city requested \$16,000 of that amount, with the balance of \$8,450 coming from hospitality funds. This will be presented again at the council meeting for approval.

Administrator Burton updated the committee with details for the ARPA waterline project. Harper General Contractors put in a bid. Project is expected to be \$3.8 million, which the city does not have the funding available. The plan is to move forward with what they can. Harper General Contractors bid will be up for approval at the next council meeting.

Mayor Edwards called for motion to go into Executive Session to discuss a possible appointment for the Municipal Judge. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Underwood second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Mayor called meeting back to regular session, following conclusion of executive session. No further business.

Mayor Pro-Tempore Danny Woodward made a motion to adjourn, Councilman Underwood second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Meeting adjourned.

Attest:

Timothy B. Banta
City Administrator

The City of Walhalla City Council held a meeting Tuesday, October 18, 2022, at 5:30 PM. The location of the meeting was in Council Chambers of City Hall, 206 N. Church Street, Walhalla, SC 29691.

PRESENT: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman Keith Pace (via Zoom), Councilwoman Sarai Melendez (via Zoom), Councilman David Underwood, Councilman Grant Keehn, Councilman Tyler Jordan

ABSENT: None

STAFF: Brandon Burton, City Administrator
City Attorney, John Marshall Moser

OTHERS: Public. Media.

Mayor Danny Edwards called the meeting to order at 5:30 PM and called for a moment of silence.

Mayor Danny Edwards asked Councilman Tyler Jordan to lead the Pledge of Allegiance.

Mayor Danny Edwards called for the approval of the agenda. Prior to calling for a motion, Mayor Edwards added an executive session to manage a personnel issue. Councilman Tyler Jordan made the motion to approve the agenda, Mayor Pro-Tm Danny Woodward second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Danny Edwards called for a motion to approve the minutes for September 20, 2022. Mayor Pro-Tm Danny Woodward made the motion, Councilman Tyler Jordan second. Mayor called for vote. All present councilmembers voted yea. None nay.

Mayor Danny Edwards opened for public comment and went over rules of meeting as it pertained to public comment.

Mrs. Caroline Harris, property owner and future business owner in Walhalla, came forward to share comments regarding Libby Imbody's resignation.

Mayor Danny Edwards moved the meeting forward to administrator comments.

City Administrator Brandon Burton updated council on utility taps shortage. Administrator Burton spoke with the Utilities Director, and he confirmed he has the parts to service residents who are on the list for utility taps.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-7, ordinance for rules of conduct for city facilities and properties. Administrator Burton also added

a change that was recommended by the Recreation Committee, number 15 on page 5, the Tri-County Board of Directors for Youth Sports policy on inappropriate behavior, dated 9/9/2022, shall also apply to sanctioned sporting events. Councilman Keith Pace made the motion, Councilman Tyler Jordan second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-7. There were none. Mayor Edwards called for discussion. Councilmembers discussed. Mayor called for vote. All present councilmembers voted yea. None nay.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-8, ordinance for rules of decorum at public meetings. Councilman Pace made motion, Mayor Pro-Tm Woodward second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-8. There were none. Mayor Edwards called for discussion. Councilmembers discussed. Councilman Tyler Jordan made a motion for the amendment of Article II and the removal of Section B, Councilman Grant Keehn second. Discussion continued amongst councilmembers. Councilman Grant Keehn called the question. Mayor Edwards called for vote on Councilman Jordan's amendment. 5 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Councilman Keehn, Councilman Pace, Councilman Underwood. 2 nays: Mayor Edwards and Councilwoman Melendez. Motion carries, Article II, Section B will be removed. Discussion continued. Councilman Underwood asked for clarification regarding Article II, Section C, F, and G. Councilmembers discussed these sections, as well as Article III. Administrator Burton suggested to table this and send back to committee. Councilman Jordan made motion to table, Councilman Pace second. Mayor Edwards called for vote. On voice vote, 6 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood. 1 nay: Councilwoman Melendez. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-9, ordinance for rules of decorum at public meetings. Councilman Jordan made motion to table, Councilman Keehn second. Mayor Edwards called for vote. On voice vote, 6 yeas: Councilman Jordan, Mayor Pro-Tem Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood. 1 nay: Councilwoman Melendez. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-10, ordinance to grant an easement to Duke Energy. Councilman Underwood announced that he is currently employed by Duke Energy, and he will be abstaining from this vote. Councilman Pace made motion, Mayor Pro-Tm Woodward second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-10. There were none. Mayor Edwards called for discussion and vote. 6 yeas: Councilman Jordan, Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilwoman Melendez. 1 abstained: Councilman Underwood. Motion carries.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-11, ordinance to annex a portion of parcel 176-00-01-055 into the city limits of Walhalla for construction of Waffle House. Mayor Pro-Tm Woodward made motion, Councilman Keehn second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-11.

There were none. Mayor Edwards called for discussion. Councilmembers discussed. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Administrator Burton reviewed second reading and added specific details for Ordinance 2022-12, ordinance to authorize real estate transaction between PACMO, LLC and the city of Walhalla. This ordinance allows for the real estate transfer and water taps to a developer for the track of land next to the ball field on North Church Street. This deeds the property over to the city. Mayor Pro-Tm Woodward made motion, Councilman Pace second. Mayor Danny Edwards called for public comment pertaining to Ordinance 2022-12. There were none. Mayor Edwards called for discussion. There was none. Mayor Edwards called for vote. On voice vote, 6 voted in favor: Mayor Pro-Tm Woodward, Mayor Edwards, Councilman Keehn, Councilman Pace, Councilman Underwood, and Councilwoman Melendez. 1 abstained: Councilman Jordan. Motion carries.

Administrator Burton reviewed first reading for Ordinance 2022-13, ordinance that requires registration for vacant and abandoned building, commercial and residential. Councilman Underwood made motion, Councilman Jordan second. Mayor Edwards called for discussion. Councilmembers discussed. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Mayor Edwards moved forward to discussion and action items, appointment to the Tree Committee. Nominees are Frank Goldner, David Hedden, David Lyle, John Bodiford, and Richard Harper. These members would be appointed for two years of service on the Tree Committee. Councilman Jordan made a motion, Councilman Underwood second. Mayor Edwards called for discussion. There was none. Mayor Edwards called for vote. All present councilmembers voted yea. None nay.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session to take care of a personnel matter. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Jordan second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Mayor called meeting back to regular session, following conclusion of executive session.

Councilman Underwood made a motion to adjourn, Councilman Keehn second. Mayor Edwards called for a vote. All present councilmembers voted yea. None nay.

Meeting was adjourned

attest:



Timothy B. Burton
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
OCTOBER 4, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, City Administrator Brandon Burton, Councilman Keith Pace, Councilman Tyler Jordan, Councilman Grant Keehn, Councilwoman Sarai Melendez, Councilman David Underwood.

Absent: None.

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed.

The Pledge of Allegiance was led by Councilwoman Sarai Melendez.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Councilwoman Melendez second. Mayor Edwards called for a discussion and a vote. All voted in favor.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment. No public comments were made.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Fall sports ending in next couple of weeks
All- star team practices upcoming
Basketball registration October 17th – 28th

Councilman Underwood requested a meeting with the Rec Committee

Public Works- Mr. Jordan, Chair

Director Russ Price submitted report:

September the City of Walhalla picked up:
234 -tons of residential garbage
131 -tons of commercial garbage
-tons of furniture
84 -tons of recyclable brush
1.75 -tons of mattresses
15 -tons CMD

Roll Carts for September

30 Delivered
11 Picked up
7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Assisted with putting up banners
Set up and breakdown for Homecoming, Hispanic Heritage Festival, and Clemson Rural Health Grand Opening
Training on outward fleet management and work order system

Police- Mr. Underwood, Chair
Chief Tim Rice reported:

New hire: Melissa Green

September Events:

Chief Rice attended the SC Police Chief's Association conference
Captain Watson attended cultural competency training
Staff Sgt McCall attended firearms instructor training and received certification
Cpl Parker Scruggs attended front-line supervisor training
Planning for the Main St Halloween events along with Boo in the Bay
Planning for Oktoberfest 2022
Outside maintenance for WPD- working on bulletin board and sign to improve appearance
New car will be ready for patrol in coming weeks
New House Bill 3050 was signed into law and takes effect January 1, 2023- changes to policy and procedures for police department, regarding police reform, training, and standards
Cars being taken out of service to remove equipment and decals

1279 total calls for service
314 traffic stops
16 traffic collisions
54 incident reports
pursuit
response to resistance
116 citations/ 218 warnings issued
37 arrests made/0 juvenile referral
588 extra patrols
14.5 hours of overtime- 8.5 shift coverage, 6 court, 0 special event
189 hours of training

Councilman Underwood question Chief Rice about laws for bicycles on the road. Chief Rice said he will look into it and report back.

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

Septmeber 2022

New Water Taps – 4

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries – a few inquiries

Continuing work of the line behind the police department

Increase in people using water without contract; cutting off locks and turning water back on

Councilmembers discussed issues Mr. Parris spoke about.

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

285 - volunteer hours

Social media stats- Facebook and Instagram growing

Working on business and restaurant guides for downtown

Greenway support team met

Working with Upstate Mobility Alliance

Hispanic Heritage Festival was September 24th- 3,000 people in attendance

Banner projects completed and Fall/Oktobefest banners are up

Downtown Business Updates: Opening of Falcon's Attic, Clemson Rural Health Department, Glam Gal Luxury Brands. Construction projects- Brett's Billards deck. Alexander's Office Supply has traded hands- grand opening possibly December. Mountain Mocha getting ready to reopen date TBD. New restaurants coming- date TBD.

Oconee History Museum- working together on bilingual tour and upcoming Merchant Market
Oconee County Library- worked with them for Hispanic Heritage Festival and the Greenway Project

Clemson Rural Health Department- working on relationship building

Newcomers Clubs- good way to connect with the community and recruit volunteers

Working on Painted Bench Project

Meetings with Joe from Place + Main Advisors

Fall decorations going up in town

Upcoming events- Farmer's Market on Fridays through end of Oct, Hispanic Heritage Festival Sept 24th, Merchant Market and Craft Fair October 15th 100 vendors, Oktoberfest will be October 21-23, the last Cruise-In for the year will be October 28th, Walhalloween will be October 29th- trick or treating from 12-4 pm, Walhalloweenie costume dog parade.

Feedback from local businesses and property owners regarding rental rates- some properties need finish work, as it presents challenges for new businesses to move in. Looking for ways to incentivize property owners to engage.

Trash issue at city parking lot needs to be addressed

Community feedback- continuously hearing positive comments about how proud people are of the improvements being made in town.

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

124 Fire responded to calls for services- 59 fire, 65 medical/rescue

24 mutual aid calls

45 calls inside city, 79 outside

247 hours on incidents

217 hours of training

Hired two full time employees

2 full time openings

3 staff members currently taking EMT class

Currently working on credentialing to be certified to respond to calls as an SC DHEC and BLS agency

Staff completed training on vehicle extrication stabilization

Chief Bates attended cultural competency training

4 public education events in September

Staff participated in Hispanic Heritage Event

October 29th participating with the ROTC at WHS for the March of Dimes competition

October 31st from 6-8 pm Boo in the Bay

28 business inspections

17 pre-plans

4 rental inspections

CL alarm installations

1 smoke installations

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Accepting applications for Engineering and Codes and Zoning positions
Working with Duke Energy engineers regarding EV charging station project
Budget reports sent out
Planning Commission met
ARP payment 2nd installment coming this month

11 zoning permits
6 sign permits

Action/Discussion Items:
Discussed Tree Committee

No executive session.

No Mayor comments.

Councilman Underwood made motion to adjourn the meeting, Councilwoman Melendez second.

Meeting adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
September 20, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman David Underwood, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn, Councilman Tyler Jordan

Absent: none

Guests: Public. Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Danny Woodward led the Pledge of Allegiance.

Mayor Danny Edwards called for a motion to approve the agenda. Councilman Keith Pace made the motion to approve the agenda, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards asked for a motion to approve the minutes for August 16, 2022. Councilman Keith Pace made the motion, Councilman Underwood second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment and went over rules of meeting as it pertained to public comment. No public comments were made.

Mayor Edwards introduced Irene Tyson, Director of Planning with the Boudreaux Group. Mrs. Tyson opened by sharing details about the Boudreaux Group and the services they provide. She specifically came to council to speak about master planning and the importance of master planning for our city. Master planning is an investment that helps to define the community's vision for the future and develops a road map to accomplish that vision. Mrs. Tyson continued her presentation by providing examples of cities where they have implemented master planning and shared their successes.

Mayor Edwards turned meeting over to City Administrator Brandon Burton for Administrator comments. Administrator Burton informed the council that the Repurpose Codes and Planning and Community Development Manager position has been filled and will start in November. Administrator Burton also informed the council of the Fire Marshall working to become a building official. This will allow the city to resume the responsibility of building inspections and building permits from Oconee County and collecting fees. Administrator Burton continued by discussing communication he's had with Retail Strategies from Birmingham, Alabama, as

another source for economic development ideas and projects. He will discuss more on a later date.

Mayor Edwards moved the meeting forward to the reading of proclamations, resolutions, and ordinances.

