

Mr. Danny Woodward, Mayor Pro Tem  
Ms. Sarai Melendez, Councilwoman  
Mr. Keith Pace, Councilman  
Mr. Tyler Jordan, Councilman

Mr. Danny Edwards, Mayor

Mr. Grant Keehn, Councilman  
Mr. David Underwood, Councilman  
Mr. Michael Kozlarek, City Attorney  
Mr. Timothy B. Burton, City Administrator

**AGENDA**  
**WALHALLA CITY COMMITTEE MEETING**  
**Dec 6, 2022**  
**5:30 PM**  
**Walhalla City Hall**  
**206 N Church St, Walhalla, SC 29691**

**CALL TO ORDER & WELCOME**

**Mayor Edwards**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**PUBLIC INPUT (Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2020-17)**

**Mrs. Courtney Sheriff**

**STEM Teacher James M Brown Elementary School**

**STAFF REPORTS**

**PARKS & RECREATION- Director John Galbreath**

**PUBLIC WORKS -Director Russ Price**

**POLICE DEPARTMENT- Chief Tim Rice**

**UTILITIES DEPARTMENT- Director Scott Parris**

**FIRE DEPARTMENT - Chief Will Bates**

**COMMUNITY DEVELOPMENT- Manager Celia Myers, AICP**

**GENERAL GOVERNMENT-Administrator Brandon Burton**

**ACTION/DISCUSSION ITEMS (to include Vote and/or Action on matters brought up for discussion, if required)**

- 1. Discussion of Ordinance AN ORDINANCE TO AMEND FISCAL YEAR 2023 BUDGET.**
- 2. FY 2024 Budget Process**

# CITY OF WALHALLA

*"MAIN STREET to the MOUNTAINS"*

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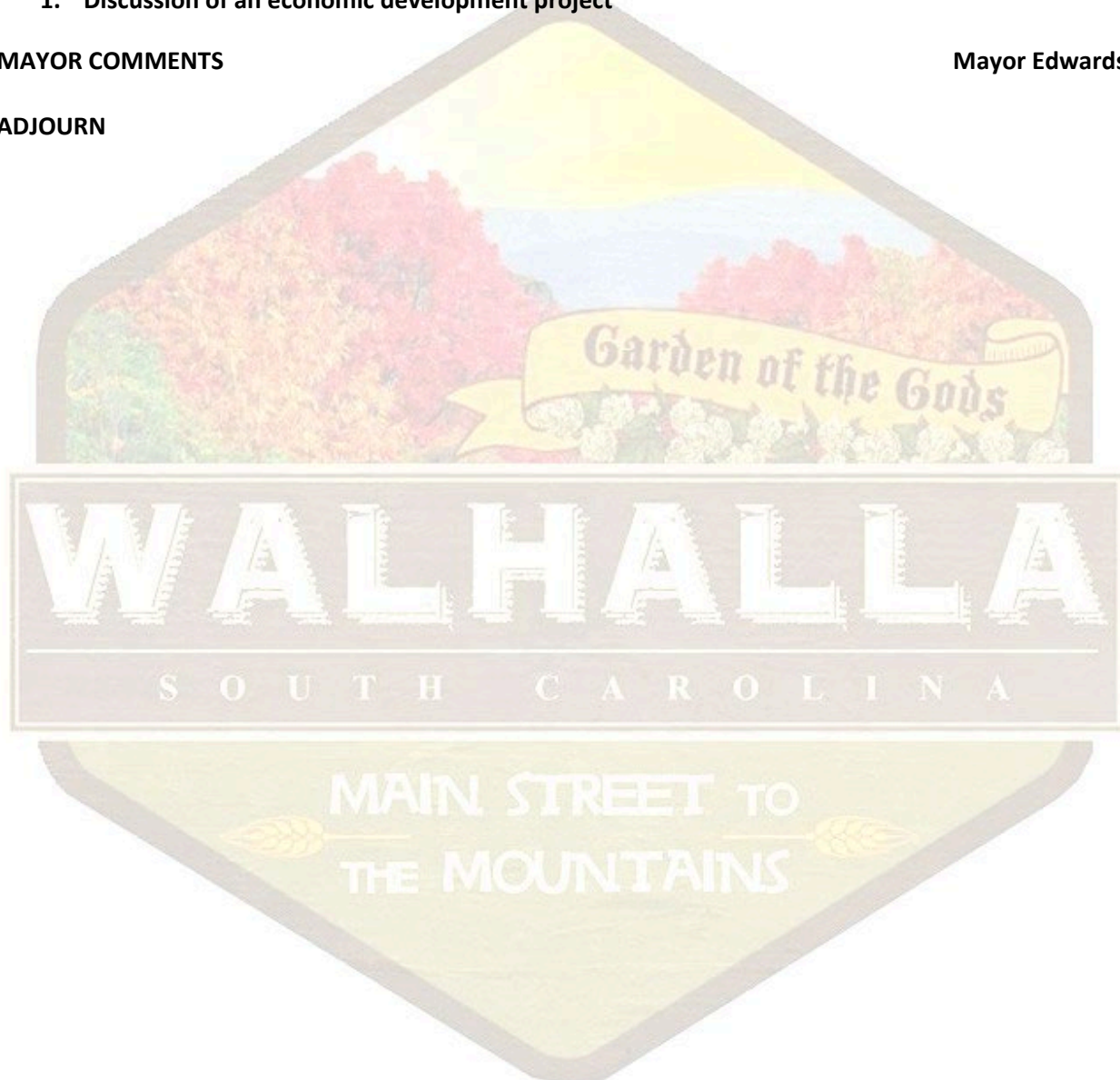
## EXECUTIVE SESSION (to include Vote and/or Action on matters brought up for discussion, if required)