Councilman Pace gave second reading of Ordinance 2022-6, ordinance to authorize the City of Wallhalla to lease Sertoma Field to the Walhalla Oktoberfest Committee and to provide the terms and conditions for said lease. Councilman Pace made the motion, Councilman Woodward second. Mayor Edwards called for discussion. Councilmembers discussed. Mayor Edwards called for vote. All voted in favor.

Councilman Pace gave first reading for Ordinance 2022-7, ordinance for rules of conduct for city facilities and properties. Councilman Pace made motion, Councilwoman Melendez second. Councilmembers discussed. Mayor called for a vote. All voted in favor.

Councilman Pace gave first reading for Ordinance 2022-8, ordinance for rules of decorum at public meetings. Councilman Pace made motion, Councilman Woodward second. Councilmembers discussed. Councilwoman Melendez made a motion to amend Vice Mayor to Mayor Pro-Tempore, Councilman Pace second. Mayor called for a vote on amendment. All voted in favor. Discussion continued regarding the ordinance. Administrator Burton recommended that there also be an amendment to add that the council strives to follow Robert's Rules of Order. Councilman Jordan made motion, Councilman Keehn second. Mayor called for a vote. All voted in favor. Discussion continued regarding ordinance. Councilman Jordan made motion to call the question, Councilman Pace second. Mayor called for a vote. All voted in favor. Mayor called for vote on Ordinance 2022-8, as amended. Six voted in favor, one opposed. Motion carries.

Mayor Edwards introduced first reading for Ordinance 2022-9, ordinance for rules of decorum at public meetings. Councilman Pace made motion, Councilman Jordan second. Councilmembers discussed rules from Ordinance 2022-8 applying to this ordinance, as well. Mayor called for vote. Six voted in favor, one opposed. Motion carries.

Councilman Pace gave first reading for Ordinance 2022-10, ordinance to grant an easement to Duke Energy. Councilman Pace made motion, Councilman Woodward second. Administrator Burton explained ordinance, as it pertains to charging stations for electric vehicles on Main Street. Councilmembers discussed details. Mayor called for vote. Six voted in favor. One abstained.

Councilwoman Melendez gave first reading for Ordinance 2022-11, ordinance to annex a portion of parcel 176-00-01-055 into the city limits of Walhalla. Councilwoman Melendez made motion, Councilman Pace second. Councilmembers discussed. Mayor called for vote. All voted in favor.

Discussion items:

Administrator Burton explained property division between the city and a private owner, and requested the council give permission to the private owner to do work on the retaining wall. Councilmembers discussed. Councilman Underwood made motion, Councilman Pace second. Mayor called for vote. All voted in favor.

Administrator Burton requested authorization to spend capital funds. The purchase is for a police car- a 2015 police car has a blown engine and needs to be replaced. The replacement car is a 2022 Dodge Charger. Councilman Underwood made motion, Councilman Pace second. Mayor called for discussion and a vote. All voted in favor.

Administrator Burton updated council on Greenway Project. The final design and cost estimate was delivered. The federal government approved the design. Waiting for a few things before project is advertised for bids. Administrator Burton continued to explain the order of upcoming discussions and decisions regarding the greenway and is hoping for construction to start January 2023. He also revealed the name of the Greenway, "The Walhalla Wander Weg". Councilman Pace made motion, Councilman Woodward second. Mayor called for vote. Six voted in favor. One abstained.

Administrator Burton discussed approved plans and contract modifications for Stumphouse. He requested vote for adding an additional amount of \$74,685 to the original contract cost, for the modifications. Councilmembers discussed. Councilman Pace made motion, Councilman Woodward second. Mayor called for discussion and vote. All voted in favor.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Pace second. Mayor Edwards called for a vote. All voted in favor.


Councilmembers returned from Executive Session.

Mayor called for vote on Councilman Pace's motion. Three voted in favor. Two Abstained. One not in attendance.

Councilwoman Melendez made a motion to adjourn the meeting, Councilman Jordan second.

Meeting adjourned.

Attest:


City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
SEPTEMBER 6, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, City Administrator Brandon Burton, Councilman Keith Pace, Councilman Grant Keehn

Absent: Councilman Tyler Jordan

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed.

The Pledge of Allegiance was led by Councilman Keith Pace.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for a discussion and a vote. All voted in favor.

Mayor Edwards read the proclamation for the city of Walhalla, for Hispanic Heritage Month to be celebrated from September 15 – October 15, 2022.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment. No public comments were made.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Football games started August 22nd
Soccer started September 6
Baseball and softball will start after Labor Day
(approx. 435 participating youth)

Public Works- Mr. Jordan, Chair

Director Russ Price submitted report; he is at conference.

Report given by Councilman Pace:

August the City of Walhalla picked up:
252 -tons of residential garbage
161 -tons of commercial garbage
-tons of furniture
82 -tons of recyclable brush
1 -tons of mattresses
8 -tons CMD

Roll Carts for August
32 Delivered
13 Picked up
10 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Police- Mr. Underwood, Chair

Chief Tim Rice reported:

New Hires: Nicklaus Powell and Melissa Green

August Events:

Back to school- several officers assisted with school traffic

SRO Bennett has been teaching safety, drug and alcohol awareness to new incoming 6th grade students, and welcoming all middle school students.

Officer Asa Thompson attended a birthday party he noticed while patrolling at the Walhalla City Pool

Chief Rice will be attending the SC Police Chief's Association conference

Cpl Parker Scruggs will be attending a Front-Line Supervisor Training

Staff Sgt McCall will be attending Firearms Instructor Training and Certification

Officer Asa Thompson will be attending an interview and advance report writing training

Officers will be visiting the Hispanic Heritage Celebration this month

Planning is underway for the Main St Halloween events along with Boo in the Bay

Planning is also underway for Oktoberfest 2022

Officers were fitted for new uniforms and vests.

The Walhalla Police Department is working on it's website and social media pages and hope to roll out a new and improved version soon.

1278 total calls for service

281 traffic stops

10 traffic collisions

70 reports filed

pursuit

response to resistance

107 citations/ 233 warnings issued

27 arrests made/0 juvenile referral

304 extra patrols

66 hours of overtime- 62 shift coverage, 4 court, 0 special event

68 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

August 2022

New Water Taps – down from last month

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries – a few inquiries

New numbers are down because of many leaks due to weather; should be picking back up

Supplier updated wait time to 11 months; discussed supply issues

Still have an opening for meter reader and maintenance position.

Councilmembers discussed issues Mr. Parris spoke about.

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

41 - volunteer hours

Social media stats- Facebook and Instagram growing

New business opening on Friday

Working on business and restaurant guides for downtown

August 10th visited uptown Greenwood

Light bulb banners completed

Working with Clemson interns

August 11-12 attended South Carolina Economic Development Institute

Upcoming events- Farmer's Market on Fridays through end of Oct, Hispanic Heritage Festival

Sept 24th, Merchant Market and Craft Fair October 15th.

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

117 Fire responded to calls for services- 51 fire, 66 medical/rescue

260 mutual aid calls

41 calls inside city, 76 outside

145 hours on incidents

289 hours of training

Fully staffed.

Four staff members currently taking EMT class.

Placing equipment on new rescue truck.

Squad 51, is now Squad 52 and is back in service.

food truck inspections

31 business inspections

22 pre-plans

rental inspections

CL alarm installations

smoke installations

hours overtime

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Accepting applications for Codes and Zoning position.

Working on Personnel Handbook rewrite

Filling jobs across the city

Working on RFP for building official services

Working on property appraisal RFP for various properties around the city

Attended Upstate Administrators Luncheon last week over ACOG.

GMC working on Skip Grant

Meeting with Duke Energy regarding AV charging station project

September 23- Staff to attend Diversity and Inclusion class

Meeting with ACOG and GMC to discuss final Greenway project

Meeting with Upcountry Fiber to look at Internet and Voice Over IP System

Municipal Association and Hometown Grant period is open for economic development

11 zoning permits

business licenses

sign permits

food truck permits

violations- verbal/ written

Community Development:

September 20, 2022- Council Meeting in relation to the annexation request.

Working on historical vacant buildings and alcohol/food establishment ordinances- proposed ordinance 2022-11 regarding serving alcohol and food, and proposed ordinance 2022-10 concerns the process for handling vacant and abandoned buildings.

Explained proposed Ordinance 2022-7 for rules of conduct for city facilities and properties.

Councilmembers discussed details of ordinance. Chief Rice also participated in the conversation. Mayor Edwards asked if the Committee wanted to move Ordinance 2022-7 forward to Council for further discussion. Councilman Pace made motion, Mayor Pro-Tempore Danny Woodward second.

Administrator Burton explained proposed Ordinance 2022-8 for rules of decorum of public meetings. Councilmembers discussed. Mayor Pro-Tempore Danny Woodward made motion to move forward to Council Meeting for more discussion, Councilman Pace second.

Councilwoman Melendez mentioned the comprehensive plan for the city of Walhalla, and asked questions regarding the issues surrounding that, specifically the housing crisis. Councilmembers discussed ideas and forming a housing development task force team.

Mayor Edwards called to move to Executive Session to discuss appointments to boards and commissions and a contractual matter for the city. Mayor Pro-Tempore Danny Woodward made a motion, Councilman Underwood second. Mayor called for vote. All voted in favor.

Meeting adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
August 16, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman David Underwood, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn, Councilman Tyler Jordan

Absent:

Guests: Public. Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Grant Keehn led the Pledge of Allegiance.

Mayor Danny Edwards called for a motion to approve the agenda. Councilman Keith Pace made the motion to approve the agenda, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for a vote. All voted in favor.

Mayor Edwards asked for a motion to approve the minutes for July 19, 2022. Councilman Grant Keehn made the motion, Councilman Pace second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment and went over rules of meeting as it pertained to public comment. No public comments were made.

Mayor Edwards turned meeting over to City Administrator Brandon Burton for Administrator comments. Administrator Burton discussed conversation with Duke Energy regarding charging stations for electric vehicles and the locations for the charging stations. Mr. Burton also made mention of previous conversation concerning utilities and the wait time for materials. The wait time is now 46 weeks. Councilmembers discussed.

Councilman Keith Pace gave second reading on Ordinance 2022-5, ordinance to amend the current zoning ordinance, 2021-17, section 705-1, to impose time limitations for all zoning permits. Councilman Keith Pace made motion, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for discussion and a vote. All voted in favor.

Administrator Burton introduced an amendment for the next ordinance, Ordinance 2022-6, ordinance to authorize the City of Walhalla to lease Sertoma Field to the Walhalla Oktoberfest Committee and to provide the terms and conditions for said lease. Terms of the lease shall be

the third week in October in the years 2022-2027. Councilman Pace made a motion to amend Article V, Councilman Keehn second. Mayor called for vote. All voted in favor.

Councilman Pace continued with the first reading of Ordinance 2022-6, ordinance to authorize the City of Walhalla to lease Sertoma Field to the Walhalla Oktoberfest Committee and to provide the terms and conditions for said lease. Councilman Pace made the motion, Councilman Underwood second. Mayor Edwards called for discussion and vote. Councilmembers discussed. All voted in favor.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session. Mayor Pro-Tempore Danny Woodward made the motion, Councilman Pace second. Mayor Edwards called for a vote. All voted in favor.

Councilmembers returned from Executive Session.

Councilwoman Melendez made a motion for the city attorney to respond to Seneca's proposal to communicate Walhalla's position, Councilman Underwood second. Mayor called for discussion and vote. All voted in favor.

Councilwoman Melendez made a motion to adjourn the meeting, Councilman Pace second.

Meeting adjourned.

attest:

Timothy B. Bonta
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
AUGUST 2, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, City Administrator Brandon Burton, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent: Councilwoman Sarai Melendez, Councilman David Underwood

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed.

The Pledge of Allegiance was led by Councilman Tyler Jordan.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Councilman Jordan second. Mayor Edwards called for a discussion and a vote. All voted in favor.

Mayor Edwards announced Executive Session for a staff review would be held first. Mayor Edwards called for a motion to move to Executive Session. Mayor Pro-Tempore Danny Woodward made motion, Councilman Jordan second. Mayor Edwards called for a vote. All voted in favor.

Councilmembers returned from Executive Session.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment. No public comments were made.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Fall sports: 19 soccer teams, 2 football teams, 2 cheerleading teams, 3 fall baseballs teams, 3 fall softball teams

Football games will begin August 22nd

Soccer, baseball, and softball will start after Labor Day
(approx. 435 participating youth)

1 full-time Parks & Rec Technician position available

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

July the City of Walhalla picked up:

236 -tons of residential garbage
109 -tons of commercial garbage
-tons of furniture
27 -tons of recyclable brush
3 -tons of mattresses
18 -tons CMD

Roll Carts for May

29 Delivered

10 Picked up

7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Set up and breakdown for Independence Eve Event

Issues with the Knuckle Booms- working on repairs

2 CDL driver positions available

Police- Mr. Underwood, Chair

Chief Tim Rice submitted report; he is on vacation.