### 1. Discussion of an economic development project

**MAYOR COMMENTS**

**Mayor Edwards**

**ADJOURN**





# STEM Update Winter 2022

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Courtney Sheriff - JMB



# James M. Brown Elementary

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- During the 2019-2021 school year STEM raised over \$10,000 with Donors Choose, State/Local Grants
- JMB raised \$4,319.90 in additional fundraising for the 2020-2021 year
- STEM created a school garden through the School Garden & Education Instruction Assistance Program with Clemson Extension.
  - Our garden now includes 14 raised garden beds growing pollinator flowers along with fruits and vegetables
  - Received Whole Foods Gardening Grant - \$3,000 to fulfill a hydroponic gardening tower
  - Sold vegetables to the faculty/staff
- Partnered with FOLKS - Friends of Lake Keowee Society - provided blue bird houses for student led research on birds in our local area
- Cornwell Collaborative Cohort - Roper Mountain Science Center



# 2022-2023 Progress/Goals

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- STEM Check Out & STEM Storybook Check Out for Teachers
- Socktober - 755 packs or 3,850 pairs
- Currently raised \$3,461.35 on Donors Choose grants
- Trout in the Classroom - SCDNR Grant
  - 4th grade field trip to release trout in April at Table Rock State Park
- Increase amount of honeybee hives
  - Student engagement in honeybee hives - applied for 2 grants that will cover the cost of student suits/gear
  - Sold Honey - Harvested 35 gallons of honey - profit \$1,900
- Revive Courtyard - Foothills Church, Head Lee Nursery, Donors Choose
  - Outdoor classroom with picnic tables & benches - Boy Scouts Walhalla

# Trout in the Classroom

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- All Students will experience the life cycle of a rainbow trout throughout the school year



# JMBees

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- Partnership with The Bee Cause Project
  - Includes an indoor observation hive for students and visitors to observe honey bees