Report given by Administrator Burton:

Promotions: Austin Watson promoted to Captain; Sgt Zach McCall/K-9 officer promoted to Narcotics Investigator

New Hire: Jonathan Jerde

July Events:

Assisted with Independence Eve Carnival and Concerts on the Green, Firework presentation, and the 1st Annual Independence Bicycle Parade

Quarterly Department Meeting and Officer Meal

Mark Mealy was named Officer of the Quarter

Upcoming training: firearms instructor training, advanced DUI training, and the annual SRO in-service training

1278 total calls for service

291 traffic stops

11 traffic collisions

69 reports filed

pursuit

response to resistance
345 citations/ warnings issued
40 arrests made/ juvenile referral
500 extra patrols
hours of overtime- 68.5 shift coverage, 10 court, 78 special event
79 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

June/July 2022

New Water Taps – June had 8; July had 25

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs -

Work Orders -

Sewer Work Orders -

New development service inquiries -

Issues with getting materials/additional parts for new taps; may have to put a hold on new taps
Issues with getting pipe materials

Mr. Parris discussed the water line break on July 18th; 300,000-400,000 gallons of water were lost.

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

71 - volunteer hours

Social media stats- Facebook and Instagram growing

Working on ARPA funds that were allotted to Main Street for business support

Greenway support team meeting

Working on wayfinding signage and downtown business guides- digital and printed

Working on website

Discussed upcoming events

Training

Monthly Merchant Meet-up

Lost several businesses. Working on 4 businesses coming to town.

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

134 Fire responded to calls for services- 47 fire, 87 medical/rescue
24 mutual aid calls
59 calls inside city, 75 outside
193 hours on incidents
263 hours of training

Fully staffed.

Four staff members currently taking EMT class.

The goal for EMT class is to have all staff at EMT level to obtain DHEC BLS certification to be able to provide a higher level of care.

Placing equipment on new rescue truck.

Squad 51 still in service.

6 food truck inspections
29 business inspections
13 pre-plans
4 rental inspections
CL alarm installations
smoke installations
hours overtime

Emergency Management- Use caution for increased traffic with school starting soon.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Administrator Burton announced that he will be handling all business request. Fire Marshall Sanford will be handling code issues. Billing office is taking over all the business license functions.

Website updated with newer information regarding business license and hospitality tax program.

Working on Personnel Handbook rewrite

Several jobs advertised

Working on water line improvement project

Working on new recycling program

Working with Libby to update business recruitment and startup packages

Working on budget audit documentation

Budget reports sent out

Stumphouse Park weekends have been very good- \$11,000 in July; grills will be replaced; developing a map for the park, moving information board behind iron rangers, contractor submitted first draft of parking lot design, working on wash station design.

No report on new business licenses, codes, and zoning permits.

zoning permits

business licenses

sign permits

food truck permits

violations- verbal/ written

Action item: Oktoberfest Lease.

Administrator Burton discussed the details. Councilman Pace made the motion to authorize move to council, Councilman Keehn second. Councilmembers discussed. This item will move to next regular meeting.

Mayor Edwards announced another Executive Session to vote on matters involving a potential real estate transaction and an intergovernmental agreement. Mayor Pro-Tempore Danny Woodward made motion, Councilman Pace second. All voted in favor.

Mayor Edwards called regular meeting back into session. Nothing decided on real estate transaction.

The first item, Mayor Edwards called for a motion to authorize the City Administrator to send a letter of support to the Joint Regional Sewer Authority for the Study Grant. Councilman Pace made the motion, Mayor Pro-Tempore Woodward second. Mayor called for discussion and vote. All voted in favor.

The second item, Mayor Edwards called for a motion to authorize the City Administrator to write a letter of support to the proposed Oconee Joint Regional Sewer Authority bylaw amendment. Mayor Pro-Tempore Woodward made the motion, Councilman Jordan second. Mayor called for discussion and vote. All voted in favor.

Mayor Edwards called for motion to adjourn. Councilman Pace made the motion. All voted in favor.

Meeting adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
JULY 19, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Councilman David Underwood, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn, Councilman Tyler Jordan

Absent: Administrator Brandon Burton (arrived late due to attendance at County Council Meeting)

Guests: Public. Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Tyler Jordan led the Pledge of Allegiance.

Mayor Danny Edwards asked for a motion to approve the agenda. Before the agenda could be approved, it needed an amendment to add Chris Eleazer with the Oconee Joint Regional Sewer Authority. Councilman Keith Pace made the motion to amend the agenda, Councilman Tyler Jordan second. Mayor Edwards called for a vote. All voted in favor.

Mayor Danny Edwards asked for a motion to approve the amended agenda. Councilman Pace made the motion, Mayor Pro-Tempore Danny Woodward second. All voted in favor.

Mayor Edwards asked for a motion to approve the minutes. Councilman Grant Keehn made the motion, Councilman Jordan second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment and went over rules of meeting as it pertained to public comment. Mayor Edwards introduced Caroline and McClain Harris.

Mr. and Mrs. Harris gave a presentation on Hotel Alum, the new boutique hotel that is currently being renovated. They introduced themselves to the council and the community. Mrs. Harris continued to detail the plans they have for the hotel. She went on to discuss the challenges they are facing; number one is parking. She explained the need for more parking that comes with having a hotel and full-service restaurant and bar. For the hotel project to continue and in efforts to resolve the existing parking challenges, Mr. and Mrs. Harris are proposing for the city of Walhalla to gift Priority Property Group the City Gym building and surrounding parking on the Eastern side, the the grassy area behind the Performing Arts Center, as this is already an estimated \$7 million project. Their idea is to construct a parking lot or a parking garage. This will add another \$500,000 to their budget but it will allow more space for parking for the PAC and Hotel Alum. They will also be able to move forward with the hotel project. Mr. and Mrs.

Harris are also asking for an additional 15 feet past the current property lines at the exterior of the school for purposes of outdoor dining to accommodate restaurant seating and lounge area. She continued discussing the pros of this project for the city, and other requests for assistance from the city, as well as suggestions regarding grants.

Mrs. Caroline Harris introduced Greg Metcalf, their restaurateur, to share his vision for the hotel restaurant. Mr. Metcalf is the operator and the CEO of AGM Restaurant Group out of Georgetown, SC. He spoke about his restaurant experience and expertise, as well as the restaurants he currently owns in various locations.

Mayor Edwards introduced the next guest speaker, Chris Eleazer, with the Oconee Joint Regional Sewer Authority. Mr. Eleazer began by discussing an opportunity from the Rural Infrastructure Authority. The Rural Infrastructure Authority has a \$100,000 match free grant to look at performing a regionalization study. He explained the details of this opportunity and requested partnership/participation with the city of Walhalla.

Mayor Edwards returned to public comment portion of the meeting.

Ms. Martha Wright, a resident of Walhalla, stepped up to ask questions about the message she received regarding boiling water and asked how others are notified if they do not get this call. Councilmembers and city hall staff members helped answer her questions and addressed her concerns.

Mayor Edwards continued to next item on the agenda. Mayor Edwards read Resolution 2022-7 recognizing Ashton Hester's contributions to our community and designated July 30, 2022 to be proclaimed Ashton Hester Day in the city of Walhalla. Mayor called for a vote. All voted in favor of this resolution.

Mayor Edwards gave first reading on Ordinance 2022-5, ordinance to amend the current zoning ordinance, 2021-17, section 705-1, to impose time limitations for all zoning permits. Councilman Keith Pace made motion, Councilman Grant Keehn second. Mayor called for discussion. Councilmembers discussed details of the ordinance. Mayor called for vote. All voted in favor.

Councilman Pace read approval request for a contract for professional services, for general properties at Stumphouse Tunnel and Park, to award contract for total amount annual of \$22,000 to Joanna White, who has been serving part-time. Councilman Pace made motion, Councilman Jordan second. Mayor called for discussion. Councilmembers discussed. Mayor called for vote. All voted in favor.

Councilman Pace read approval to purchase a rescue truck for the Fire Department, contract price is \$50,000. Councilman Pace made motion, Councilman David Underwood second. Mayor called for discussion. Councilmembers discussed. Mayor called for vote. All voted in favor.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to go into Executive Session. Councilman Underwood made the motion, Councilwoman Sarai Melendez second. Mayor Edwards called for a vote. All voted in favor.

Councilmembers returned from Executive Session. Mayor Edwards briefly reported results from the session.

Councilwoman Melendez made a motion to adjourn the meeting, Mayor Pro-Tempore Danny Woodward second.

Meeting adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
JUNE 21, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilman Keith Pace, Councilwoman Sarai Melendez (via Zoom), Councilman Grant Keehn, Councilman Tyler Jordan

Absent:

Guests: Public. Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Tyler Jordan led the Pledge of Allegiance.

Mayor Danny Edwards asked for a motion to approve the agenda. Councilman Tyler Jordan made the motion, Councilman Keith Pace second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards asked for a motion to approve the City Council Minutes from May 17 and June 7, 2022. Councilman Pace made the motion, Councilman Underwood second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment and went over rules of meeting as it pertained to public comment. No public comments made.

Mayor Edwards moved to Administrator comments. Administrator Burton discussed a few items with councilmembers:

- Reminder for Independence Fest Event on July 3 other activities for the holiday weekend
- The July 5 Committee Meeting moved to July 12, all councilmembers in favor of date change
- Feedback requested on iPad and app to review downloaded documents

Mayor Edwards continued to next item on the agenda- the reading of proclamations, resolutions, and ordinances. There are no proclamations or resolutions.

Mayor Edwards allowed public comment on the budget Ordinance 2022-4. No public comment made.

Councilman Keith Pace gave second and final reading on Ordinance 2022-4, an ordinance to raise revenue and adopt a budget for general water, sewer, and hospitality funds known as the Unified Budget of the city of Walhalla, SC for the fiscal year beginning July 1, 2022, and ending June 30, 2023, and other matters related thereto. Councilman Pace continued reading, whereas the city of Walhalla: (1) desires to collect a tax and/or fee for the operation of the general fund, water and sewer fund, to promote tourism and tourism activities, and to support the Main Street program, (2) recognizes the importance of long-range capital planning and a fund to meet those needs now and in the future, (3) recognizes the importance of sound accounting and financial principals, (4) adopt a unified budget ordained by the governing body of the city of Walhalla and council duly assembled- Councilman Pace made a motion, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards opened floor for discussion. Councilman Pace made a motion to amend Article 3, Section 2, regarding tying the budget document to the Sewer Authority's rate adjustment, capping it at 10%, so anything over 10% would have to come back through council for approval. Mayor Edwards called for vote on amendment. 6 voted in favor, 1 opposed. Motion carried.

Administrator Burton cleared up a few items on the budget document. He announced that city employee retirement is going up by 1%, after the first of the calendar year and the employer contribution for insurance will go up 18%.

Councilman Grant Keehn explained why he would be voting against the budget.

Administrator Burton took a minute to recognize the city employees for all they do and to dedicate the budget document to Mr. Ricky O'Kelley, water plant operator and "all around great guy", who we lost to Covid. A moment of silence was requested by a resident in the audience. A moment of silence observed in Mr. O'Kelley's honor.

Mayor Danny Edwards called for a vote on Ordinance 2022-4, as amended. 6 voted in favor, 1 opposed. Motion carried.

Councilmembers gave Committee Reports.

Mayor Edwards announced free swim night at the pool Friday, June 24, 5:00 – 8:00 pm.

There is no Executive Session. Mayor Edwards called for motion to adjourn. Councilman Jordan made the motion, Mayor Pro-Tempore Danny Woodward second. All voted in favor.

Meeting is adjourned.

attest!

Timothy B. Bonta
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
June 7, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, City Administrator Brandon Burton, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn, Councilman David Underwood, Councilman Tyler Jordan

Absent:

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed.

The Pledge of Allegiance was led by Councilman David Underwood.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards called for a vote. All voted in favor.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Mr. Luther Lyle, from the Cherokee Museum, discussed the importance of retaining businesses which draws visitors to the area, and how it benefits the city.

Mr. Mark Thompson, from the Walhalla Performing Arts Center, spoke about the entertainment they provide and their contribution to the city.

Mrs. Emily Roberts, Walhalla resident, highlighted the different boards/committees she serves and further explained how those non-profit entities are maintained.

Mrs. Kathy Plowden, Walhalla resident, approached the council and asked them to carefully consider what is already developing in Walhalla while reviewing the budget.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Baseball & softball- finished season
Softball All-Star games June 9-13
Baseball All-Star games June 16-21
Fall sports sign-ups June 13-24
1 full-time Parks & Rec Technician position available

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

May the City of Walhalla picked up:

252 -tons of residential garbage

79 -tons of commercial garbage

-tons of furniture

60 -tons of recyclable brush

2 -tons of mattresses

9 -tons CMD

Roll Carts for May

47 Delivered

12 Picked up

7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Installed and removed Banners on Main Street

Put up flags on Main Street

Cleaned and repaired pool

New trash truck

2 CDL driver positions available

Police- Mr. Underwood, Chair

Interim Chief Tim Rice reported:

2 positions available: Permanent Chief position and 1 Patrol Officer

Finished mentoring at JMB

New hire, Asa Thompson, graduated from academy May 13th and has started field training

Cpl Scruggs completed a street cop drug interdiction training

Assisted in events for May

Interim Chief Rice attended the Appalachian Council of Government Leadership Class

National Police Week, May 15th, recognized and provided a meal for all our officers. Thank you to Gather Uptown for assisting with officer appreciation meal.

Sgt McCall will be traveling to GA in June for a rifle and pistol course to become a certified firearms instructor, in-house

1097 total calls for service

256 traffic stops

7 traffic collisions

59 reports filed

0 pursuit

1 response to resistance

73 citations/206 warnings issued

24 arrests made/1 juvenile referral

313 extra patrols

26.5 hours of overtime
211 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

MAY 2022

New Water Taps – 8 or 18 (?)

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs - 22

Work Orders -

Sewer Work Orders -

New development service inquiries – “a lot of interest” and 57 new lots

-Installing pressure reducer below new plant/resolving pressure issue in areas

2 full-time positions

Main Street (General Gov’t)- Mr. Pace, Chair

Director Libby Imbody gave report:

65 - volunteer hours

Attended National Main Street Conference

Working on painted bench project

Tree light completed

Monthly Merchant Meet-up

Discussed Main Street stats and upcoming events

Farmer’s Market on Fridays @ 4:00 pm

Social media stats- Facebook and Instagram growing

Several new businesses and prospective new businesses

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

119 Fire responded to calls for services- 62 fire, 57 medical/rescue

26 mutual aid calls

49 calls inside city, 70 outside

235 hours on incidents

457 hours of training

2 part-time positions

Hydrant testing completed

Several members are attending classes this month

Fire prevention and life safety- staff members completed and assisted with several events

53 business inspections

24 pre-plans

4 rental inspections

CL alarm installations

smoke installations

18 hours overtime

Emergency Management- Use caution when pop-up thunderstorms develop

2 part-time positions available

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Meet with Oconee County and project manager regarding infrastructure upgrade

Codification process still ongoing

Attending a month-long management and supervision course every Thursday morning in Greenville, with Fire and Police Chiefs

Stumphouse collections have increased

Contractors working on bike park and Ross Mountain parking design

Working on budget document

Discussed budget breakdown with councilmembers

Elijah Hayes absent. Councilman Pace gave the report on new business licenses, codes, and zoning permits.

Business licenses renewals continues

8 zoning permits

7 business licenses

1 sign permits

1 food truck permits

18 violations- verbal/ written

Budget discussion led to Councilman Grant Keehn making a motion, no second. Motion dies.

Councilman Keith Pace made a motion to amend pay increase back to 8%, Mayor Pro-Tempore Danny Woodward second. Councilmembers discussed/debated. Debate stopped. Mayor Edwards called for vote. 5 voted in favor, 2 opposed. Motion moves forward.

Councilwoman Sarai Melendez requested to explore what it would cost to fund a part-time position for Main Street Program. Administrator Burton responded \$28,000-\$30,000.

Mayor Edwards called for a motion to be made to move to Executive Session. Mayor Pro-Tempore Danny Woodward made motion, Councilwoman Melendez second. Mayor Edwards called for a vote. All voted in favor.

Meeting adjourned.

Attest.

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
MAY 17, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent:

Guests: Public. Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Mayor Pro-Tempore Danny Woodward led the Pledge of Allegiance.

Mayor Danny Edwards asked for a motion to approve the agenda. Councilman Keith Pace made the motion, Councilman Tyler Jordan second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards asked for a motion to approve the City Council Minutes from April 19, 2022. Councilman Woodward made the motion, Councilman Pace second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment and went over rules of meeting as it pertained to public comment. No public comments made.

Mayor Edwards moved to Administrator comments. Administrator Burton replied that he had none.

Mayor Edwards read proclamation, regarding National Public Works Week. Mayor Edwards designated May 15-21, 2022, as National Public Works Week.

Councilman Keith Pace made a motion for the final reading on Ordinance 2022-2, which is an ordinance to amend Ordinance 1976-5, an ordinance to amend section 22-5 85, prohibiting possession and open containers and consumption of wine, beer, ale, porter, and other similar malts or fermented beverages in public areas of the city of Walhalla and other matters related thereto. Councilman David Underwood second. Mayor Danny Edwards called for discussion and vote. All voted in favor.

Councilman Jordan made a motion for the final reading of Ordinance 2022-3 to authorize the lease purchase for a sanitation truck, Mayor Pro-Tempore Danny Woodward second. Mayor Danny Edwards called for vote and discussion. Councilman Grant Keehn asked if the city has the money to buy the truck. Administrator Burton explained a few different options and plans for purchasing the truck. Councilman Keehn expressed concern for waiting to pay for the truck and suggested that the city pays for the truck now, in case something changes. Discussion continued amongst councilmembers. Mayor called for vote. All voted in favor.

Councilman Keith Pace read Ordinance 2022-4 is an ordinance to raise revenue and adopt a budget for general water, sewer, and hospitality funds known as the Unified Budget of the city of Walhalla, SC for the fiscal year beginning July 1, 2022, and ending June 30, 2023, and other matters related thereto. Councilman Pace made a motion, Mayor Pro-Tempore Woodward second. Mayor Edwards opened for discussion. Councilman Keehn asked questions regarding the budget for Administrator Burton to clarify. Councilman Keehn expressed concern about inflation, infrastructure, and discussed the budget for this year and next year. Administrator Burton responded to his questions regarding the budget and discussion continued amongst councilmembers. As a result of the conversation, Councilman Pace made a motion to amend the budget to pull \$54,000 out of the fund balance, Councilman Jordan second. Mayor called for a vote- 5 councilmembers voted in favor, and 2 councilmembers opposed. Discussion continued. Councilman Grant Keehn made a motion to table the budget discussion, with no second, motion failed. Councilman Keith Pace made a motion to pull \$100,000 from the capital fund and move it to a contingency fund, Councilman Tyler Jordan second. Mayor called for discussion and vote. All voted in favor. Councilman Pace continued by making motion to pull another \$100,000 from the capital fund and move it to a general fund, Councilman Jordan second. Mayor called for discussion. Councilmembers discussed. Mayor called for vote. Councilmembers voted. Councilwoman Melendez requested a roll-call vote: Councilmen Jordan, Pace, Woodward, Edwards, Underwood, and Councilwoman Melendez voted "aye". Councilman Keehn abstained from vote.

Councilman David Underwood initiated discussion regarding the pay increase adjustment from 8% to 10% for Fire, Police, and employees with CDL's. Councilman Grant Keehn made a motion to adjust the pay increase from 8%, Councilman Underwood second. Councilmembers discussed. Councilman Keehn requested to withdraw his original motion and make a motion to raise pay increase to 10% for all city employees, Councilman Jordan second. Councilmembers discussed. Mayor called for vote- 6 councilmembers voted in favor, and 1 councilmember opposed.

Administrator Burton explained the amended Ordinance 2022-4 and briefly went through the articles of the ordinance. Mayor Edwards called for vote for moving the budget forward, as amended- 4 councilmembers voted in favor, and 3 councilmembers opposed. Motion carried.

Administrator Burton discussed YMCA's request for work that needs to be done on the bathrooms, around \$6000 worth of work. Administrator Burton is requesting cost for repairs to

come out of the Hospitality budget. Mayor Edwards mentioned money donated from Walhalla Partners for Progress for pool repairs and the city will fund the difference. Mr. Burton will enter a request to get donation money. Councilman Pace made a motion to allow the City Administrator to move forward with pool project, Councilman Underwood second. Mayor called for vote. All voted in favor.

Administrator Burton discussed a request for motorcycle parking on Main Street. Councilmembers would like more information on this for discussion at later date.

Councilmembers gave Committee Reports.

Mayor Edwards called for motion to move into Executive Session. Councilman Jordan made the motion, Mayor Pro-Tempore Danny Woodward second.

Meeting is adjourned.

Attest:


Timothy B. Bente
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
May 3, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward (via Zoom), Administrator Brandon Burton (via Zoom), Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn, Councilman David Underwood, Councilman Tyler Jordan

Absent:

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed

The Pledge of Allegiance was led by Councilman David Underwood.

Mayor Edwards opened meeting by introducing the City Attorney, John Mosser. He will assume the duties of the Parliamentarian for this meeting. Mayor Edwards reminded the public that this meeting was a Committee Meeting and not the regular City Council Meeting.

Mayor Edwards called for a motion to approve the agenda. Councilman Pace made the motion to approve the agenda, Councilman Jordan (?) second. Mayor Edwards called for a vote. All voted in favor.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Councilwoman Melendez read report

Baseball & softball- games started April 18, 2022.

Mowing fields

Marking fields for sports

Getting the pool ready

Worked with sewer to lower the manhole at Chicopee field

Councilwoman Melendez introduced Dr. Swanson to give an update on bike park project. Dr. Swanson informed everyone that the project was on schedule with plans to open May 7, 2022, at 10:00 am. She gave more details for those who were unaware of the project.

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

April the City of Walhalla picked up:

216 -tons of residential garbage

110 -tons of commercial garbage

-tons of furniture

78 -tons of recyclable brush

-tons of mattresses

Roll Carts for April
29 Delivered
10 Picked up
5 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Helped with events
Updated trucks status
Painted fence at Chicopee field
2 CDL driver positions available

Police- Mr. Underwood, Chair
Interim Chief Tim Rice reported:

2 positions available: Permanent Chief position and 1 Patrol Officer

Continued mentoring at JMB
70 JMB students visited PD
"Caught Being Good" awards and pizza party at WMS- 8 students
New hire, Asa Thompson, graduating from academy May 13th
All officers attended and completed Emergency Vehicle Operations Training
Sgt Sanders and Sgt McCall completed specific skills instructor class
Two promotions: Hunter McCall and Parker Scruggs promoted to CPL
Cpl Scruggs was recognized as Officer of the Quarter
Meetings for those interested in a startup neighborhood watch program
Officer Mark Mealy completed Code 3 Vehicle Equipment training in Anderson
National Police Week, May 15th, will be recognizing and providing a meal for all our officers

1199 total calls for service
341 traffic stops
7 traffic collisions
45 incident reports filed
0 pursuit
1 response to resistance
95 citations/293 warnings issued
15 arrests made/1 juvenile referral
291 extra patrols
44.5 hours of overtime
309 hours of training

Councilmembers asked questions regarding overtime. Interim Chief Rice answered all questions.

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

April 2022

New Water Taps - 22

New Sewer Taps -

New water contracts-

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -

Meter box changes -

Meter change outs - 27

Work Orders -

Sewer Work Orders -

New development service inquiries – “a lot of interest”

-Mr. Parris discussed new developments- received new construction permits for development on Airy Springs/Hefner Rd

-Waterline extension sent to DHEC

-Working closely with fire department and design engineering firms on two industrial projects at Industrial Park on Hwy 11

4 full-time positions/3 part-time positions available- no applicants

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

166 - volunteer hours

Painted bench

Monthly Merchant Meet-up

Hosting Economic Development Training April 7-8

Discussed Main Street stats and upcoming events

Farmer's Market on Friday @ 4:00 pm

Social media stats- Facebook and Instagram growing

Working on tree lighting project

Several new businesses and prospective new businesses

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

123 Fire responded to calls for services- 54 fire, 69 medical/rescue

33 mutual aid calls

55 calls inside city, 68 outside

179 hours on incidents

378 hours of training

2 part-time positions

Completed hose testing

Hydrant testing this month

Several members are attending classes this month

Fire Marshall- Several new businesses looking to enter the city. Marshall Sanford performed 5 walk throughs for possible new businesses. Still completing business inspections, as needed.

Fire prevention and life safety- Staff members completed events: JMB Mayfest, Earth Day Festival, and Issaquena Last Ride Bike Race. Still promoting the risk reduction program, in contact with several schools.

34 business inspections

28 pre-plans

1 rental inspections

1 CL alarm installations

1 smoke installations

Emergency Management- Called to Yellow Branch Falls for hiker in distress and another for ankle injury.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Water Treatment Plant landscaping contract is complete.

Waterline improvement RFP for Poplar Springs and N. Hwy 11 is closed, only received one response. Will workout details with County Administrator

Codification process still ongoing

Attending a month-long management and supervision course every Thursday morning in Greenville, with Fire and Police Chiefs

Assisted with Issaquena's last ride

Working on budget document

Elijah Hayes gave the report on new business licenses, codes, and zoning permits.

Business licenses renewals

8 zoning permits

42 business licenses

sign permits

1 food truck permits

5 violations- verbal/ written

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Joellen Craig, Walhalla resident, opposed to greenway for now.

John Powell, business owner and Walhalla resident, in favor of greenway.

Kathy Plowden, Walhalla resident, in favor of greenway.

Wayne Smalley, Walhalla resident, in favor of greenway.

Karen Benson, business owner, opposed to greenway.

François (?), Walhalla resident, in favor of greenway.

Sherry Koban, Walhalla resident, in favor of greenway.

Sonya Martin, business owner, opposed to greenway for now.

Deidre Thomas, Walhalla resident, in favor of greenway.

Corey Black, business owner, in favor of greenway.

Andrew Smith, local Attorney and Mountain Rest resident, in favor of greenway.

Shawna Schuerr, Mountain Rest resident, opposed to greenway.

Randy Campbell, Walhalla resident, opposed to greenway.

Jim Mann, Walhalla resident, suggested the council lay out a plan to share with the residents of the city for the residents to consider in hopes to unify the community. He also encouraged the city to make a responsible fiscal decision, and not from emotions.

Rebecca Moore, Walhalla resident, opposed to greenway.

Dusten Bybee, Walhalla resident, in favor of greenway.

Bruce Justice, business owner, in favor of greenway.

Josh Holliday, Walhalla resident, in favor of greenway.

Caroline Harris, Mountain Rest resident, in favor of greenway.

India Lancaster, Walhalla resident, opposed to greenway.

Amy Talley, Walhalla resident, says she does not know how she feels about the greenway. She just wants everyone to hear the plan before they oppose it so strongly.

Josh Thomas, Walhalla resident, praised Sarai for her response to comments previously made about her. He also spoke about issues being discussed regarding the water and sewer concerns.

Public comment concluded.

Action/Discussion: Administrator Burton

Councilman Grant Keehn discussed financial concerns with funding greenway, rather than take care of necessities and people in the community. He strongly opposes the greenway. He suggested a referendum for people in the community to vote on greenway but did not propose one. If people in the community are against the greenway, Councilman Keehn suggests they do the referendum.

Councilwoman Sarai Melendez addressed and responded to Councilman Keehn and other council members requesting time to seek legal advice regarding the referendum mentioned. Councilwoman Melendez also stated the time she and Councilman Underwood arrived at the meeting. She discussed the grant for the water department. Councilwoman Melendez further discussed other concerns and clarified some comments that had been made.

Mayor Edwards called for motion to be made to move the 2023 budget before full council for discussion and vote. Councilman Pace made the motion, Councilman Jordan second.

Mayor Edwards spoke to the group regarding the General Fund Revenue Report.

Councilman Keith Pace expressed his thoughts on the role of the council and their responsibility to the residents in the community.

Councilman Grant Keehn requested to hear from Administrator Burton regarding how the greenway will affect his ability to run the city. Administrator Burton explained how the greenway will impact the workload before and after construction.

Mayor Edwards called for a motion to be made to close out the Committee Meeting. Councilman Keehn made the motion. Mayor Edwards concluded Committee Meeting.

Mayor Edwards called for a motion to be made to move to Executive Session. Councilman Jordan made the motion, Councilman Pace second. Mayor Edwards called for a vote. All voted in favor.

Meeting adjourned.

Attest:

Timothy B. Burton
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
APRIL 19, 2022, 5:30 PM**

Present- Mayor Danny Edwards (via Zoom), Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent:

Guests: Public. Media. Other Staff.

Mayor Pro-Tempore Danny Woodward called the meeting to order at 5:30 PM.

Mayor Pro-Tempore Danny Woodward led the moment of silence.

Councilman Keith Pace led the Pledge of Allegiance.

Mayor Pro-Tempore Danny Woodward asked for a motion to approve the agenda. Councilman Pace made the motion, Councilman Jordan second.

Mayor Pro-Tempore Danny Woodward asked for a motion to approve the City Council Minutes from March 15, 2022. Councilman Pace made the motion, Councilman Keehn second. Mayor Pro-Tempore Danny Woodward called for vote. All voted in favor.

Mayor Pro-Tempore Danny Woodward called for public comment and went over rules of meeting as it pertained to public comment.

Ken Sloan, President and CEO of Visit Oconee, was the first public comment regarding the greenway project. He detailed how far the city has come since 2008, when the Palmetto Trail, the Stumphouse Bike Park and the greenway project were first introduced. He discussed the growing tourism-based economy these new projects have brought to the area. Mr. Sloan reminded the council that investors invested in the city based on the promise of these plans and projects and asked that the council remember this when they vote on the greenway.

Luther Lyle, representative of the Museum of Cherokee in South Carolina, thanked the city for their support of the museum and shared plans for celebrating their 10 year anniversary with a 2nd Annual Kituwah, in cooperation with Main Street Walhalla. He added a personal note at the end of his comments by stating that he supports the greenway project.

John Powell, owner of Powell Real Estate Agency and realtor for 49 years, born and raised in Walhalla, and even served on the city council for two terms. He discussed the improvements to the city, specifically Main Street, he has over the last several years. He highlighted how businesses started coming to town because of these changes. Mr. Powell shared statistics and

compared these numbers to previous statistics, prior to these improvements. He spoke about the projects that are responsible for economic growth and encouraged the council to continue to move forward with growing the city and not to go backwards. Mr. Powell also reminded the council of the investors who invested in the city based on the promises of these project, such as the greenway. He asked the councilmembers to keep their promise to these investors and continue to create a lifestyle environment for families.

David Lyle, resident of Walhalla, shared a map of early Walhalla from 1890 that showed how the Germans, who founded the town, intended for a greenway to be a part of the city's plan. Mr. Lyle further discussed his support for the greenway project.

Janet Smalley, resident of Walhalla, retired schoolteacher, and volunteer for Walhalla Partners in Progress, spoke about her support for the greenway.

Dan Pollock, county resident, spoke about his support for the greenway and the reasons he believes it will be good for the city. He encouraged the council to vote the project through.

Bruce Justice, business owner and property owner in Walhalla, spoke about his support for the greenway and vented his frustrations regarding the talk of the greenway project being cancelled.

David Lecroy, resident of the Keowee community, spoke out against the greenway project and gave his reasons for why the greenway is not necessary.

Lorelei Swanson, resident of Mountain Rest and volunteer for the city of Walhalla, spoke about her support for the greenway project and gave examples for why this would be good for the families in our community.

Jim Mann, resident of Walhalla, shared his concerns regarding the greenway and the financial impact it will have on everyone in the city, including those who don't have the ability to increase their earnings. He further detailed the reasons behind his concerns and asked the council to consider both sides when making their decision.

Lana Justice, property owner in Walhalla, reiterated the promise that was made to businesses and investors regarding the building of the greenway project and how now that promise is being reconsidered. She encouraged the council to do the right thing for the town and its future and move forward with the construction of the greenway.

Cliff Powell, resident and business professional in Walhalla, shared his support for the greenway project and discussed the reasons this project would benefit the city.

Kelvin Bryant, resident of Walhalla and Planning Commissioner, discussed his support for the greenway project.

Christina McDowell, resident of Walhalla, shared her opposition to the greenway project for now. She discussed other issues within the city that need to be addressed before funding the greenway project. Mrs. McDowell spoke about prioritizing the needs of the residents who live in the community and not making decisions based on the needs of people passing through. She shared her personal struggles with the affordability of living here and fears that this project will increase the financial difficulty for her and others in similar situations.

Lisa Holbrook, resident of Walhalla, is in support of the greenway and shared her opinion based on the town she lived in prior to moving to Walhalla. Her previous hometown had a greenway that greatly benefited the community and their families.

Lynn McClain, resident of Walhalla and business owner, discussed the businesses in town who do not maintain the appearance of their buildings and the need for enforcement to keep up the repairs and the appearances of these buildings. She spoke about the litter from food trucks left in front of her business, and if these food trucks are going to be permitted to do business there, they need to be responsible for cleaning up their trash.

Mayor Pro-Tempore Danny Woodward asked if there was anyone else for public comment. There was not, so public comment was closed. Mr. Woodward thanked everyone who attended and spoke at the meeting.

Councilman Grant Keehn interjected and asked if he could make a motion to move up the last item on the agenda to be discussed first for the people who were at the meeting regarding the greenway funding, rather than having them sit through the entire meeting. Councilmembers discussed. Councilman Keehn made a motion to amend the agenda to move up the discussion for the greenway funding, Councilman Jordan second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. Supermajority voted in favor.

Councilman Grant Keehn started the discussion by asking the audience members from the community who would be willing to contribute their own money to fund the greenway. He followed that question by asking who would contribute their neighbor's money, or the poorest people's money to fund the greenway. Audience members wanted an explanation of what Councilman Keehn meant, as he continued to discuss his stance on the issue. Councilwoman Sarai Melendez spoke up and asked for the meeting to be called back to order. She explained to Councilman Keehn that the discussion is between council since the public comment session was closed.

Councilman Keehn continued by making a motion to take the money from the greenway fund, that originally came from water customers, and return it to the water fund which it came from. Councilman Jordan second. Councilman Underwood asked how the water money was moved to the greenway fund. Administrator Burton gave the explanation. Mayor Edwards added to the explanation. Councilmembers continued the discussion and expressed their individual opinions. Councilman Pace made the motion to call to question and stop all debate. Mayor Pro-Tempore Danny Woodward called for vote. The majority voted to end debate. The next call for

vote was in response to returning the money from the greenway project to where it came from originally. Mayor Pro-Tempore Danny Woodward called for vote. Majority opposed and motion did not pass.

Mayor Pro-Tempore Danny Woodward called meeting back in session. Next on the agenda is the resolution proclaiming April 29, 2022, as Arbor Day in the city of Walhalla. Administrator Brandon Burton read Resolution 2022-6, proclaiming April 29, 2022, as Arbor Day in the city of Walhalla. Councilman Pace made a motion for this resolution, Councilman Jordan second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Councilman Keith Pace made a motion for the first reading on Ordinance 2022-2, which is an ordinance to amend Ordinance 1976-5, an ordinance to amend section 22-5 85, prohibiting possession and open containers and consumption of wine, beer, ale, porter, and other similar malts or fermented beverages in public areas of the city of Walhalla and other matters related thereto. Councilman David Underwood second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Councilman Tyler Jordan discussed Administrator Burton working on getting a lease for a new trash truck. Administrator Burton explained that, by law, anytime we enter a lease purchase we must have an ordinance in place. Once the ordinance is approved the purchasing of the truck can move forward. Councilman Jordan made a motion for the first reading of Ordinance 2022-3 to authorize the lease, Councilman Grant Keehn second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Mayor Pro-Tempore Danny Woodward continued with the discussion and other actions portion of the meeting. The first item discussed was the authorization of the agreement between the YMCA and the city pool, and a request for the use of the gym. Administrator Burton discussed the agreement with the YMCA, as well as their request for use of the gym for their summer camp space. Councilman David Underwood made a motion that to allow Administrator Burton to sign the agreement with the YMCA. Councilman Tyler Jordan second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Mayor Pro-Tempore Danny Woodward moved to the next item on the agenda, authorization of contract with Lowe Electric for LED lights for Sertoma's 10 and under back field. Administrator Burton explains that the city received a \$30,000 grant from Oconee County PRT to help with upgrades. Councilman Pace made the motion for authorization of contract with Lowe Electric, Councilman Underwood second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Mayor Pro-Tempore Danny Woodward continued with the third item on the agenda to authorize contact with Fortline Waterworks for an additional 500 radio-read meters. Councilman Pace made a motion to authorize contract with Fortline Waterworks, Councilman Jordan second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Mayor Pro-Tempore Danny Woodward continued with the fourth item on the agenda for discussion of contracts to install flow monitoring stations for sewer. Administrator Burton explained the need for flow monitoring stations and the locations of these stations. Councilman Pace made a motion for discussion of contract to install flow monitoring stations for sewer, Councilman Jordan second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Mayor Pro-Tempore Danny Woodward continued with the fifth item on the agenda for discussion of request for long-term rental of the Walhalla Depot. Administrator Burton discussed a request from a fledgling church group to rent the depot every Sunday for the rest of the 2022 year. Administrator Burton verbally agreed to the request for the next three months but wanted to present it to council for a decision to rent the depot, every Sunday, for the rest of the year. Councilmembers discussed pros and cons. Councilman Underwood made a motion to move forward with the request, Councilman Keehn second. Mayor Pro-Tempore Danny Woodward called for vote and discussion. All voted in favor.

Council moved to Committee Meeting reports from April 5, 2022. Councilman Underwood and Councilwoman Melendez discussed funding for improvements to the city pool bathrooms due to safety issues. Administrator Burton agreed and said he would look at the budget to see what could be worked out. Mayor Danny Edwards added that Walhalla Partners for Progress has money in their account for the pool, approximately \$1400, that would help towards repairs. Councilwoman Melendez continued by adding that the lead organizer, Mrs. Carpenter, is having a workshop for the community garden and is requesting an area to be mowed and weeded. Other councilmembers reported on Committee Meeting from April 5, 2022.

Mayor Pro-Tempore Danny Woodward called for motion to adjourn. Councilman Underwood made motion to adjourn, Councilwoman Melendez second.

Meeting is adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
April 5, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman Keith Pace, Councilman Grant Keehn, Councilman David Underwood, Councilman Tyler Jordan

Absent: Councilwoman Sarai Melendez

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed

The Pledge of Allegiance was led by Mayor Edwards.

Mayor Edwards opened meeting for public comment. No comments were discussed.

Mayor Edwards introduced speaker, Mr. David Hatch, Associate Director of Rural Health Administration & Development at Clemson University. Mr. Hatch opened the conversation by highlighting the clinic they recently opened on Booker Street. The clinic's objective is to bring healthcare services and preventative services to rural areas or underserved areas to give people the opportunity to obtain good primary care. Mr. Hatch discussed the staff and further detailed the different programs they have for the citizens in the community.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Baseball & softball- 25 teams/359 participants, games start April 18, 2022.
Chicopee field almost finished- councilmembers discussed

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

March the City of Walhalla picked up:

224 -tons of residential garbage
146 -tons of commercial garbage
-tons of furniture
98 -tons of recyclable brush
1 -tons of mattresses

Roll Carts for January

31 Delivered

10 Picked up

7 Repaired and Replaced

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, grass cutting, and other routine maintenance.

Repair and service for trucks

Painted fence at Chicopee field

Poured concrete on Main St

Mulch on Main St

2 CDL driver positions available

Councilmembers discussed a few concerns with Mr. Price, which he answered.

Citizen expressed trash and water concerns, also charge for using card for payment

Police- Mr. Underwood, Chair

Interim Chief Tim Rice reported:

2 positions available: Permanent Chief position and 1 Patrol Officer

Continuing mentoring at JMB

New hire, Asa Thompson, is attending law enforcement training at the academy

All officers attended and completed Emergency Vehicle Operations Training

Sgt Sanders completed the investigator certification training

Sgt McCall and Officer Shedd completed yearly K-9 certification

Working on improving workspace in the department; thanked Chief Will Bates and other fire dept staff for helping with this project

Cpl Maritza Reyes was awarded SC Department of Public Safety DUI Enforcement Officer of the Year

Officer Parker Scruggs received the DUI Hero lapel pin from the SC Department of Public Safety

Officer Scruggs will be attending training for Drug Interdiction/Narcotics Detection

Officer Mark Mealy attended a Code 3 Vehicle Equipment training in Anderson

Quarterly meeting

1111 total calls for service

257 traffic stops

17 traffic collisions

46 incident reports filed

1 pursuit

222 citations/268 warnings issued

17 arrests made/4 juvenile referral

355 extra patrols

75 hours of overtime

354 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

March 2022

New Water Taps - 15

New Sewer Taps -

New water contracts - "a lot of contracts coming in"

Emergency Locates -

Sanitation delivery work orders –

Sanitation pick up work orders -
Meter box changes -
Meter change outs - 13
Work Orders -
Sewer Work Orders -
New development service inquiries – 7

Discussed meter issues- offer from Kamstrup, water system upgrades, project for RFEs- interests from contractors

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

244 - volunteer hours
Attended the Main Street North Carolina Conference- virtual
Second SC Economic Development Institute Training Class
Board Retreat March 4-5
Shade sail plaza workday on March 18-19
Hosting Economic Development Training April 7-8
Discussed Main Street stats and upcoming events, and monthly merchant meetings
Social media stats- Facebook and Instagram growing
Working on tree lighting project
Several new businesses and prospective new businesses

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

138 Fire responded to calls for services- 63 fire, 75 medical/rescue
25 mutual aid calls
54 calls inside city, 84 outside
232 hours on incidents
404 hours of training

1 full-time employee position- process for filling this position has started

Squad 51 had a "catastrophic" brake failure- repair complete
Started hose testing
Hydrant testing next month

Fire Marshall- Several new businesses looking to enter the city. Marshall Sanford performed 4 walk throughs for possible new businesses. Still completing business inspections, as needed.

Fire prevention and life safety- still promoting the risk reduction program, in contact with several schools. Provided medical coverage and fire prevention for the Walhalla High School's ROTC's Annual March of Dimes event. Several schools have come through the fire department for tours.

16 business inspections
9 pre-plans

3 rental inspections
CL alarm installations
1 smoke installations

Emergency Management- recent severe fire weather, urging everyone to monitor burning yard debris, anyone inside the city needs to contact the fire department. Also discussed dangerous storms/tornadoes and warnings.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

S. Catherine one lane project has been advertised on website.
Still accepting bids for Chicopee concrete work- 1 prospective
Start working on sidewalk and road paving contract
Attached 50% drawings for the Walhalla Greenway; will go through packet details
Recreation: John Galbreath communicated, they tore down a wooden play structure and replaced
Visit Oconee has moved out of the Earl House. It is now the home of Main Street Programs.
More QS1 issues- bills were not posted to the internet or mailed out; need to extend the due date and suspend late fees
Plan to put out RFI for another software vendor for utility billing, accounting, payroll, and HR
Working on department budget requests
Stumphouse- completing paperwork for phase 3 trails inside the park and Ross parking

Elijah Hayes gave the report on new business licenses, codes, and zoning permits.

QS1 fixed all issues
12 zoning permits
22 business licenses
1 sign permits
 food truck permits
11 violations- verbal/ written

Action/Discussion: Administrator Burton

S Catherine one lane project was advertised- still waiting for bids; will readvertise it, but possibly an in-house project

Water treatment plant planning at intake project in motion

Water line improvement project RFP closes on the 15th of this month.

Still working on codification, going through ordinances

On-site meeting with the designer for the greenway

The contract for the Sertoma lights in the backfield and radio read meters will be ready for council to approve.

The Open Container and Alcohol Ordinance will be ready for council to review.

Had a very productive meeting with the town of West Union, with Mayor Oliver, regarding the sewer, water, and the sewer contract. We've made some edits that will be taken to their council. Once we get that back, we will review at our council meeting.

Reminder about the budget workshop Saturday

Budget reports sent out

Stumphouse was busy; there was a kickoff meeting for phase 3 of trail work. Pay station works, however we are correcting a credit card issue. Probably a cell issue that may result in installing a cell booster to extend coverage.

April 30, 2022 is bike race, Issaquena's last ride. Police and fire departments may assist a little with getting them across the roads.

Mayor Edwards briefly discussed some events coming up, then called for a motion to adjourn the meeting. Motion was made, and second. Meeting adjourned.

Attest:

Timothy B. Benter
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
MARCH 15, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent: Councilwoman Sarai Melendez

Guests: Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman David Underwood led the Pledge of Allegiance.

Mayor Edwards called for motion to approve the agenda. Councilman Underwood motioned and Councilman Woodward second. All voted in favor.

Mayor Edwards called for motion to approve meeting minutes from February 15, 2022 and March 7, 2022 .

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Martha Wright, resident of Walhalla, addresses the council that she came to learn what was going on.

Administrator Burton informed the council S Catherine project is being advertised. Chicopee backstop is painted, Waterline improvement project is being advertised, may need to advertise longer. Working on the budget and dept heads submitted a reasonable budget. Working with contractor on Phase 3 and Ross Mtn Parking. Reviewing 50% plans on the greenway.

Mayor called for second reading and public comment on Ordinance 2022-2. There was no public comment. Councilman Pace motioned to table this ordinance so more work could be done on it. Councilman Underwood seconded it. Mayor asked if we would have this at the next meeting. No other discussion. All present voted in favor to table.

Council was presented of an option to purchase a front load trash truck from Greater Greenville. The approved amount was for \$55000. Councilman Pace motioned and Councilman Jordan seconded. No discussion, all voted in favor.

Council was presented with contract to landscape at the Water plant. Councilman pace motioned and Councilman Woodward seconded. All voted in favor.

Committee Chairs gave committee reports.

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
March 1, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn

Absent: Councilman David Underwood and Councilman Tyler Jordan

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed

The Pledge of Allegiance was led by Administrator Burton.

Mayor Edwards opened meeting for public comment. No comments were discussed.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

Western district games were Feb 25-26, 2022- 530 spectators, 9 teams and coaches; total of 650 people
Two teams qualified for state- boys 12 & under, and girls 10 & under
State qualifiers will play on March 4-5, 2022.
Call outs for baseball and softball will start first week in March. Practice will start March 14 and games will start in April

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

February the City of Walhalla picked up:

196 -tons of residential garbage
100 -tons of commercial garbage
-tons of furniture
83 -tons of recyclable brush
3.4 -tons of mattresses

Roll Carts for January

Delivered 21

Picked up 15

Repaired and Replaced 10

We will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees, and other routine maintenance.

Repair and service for trucks

Working on Chicopee Ballfield; Backstop painting is a third of the way complete due to weather. It should be completed by end of the week.

Started putting out mulch on Main Street; trimmed trees

2 CDL driver positions available.

Councilmembers discussed a few concerns with Mr. Price, which he answered.

Police- Mr. Underwood, Chair

Captain Tim Rice reported:

For the month of February, we participated in Career Day at Walhalla Elementary School- SGT McCall and K-9 Kimber, and SGT Sanders. We also continued with our mentoring program at JMB- visited the Book Fair with them.

2 new hires at WPD- Michael Shedd and K-9, and Mark Mealy

1 patrol officer position available

Sgt Sanders currently attending an investigator training school in Myrtle Beach.

Four new cars are signed out

Electrical work completed in basement

Sgt McCall organized the basement

Working on improving workspace in the department

New hire, Asa Thompson, will be attending law enforcement training at the academy.

Sgt McCall attending instructor training at the academy.

Every officer in the department will be attending emergency vehicle operations training.

Interim Chief Tim Rice working on becoming more involved in local schools.

911 total calls for service

196 traffic stops

9 traffic collisions

4 incident reports filed

187 citations/warnings issued

30 arrests made/0 juvenile referral

365 extra patrols

74.5 hours of overtime

199 hours of training

Utilities- Mr. Keehn, Chair

Director Scott Parris reported:

February 2022

New Water Taps - 17

New Sewer Taps - 0

New water contracts - 42

Emergency Locates - 4

Sanitation delivery work orders – 24

Sanitation pick up work orders - 14

Meter box changes - 0

Meter change outs - 22

Work Orders - 52

Sewer Work Orders - 1

New development service inquiries – 4

Department has experienced several employee absences due to sickness, which has delayed work.

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

120 - volunteer hours

SC Economic Development Institute Training and State Main Street SC in Sumter quarterly training

Coming up is the Main Street North Carolina Conference; will attend virtually

Economic Development Training April 7-8

Discussed Main Street stats and upcoming events

Social media stats- Facebook and Instagram growing

3 new businesses

11 prospective new businesses

Partnerships- Pierce Center Interns; Cherokee Museum

Main Street needs: looking for a way to host events that doesn't burden other departments.

Merchant Meet-up once a month- Earth Elements hosted month of February

Block Captain Program started up

Working on tree lighting project

Loving Local Bingo promotion was successful

Fox Carolina highlighted us

Shade sail plaza workday on March 18-19

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

109 Fire responded to calls for services- 47 fire, 62 medical/rescue

17 mutual aid calls

46 calls inside city, 63 outside

239 hours on incidents

488 hours of training

1 part-time position available; 1 employee out on injury

Fire Marshall- for fire prevention, initiating community risk reduction program separate from Fire Marshall; working on getting into schools more often and rolling out smoke alarm program in hopes to be more involved with the community- JMB reached out to us to participate in their April festival.

Fire department has partnered with Oconee Food Council. They are coming to survey the Walhalla area.

11 business inspections

26 pre-plans

1 rental inspections

4 CL alarm installations

2 smoke installations

Managing Covid-19 as it is still around- monitor symptoms, get tested, quarantine, and other illnesses

Terry Sanford started as Fire Marshall on Feb 4.

Looking to being more involved with Career Center

Volunteer training facility being renovated.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

S. Catherine one lane project has been advertised on website.

Still accepting bids for Chicopee concrete work- 1 prospective

Start working on sidewalk and road paving contract

Attached 50% drawings for the Walhalla Greenway; will go through packet details

Recreation: John Galbreath communicated, they tore down a wooden play structure and replaced

Visit Oconee has moved out of the Earl House. It is now the home of Main Street Programs.

More QS1 issues- bills were not posted to the internet or mailed out; need to extend the due date and suspend late fees

Plan to put out RFI for another software vendor for utility billing, accounting, payroll, and HR

Working on department budget requests

Stumphouse- completing paperwork for phase 3 trails inside the park and Ross parking

Elijah Hayes gave the report on new business licenses, codes, and zoning permits.

Working on getting business license renewal forms mailed out- noticed issue on application, rate structure was incorrect- QS1 working on correcting that issue

Still working on business license online portal- target start in 2023

10 zoning permits

8 business licenses

1 sign permits

2 food truck permits

9 violations- 3 verbal/6 written

Action/Discussion:

Administrator Burton discussed costs for restrooms and Pavilion.

Discussion regarding purchase of garbage truck between councilmembers and Mr. Russ Price.

Councilman Pace made the motion to allow Administrator Burton and Mr. Russ Price to negotiate a contract and approve the purchase of a garbage truck. Councilman Underwood second. Mayor called for vote. All in favor.

Landscaping contract for water treatment plant was put out for a bid. One bid came back at \$44,592.

Councilman Pace made motion to move forward, Mayor Pro-Tempore Danny Woodward second.

Administrator Burton confirmed approval.

Administrator Burton discussed Jason White being redesignated as an accountant and researching an external auditor, as another set of eyes.

Mayor Edwards announced the 1st Annual Oconee County Memorial Day 5k, in Walhalla, hosted by a group of veterans, with proceeds going to the Oconee County Veterans council. The race will be on Monday morning, May 30, 2022.

Mayor Edwards called for meeting to move into Executive Session regarding potential litigation with the Sewer Authority. Motion and second was made to move into Executive Session.

Councilman Pace made motion to adjourn, Mayor Pro-Tempore Danny Woodward second. Meeting adjourned.

End of Committee Reports

Administrator Burton mentioned that a discussion was held with the auditor. Jason White will be our "accountant" and a 3rd party will do our audit. This will keep us in line with GAAP.

Mayor Edwards called for motion to adjourn. Councilman Woodward motioned and Councilman Jordan seconded. All voted in favor.

Meeting is adjourned at 633.

Attest:



City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
March 1, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn

Absent: Councilman David Underwood and Councilman Tyler Jordan

Mayor Edwards Opened the committee meeting at 5:30 PM

A moment of silence was observed

The Pledge of Allegiance was led by Administrator Burton.

Mayor Edwards opened meeting for public comment. No comments were discussed.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director John Galbreath reported:

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Mayor Edwards called for meeting to move into Executive Session regarding potential litigation with the Sewer Authority. Motion and second was made to move into Executive Session.

Councilman Pace made motion to adjourn, Mayor Pro-Tempore Danny Woodward second. Meeting adjourned.

Attest:

Timothy B. Bente
City Administrator

MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
MARCH 7, 2022, 2 PM

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, , Councilman Keith Pace, Councilman Grant Keehn,

Absent: Councilwoman Sarai Melendez, Councilman Tyler Jordan

Guests: Media. Tally Grant, OJRSA rep, Scott Parris- via phone, Michael Kozlarek, City Attorney- via phone.

Mayor Edwards called the meeting to order at 2 PM.

Councilman Underwood made motion to enter executive session and Danny Woodward second. All present voted in favor.

Upon exit of executive session, Councilman Pace made motion to direct City Attorney Michael Kozlarek to author and send a response as discussed to Seneca's attorney. Danny Woodward second and all voted in favor.

Mayor Edwards called for motion to adjourn. Councilman Pace motioned to adjourn, Councilman Woodward second. All voted in favor.

Meeting is adjourned at 3:03 PM.

Attest:



City Administrator

Timothy B. Burton, City Administrator

MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
FEBRUARY 15, 2022, 5:30 PM

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent:

Guests: Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Tyler Jordan led the Pledge of Allegiance.

Councilman Keith Pace opened the meeting with a motion to amend the agenda to move the Executive Session and Darlene Green's presentation after public comment. Councilman Underwood second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for motion to approve meeting minutes from February 1, 2022. Councilman Pace made motion to approve, with one adjustment on voting per discussion regarding sewer rate increase. Councilman Pace made motion to amend error on meeting minutes, page 2, 6th paragraph down. Mayor asked for a motion to approve the minutes as changed. Councilman Pace made the motion, Councilman Underwood second. Mayor Edwards called for discussion and vote. All voted in favor.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Martha Wright, resident of Walhalla, asked questions regarding the sewer rate increase.

Corey Black with O'Kelley Heating and Air spoke regarding resignation of Sean Brinson and wanting answers/transparency. He also mentioned reconsideration for cardboard pick up changing to twice a week, instead of once a week.

Annette Burney, resident of Walhalla, informed the Council that trash and brush on the side of the road have not been picked up in three weeks.

Darlene Green, with Walhalla Trails, gave a presentation on the history of Stumphouse Mountain Bike Park, and how it has gotten to the point it is at currently. She discussed how this originally started to create new revenue for the city of Walhalla, in 2012. Ms. Green further

details the history of Stumphouse Mountain Bike Park and recognizes it as an outdoor destination for mountain biking. Phases I and II are completed, and we are ready to start Phase III. She discusses the need to complete the Ross Mountain parking lot, the need for bike wash and repair stations, and installations of bike racks around the town. The goal is to be a designated Epic Ride Center.

Mayor Edwards announced Executive Session. Executive Session is to discuss appointments of staff, persons to boards and commission, and contractual agreement for Stumphouse Bike Park. Councilman Pace made motion, Councilman Jordan second. Mayor called for discussion and vote. All voted in favor.

Following Executive Session, meeting resumed the regular meeting where Councilman Underwood made a motion to designate Tim Rice as Interim Chief of Police for the Walhalla Police Department, Councilman Pace second. Mayor called for discussion and vote. All voted in favor.

Mayor introduced next item, the appointment to the Oconee County Joint Region Sewer Authority for board members. Councilman Pace made a motion to reappoint Talley Grant, Scott Parris, and introduce Brandon Burton. Councilman Keehn second. Mayor called for discussion and vote. Mayor Edwards highlighted the service of Lamar Bailes who has been on the Sewer Authority Board for 10 years, as well as almost 50 years with the sewer system. Mayor Edwards thanked Mr. Bailes for his dedication in representing Walhalla. Mayor also mentioned considering making Mr. Bailes a special advisor to the board and members of council to allow Walhalla to benefit from his knowledge. This will be an advisory position that will allow him to attend meetings representing Walhalla as a non-voting member. Mayor Edwards requested council to include this in original motion. Councilman Pace made the motion to include the mayor's request. Councilman Keehn second. Mayor Edwards asked for any other discussion. There was none. All voted in favor.

Mayor Edwards continued to the next item, appointment to the Planning Commission. Councilwoman Melendez nominated Mrs. Jessie Bunning. Councilman Pace seconded the nomination. Councilman Keehn asked for discussion on number of nominations before vote. Discussion continued between councilmembers. After discussion, Councilman Pace withdrew the previous second, and Councilwoman Melendez made a new motion to appoint three Planning Commissioners, Councilman Pace second. Councilwoman Melendez made a motion to expand the commission to seven people, Councilman Pace second. Mayor Edwards asked for any other discussion. All voted in favor. Councilwoman Melendez reentered her nomination for Jessie Bunning. Councilman Pace seconded the nomination. Mayor Edwards asked for any other discussion. All voted in favor. Councilman Pace made a motion to appoint Travis Watkins, Councilman Underwood second. Mayor Edwards asked for any other discussion. All voted in favor. Councilman Underwood made a motion to appoint William Tatum, Councilman Keehn second. Mayor Edwards asked for any other discussion. All voted in favor.

Mayor Edwards introduced item number four, regarding the contract with Black Diamond for the 10 mile bike trail at Stumphouse Bike Park. Councilman Pace made a motion to allow Administrator Burton to move into a contract with Black Diamond, Councilman Jordan second. Mayor Edwards asked for any other discussion. All voted in favor.

Administrator Burton informed the council that the electronic pay station at Stumphouse was installed last Thursday, and briefly discussed information received from logging in for accountability and tracking. Mr. Burton added that he hopes the RFP's for the water line projects on S. Catherine, and on Poplar Springs and Highway 11 will be published this week in order to start bidding process.

Administrator Burton introduced Resolution 2022-1, would authorize the Walhalla City Police Department to enter into a mutual aid agreement with the Oconee County Sheriff's Office. Councilman David Underwood made the motion, Councilman Grant Keehn second. Mayor Edwards asked for any other discussion. All voted in favor.

Administrator Burton introduced Resolution 2022-2, would authorize the Walhalla City Police Department to enter into a mutual aid agreement with the West Union City Police Department. Councilman David Underwood made the motion, Councilman Grant Keehn second. Mayor Edwards asked for any other discussion. All voted in favor.

Administrator Burton introduced Resolution 2022-3, would authorize the Walhalla City Police Department to enter into a mutual aid agreement with the Westminster City Police Department. Councilman David Underwood made the motion, Councilman Grant Keehn second. Mayor Edwards asked for any other discussion. All voted in favor.

Administrator Burton introduced Resolution 2022-4, would authorize the Walhalla City Police Department to enter into a mutual aid agreement with the Seneca City Police Department. Councilman David Underwood made the motion, Councilman Grant Keehn second. Mayor Edwards asked for any other discussion. All voted in favor.

Administrator Burton introduced Resolution 2022-5, would authorize Walhalla City Fire Department to enter into a mutual aid agreement with South Carolina State Fire. Councilwoman Sarai Melendez made the motion, Councilman David Underwood second. Mayor Edwards asked for any other discussion. All voted in favor.

Councilman Grant Keehn gave second reading of Ordinance 2022-1, ordinance of water and sewer fees increasing to 40%. Mr. Keehn made a motion, Councilman Jordan second. Councilmembers had discussion on details of water and sewer fees, whether the fees should increase to 40% or 20%. Councilman Pace made a motion to amend Ordinance 2022-1 from the 40% increase to the 20% increase, Mayor Pro-Tempore Danny Woodward second. Mayor Edwards asked for any other discussion. Administrator Burton explained the base rate, which is not being adjusted. Councilman Keehn expressed his opinion opposing the voting for the 20%, instead of 40%. Councilman Jordan expressed his opposing opinion, in agreement with

Councilman Keehn. Mayor Edwards called for a vote, having a motion and a second, to amend lowering the increase to 20%, with everything else in the amendment remaining the same. Councilmembers Pace, Woodward, Edwards, and Melendez voted in favor of amending the increase to 20%. Councilmembers Keehn, Jordan, and Underwood opposed. Ordinance 2022-1 amended. Councilman Pace made a motion to approve 2022-1 as amended, Jordan second. Mayor Edwards asked for any other discussion. All voted in favor.

Councilman Pace gave first reading on Ordinance 2022-2 to amend Ordinance 1976-5, an ordinance to amend section 22-85 prohibiting possession and open containers of consumption of wine, beer, ale, porter, and other similar malts or fermented beverages in the public areas of the city of Walhalla, and other matters that are related. Councilman Pace made motion, Councilman Underwood second. Mayor called for discussion. Councilman Pace further discussed the details of the ordinance and councilmembers discussed. Mayor Edwards asked for any other discussion. All voted in favor.

Councilman Keehn gave first reading on Ordinance 2022-3, police department ordinance. Councilman Keehn made a motion to amend 1976-9, section 1, section 3, and section 5. Councilman Underwood second. Mayor Edwards called for discussion. Mr. Keehn explained the parts of these sections he believes should remain and the parts of these sections he believes should be omitted. Following discussion, Councilwoman Melendez made a motion to table this ordinance, Mayor Pro-Tempore Danny Woodward second. All voted in favor.

Councilman Grant Keehn made a motion to change city council and committee meetings from the first and third Tuesday of every month, to the second and the fourth Tuesday of every month. Councilman Underwood second. Mayor Edwards asked for any other discussion. Discussion held between councilmembers. Councilman Grant Keehn withdrew the motion.

Mayor Edwards called for motion to adjourn.

Meeting is adjourned.

Attest:

Timothy B. Bonta
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
February 1, 2022 6:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman Keith Pace, Councilwoman Sarai Melendez, Councilman Grant Keehn,

Absent: Councilman David Underwood, Councilman Tyler Jordan

Mayor Edwards Opened the committee meeting at 6:30 PM

A moment of silence was observed

The Pledge of Allegiance was led by Councilman Tyler Jordan.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Mr. Woodward reported:

Basketball regular season coming to an end; last game Feb 4, 2022.

County tournaments will begin Feb 5, 2022.

All-Star basketball practice will begin after county tournaments.

Western district games will be Feb 25-26, 2022.

State qualifiers will play on March 4-5, 2022.

Spring sign-ups: Baseball, Softball, T-Ball Feb 7-18, 2022

Call outs will start first week in March.

Public Works- Mr. Jordan, Chair

Director Russ Price reported:

January the City of Walhalla picked up:

212 -tons of residential garbage

114 -tons of commercial garbage

-tons of furniture

58 -tons of recyclable brush

-tons of mattresses

Roll Carts for January

Delivered

Picked up

Police- Mr. Underwood, Chair

Captain Tim Rice reported:

For the month of January, we recognized our 2021 Officer of the Year, Cpl Maritza Reyes.

Held our quarterly "Caught Being Good" lunch at WMS recognizing students going above and beyond.

We are continuing our mentoring lunch at JMB.

2 new hires at WPD- Asa Thompson and Jake Mealy

1119 total calls for service
225 traffic stops
7 traffic collisions
35 incident reports filed
185 citations/warnings issued
18 arrests made/1 juvenile referral
530 extra patrols
117.5 hours of overtime
0 hours of training

Utilities- Mr. Keehn, Chair

Mr. Keehn reported:

January 2022

New Water Taps - 70
New Sewer Taps -
New water contracts -
Emergency Locates -
Sanitation delivery work orders -
Sanitation pick up work orders -
Meter box changes -
Meter change outs - 43
Work Orders -
Sewer Work Orders -
New development service inquiries -

2-3 day delay on billing due to snow.
Storm cleanup
Working with several new businesses in town

Main Street (General Gov't)- Mr. Pace, Chair

Director Libby Imbody gave report:

143 - volunteer hours (37 people)
Training in Sumter: SC Economic Development Institute Training and State Main Street SC quarterly training
Discussed Main Street stats and upcoming events
Social media stats- Facebook and Instagram growing
2 new businesses opened- Core Nutrition and 3rd Haus Tattoo
Focus for the winter season is business recruitment
Involvement Fair at the Walhalla Depot January 25- 20 people attended; fire dept attended
Monthly Merchant Meet-ups January 13- 18 business attended
Still working on tree lighting for Main St
Event schedule finalized
Main Street needs: looking for a way to host events that doesn't burden other departments.

Power in the downtown district is very limited.

Fire and Codes- Ms. Melendez, Chair

Chief Will Bates gave report:

195 Fire responded to calls for services- 110 fire, 85 medical/rescue

19 mutual aid calls

67 calls inside city, 128 outside

354 hours on incidents

413 hours of training

Squad 51 is back in service

Fully staffed

Snow event- 54 calls for service

Fire Marshall- for fire prevention, initiating community risk reduction program separate from Fire Marshall; working on getting into schools more often and rolling out smoke alarm program in hopes to be more involved with the community.

23 business inspections

7 pre-plans

2 rental inspections

2 CL alarm installations

5 smoke installations

Managing Covid-19 as it is still around- monitor symptoms, get tested, quarantine

Terry Sanford will start as Fire Marshall on Feb 4.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Received a little over \$700,000 from the C Fund Program for 4 miles of street paving inside the city and sidewalk repair

Working on 2023 budget and requests

Stumphouse- \$1 million grant issued for phase 3 trails inside the park, installation of pay station, water dept working on new traffic pattern

Landscaping plan for the water treatment plant is awaiting bids

Elijah Hayes gave the report on new businesses requests and zoning permits.

Still working on business license online portal- target start in 2023

Planning Commission meeting on January 24th.

14 zoning permits

8 business licenses

2 sign permits

food truck permit

10 violations

Mayor Edwards called for motion to adjourn. Meeting adjourned.

Attest :

Timothy B. Banta
City Administrator

**MINUTES OF THE REGULAR MEETING
OF THE WALHALLA CITY COUNCIL
January 18, 2022, 5:30 PM**

Present- Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilman David Underwood, Councilwoman Sarai Melendez, Councilman Keith Pace, Councilman Grant Keehn, Councilman Tyler Jordan

Absent: Councilwoman Sarai Melendez

Guests: Media. Other Staff.

Mayor Edwards called the meeting to order at 5:30 PM.

Mayor Edwards led the moment of silence.

Councilman Jordan led the Pledge of Allegiance.

Mayor Edwards called for the approval of the council meeting minutes for 11/16/2021, 12/7/2021, and 12/21/2021. Councilman Pace made the motion and Councilman Woodward seconded. There were no changes or discussion. All present voted in favor.

Mayor Edwards called for public comment. Mayor Edwards went over rules of meeting as it pertained to public comment.

Jim Aguilera, from Walhalla and business owner of Trailhead Tavern, is requesting approval for the Trailhead Tavern sign to replace the old Backstreet Burgers sign. He further requests approval for a wooden sign reading Trailhead Tavern to be posted on the side of the building, facing the parking lot. Mr. Aguilera has submitted photos for approval. Elijah Hayes addressed the council and informed them that the sign is conformed to the ordinance, but it is a freestanding sign, and will require approval from the city council. Mr. Woodward made a motion to approve, Mr. Pace second. Mayor called for discussion and vote. All voted in favor.

Administrator Burton moved forward with administrator comments announcing Mr. Will Bates as the appointed new Fire Chief for Walhalla. Mr. Burton discussed the overage bill from the Sewer Authority and informed everyone that the bill was recalculated, and we do not owe anything above our normal monthly expense. He hopes to have RFP discussion and approval at the next council meeting. Mr. Burton thanked the staff for all the work they did during the snowstorm with power outages and road safety. He announced that the grant for Stumphouse was approved, and we should be able to complete phase 3 on the extra 10 miles for the mountain bike trail and probably fund the parking lot at Ross Mountain. Lastly, Mr. Burton discussed the committee make up and need for changes to be updated.

Mayor Edwards resumed meeting stating there were no proclamations or resolutions. There are a couple of ordinances for second and final readings.

Councilman Pace gave final reading on Ordinance 2021-33 to amend Zoning Ordinance 2021-17 to redesignate parcel 500-14-17-003, 500-14-17-004, 500-14-17-005, and 500-14-17-006. Mr. Pace made motion, Mr. Keehn second. Mr. Keehn requested discussion to help everyone understand the details of the ordinance. Mr. Burton explained details. Mayor called for discussion and vote. All voted in favor.

Councilman Pace gave final reading on Ordinance 2021-34 to amend Zoning Ordinance 2021-17 to incorporate a color palette into the design guidelines. Mr. Pace made motion, Mr. Woodward second. Mayor called for discussion and vote. All voted in favor.

Councilman Keehn gave first reading of Ordinance 2022-1 to issue amendment 4 to amend FY2022 budget and Appendix A and other related matters. Mr. Keehn further discussed why it is necessary for the sewer and water rates to be raised. Mr. Keehn made a motion, Councilman Jordan second. Administrator Burton explained the details and made recommendations for water rate increase. Mr. Scott Parris added to explanation. Following discussion, Councilman Pace made an amendment and a motion for a base rate adjustment for water rates, Councilman Jordan second. Mayor called for discussion and vote on the amendment and, separately, the amended motion. All voted in favor.

Administrator Burton discussed the sewer rates and gave detailed explanation regarding the rate increases. The Sewer Authority increased rate 20%. Mr. Burton explained the reason for additional 20% increase in addition to the SA increase, totaling 40% increase. Discussion continued amongst councilmembers. Mayor Edwards voiced that he is not in support of the 20% increase before the Sewer Authority does their 20% increase. Mayor Edwards wants to look at the numbers before it goes to a vote. Discussion continued amongst councilmembers and Scott Parris. Councilman Keehn made a motion to raise sewer rates to the 40%, Councilman Jordan second.

Previous motion withdrawn. A motion to reconsider the originally discussed plan for water and 40% increase for sewer was made by Councilman Keehn, Mayor Pro-Tempore Woodward second. Mayor called for discussion and vote. All voted in favor.

Administrator Burton shared advice from the city attorney, Mr. Kozlarek, stating that he would like for the council to formally vote and accept the FY 2021 audit. Councilman Pace made the motion that the audit be accepted as written, Councilman Jordan second. Mayor called for discussion and vote. All voted in favor.

Administrator Burton opened discussion regarding the open container ordinance. Discussion was had between councilmembers and Chief Sean Brinson. Everyone agreed this topic needs to be further discussed and is not ready for a formal vote, yet.

Administrator Burton announced Mrs. Rosemary Bailes resignation from the Planning Commission. Mr. Burton added that he does have one person interested and asked how those board seats were filled in the past. Mr. Pace explained that it was done by nomination. Discussion continued amongst councilmembers.

Committee Reports were given by respective department heads from the January 4, 2022 meeting.

Mayor Edwards called for continuing meeting in Executive Session to discuss legal advice on pending litigation. Councilman Pace made the motion, Councilman Underwood second.

Following Executive Session, Mayor Edwards called for motion to adjourn. Mr. Underwood made the motion, Mr. Pace second.

Meeting is adjourned.

Attest:

Timothy B. Banta
City Administrator

**MINUTES OF THE COMMITTEE MEETING
OF THE WALHALLA CITY COUNCIL
JANUARY 4, 2022 5:30 PM**

Present: Mayor Danny Edwards, Mayor Pro-Tempore Danny Woodward, Administrator Brandon Burton, Councilwoman Sarai Melendez, Councilman Keith Pace, Councilman Grant Keehn, Councilman David Underwood, Councilman Tyler Jordan

Absent:

Mayor Edwards Opened the committee meeting at 5:30PM

A moment of silence was observed

The Pledge of Allegiance was led by Councilwoman Melendez.

Public comment was held.

Tony Honea, resident of 6161 Poplar St, stood to inquire about information he read in the paper regarding a section of Main Street being blocked off due to the sidewalk separating from the building. Elijah Hayes responded to his concern and clarified the information he read.

Public comment closed.

Administrator Burton spoke about the approval for the calendar days for future meetings, for publication. Mr. Keehn requested for the council to consider changing the meetings dates from 1st and 3rd Tuesday to 2nd and 4th Tuesday to allow members to attend county meetings, as well. Mayor Edwards suggested for the council to approve this calendar at this time, and for the members to look over for a final decision at a later meeting. Mr. Woodward made motion, Ms. Melendez second. Mayor called for discussion and vote. All voted in favor.

Administrator Burton listed the committees and which councilmembers were assigned to each one. Mr. Woodward made a motion to approve, Mr. Pace second. Mayor called for discussion and vote. All voted in favor. Assignments are attached to minutes.

Committee Reports were given by respective department heads.

Parks and Recreation- Mr. Woodward, Chair

Director Galbreath reported:

Basketball signups are closed, 24 teams this season.

Basketball practice started, and games will start January 3.

Using Oconee Academy Gym and the Walhalla City Gym.

Public Works- Mr. Jordan, Chair

Director Price reported:

December the City of Walhalla picked up:

263 -tons of residential garbage

80 -tons of commercial garbage

7 -tons of furniture

48 -tons of recyclable brush

1.23 -tons of mattresses

Roll Carts for December

Delivered 37

Picked up 6

Will continue cleaning up leaves, brush, trash, cleaning storm drains, trimming trees. City truck getting hydraulics replaced. Updates on other Public Works vehicles.

2 Positions Available

Police- Mr. Underwood, Chair

Chief Brinson reported:

For the month of December, we sent officers to assist Seneca PD during their Christmas parade, and in turn, Seneca PD assisted Walhalla City with ours. Walhalla City PD participated in the annual shop with a hero event. Still continuing mentoring at JMB.

1056 total Calls for service

298 traffic stops

16 traffic collisions

47 incident reports filed

281 citations/warnings issued

27 arrests made/0 juvenile referral

351 extra patrols

119 hours of overtime

- hours of training

Discussion continued with councilmembers regarding ordinance that allows open container for beer with 5% alcohol content.

1 New Hire

2 Positions Available

Utilities- Mr. Keehn, Chair

Director Parris reported:

December 2021

New Water Taps – 12

New Sewer Taps -

New water contracts - 58

Emergency Locates –

Sanitation delivery work orders -

Sanitation pick up work orders -

Meter box changes -

Meter change outs – 47

Work Orders –

Sewer Work Orders -

New development service inquiries – 1

3 potential developments in the works.

Placed a substantial order for meters.

Discussion regarding available positions and how to attract applicants.

Main Street (Community Development)

Director Imbody gave report:

239- volunteer hours

Will start the South Carolina Economic Development Institute in February

Social media stats- Facebook and Instagram growing

2 commercial properties closed

1 business closed- 28 West

Thanked police and fire depts for help during Christmas

Focus for the winter season is business recruitment

January 25, 2022 Involvement Fair at the Walhalla Depot

Monthly Merchant Meet-ups- January 13, 2022 at 6:30 pm at 224 E Main St

Main Street membership due

Codes/Zoning (Community Development)

Elijah Hayes gave the report on new businesses requests and zoning permits.

Rescheduled Planning Commission meeting for January 17th.

7 zoning permits

4 business licenses

2 sign permits

1 food truck permit

10 violations

Fire- Ms. Melendez, Chair

Captain Bates gave report:

Fire responded to 117 calls for services- 54 fire, 63 medical/rescue

19 mutual aid calls
50 calls inside city, 72 outside
161 hours on incidents
184 hours of training
Squad 51 is still out of service, in shop
Volunteer building being repainted next month
Working closely with several new businesses
Fire Marshall resigned, Captain Bates filling in as interim
21 business inspections
Filled 2 positions. Still have 2 positions available.

General Government- Mr. Pace, Chair

Administrator Burton gave report:

Waiting on direction from ARP funds
Working on 2023 budget
Stumphouse- issued RFP's for Ross Mountain parking facility, phase 3 trails inside the park, installation of pay station, water dept working on new traffic pattern
RFP for Chicopee Field- concrete work has been advertised
RFP for ARP waterline in planning stage
Meeting with Gov Tech
Trouble with customer service/support for QS1
Discussed account balances
January 20-22, 2022 South Carolina City Manager Conference
February 4-5, 2022 Local Government Leadership Institute in Lake City

Administrator Burton discussed the landscaping at the water treatment plant. Estimated cost is \$6,000. Discussion continued regarding the lighting.

Administrator Burton moved to budget discussion. Construction materials, fuel costs, and sewer costs have had a big increase.

Mayor Edwards moved to executive session for legal advice in relation to bonds. Mr. Woodward made a motion, Mr. Pace second. Mayor called for discussion and vote. All voted in favor.

Mayor Edwards returned to regular meeting, after executive session, and asked if anyone wanted to make a motion. Councilman Keehn made a motion to adjust the water fee structure to remove 2,000 gallons minimum, fees calculated on base rate plus 1,000 gallons of use. Additionally, Mr. Keehn motioned that the base rate on sewer not to exceed \$10.00 per customer. Mr. Pace second.

This concluded committee reports. Meeting adjourned.

Attest:

Timothy B. Bonta
City Administrator

Jan 4th 2022

Committees

Rec Committee: Danny Woodward (Chair), Sarai Melendez,
David Underwood

Public Works: Tyler Jordan (Chair), Keith Pace, Sarai Melendez

Police: David Underwood (Chair), Danny Woodward, Grant
Keehn

Utilities: Grant Keehn (Chair), Keith Pace, Tyler Jordan

Fire & Community Development: Sarai Melendez (Chair), David
Underwood, Tyler Jordan

General Gov: Keith Pace (Chair), Danny Woodward, Grant
Keehn