# 2022-2023 Progress/Goals

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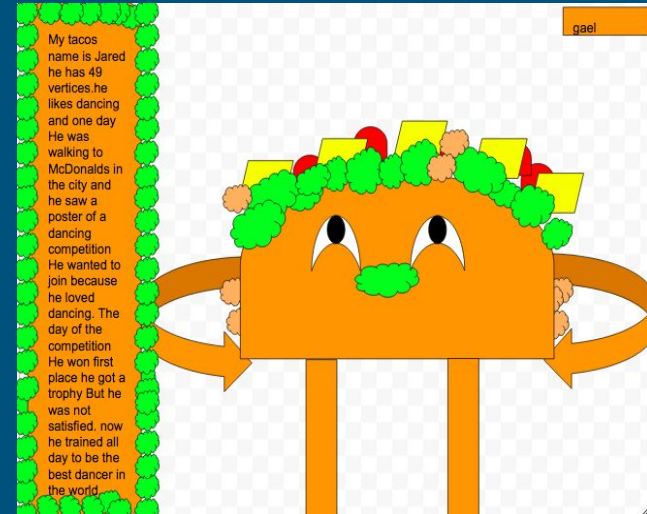
- 3D printing - 4th & 5th grade - sell additional products created
  - Students can take home their designs
- Continue to fundraise to provide supplies for K-5 STEM
  - Host food vendors for teachers - vendors contribute either 20% of sales or \$250 donation (flat rate)
  - Raise \$3,000 in fundraising for general supplies by the end of the school year
- Become a Green Steps Certified School
  - FOLKS & Clemson University Partnership

# Learn by Doing



Accepted into Cornwell  
Collaborative Cohort with  
Roper Mountain Science  
Center - 3 year commitment

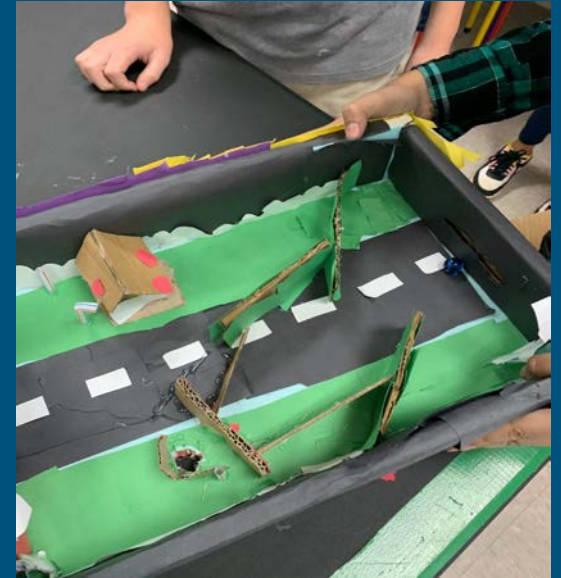
Science PLUS Institute  
donated \$2,000 in supplies  
to STEM



# Hands On Learning

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- [Tech the Halls 2021 - Picture Update](#)



# **City Council Meeting 12/06/22**

## **BASKETBALL**

**Online basketball registration – 100**

**Total 2023 basketball registration – 309**

**Total 2023 basketball teams – 29**

**Total 2022 basketball registration – 220**

**Total 2022 basketball teams – 24**

**Difference of 89 players 5 teams.**

## WALHALLA PUBLIC WORKS 12-6-2022

The Public Works Department

Roll Carts for November

Delivered 28

Picked up 6

Repair/Replace 4

During the month of November our department continued picking up brush, leaves, trash, cleaning storm drains, trimming trees, changing banners, flags and other routine maintenance tasks. On November 1 at approximately 8:30 our 2011 Mack front load trash truck caught fire and was a total loss. Thanks to Walhalla and West Union fire for putting it out. Put up Christmas lights and decorations. With the help of the Water department (Zane) and Mr. Burton we picked up our City Christmas Tree. I would also like to thank Travis with Towe's towing for bringing his crane to lift it into place.

Thanks,

Russ Price



Walhalla Police Department  
101 E. Main St.  
Walhalla, SC 29691

Chief of Police Timothy J. Rice

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**Walhalla City Council - Committee Meeting**  
Tuesday December 6, 2022

**November Events and Completed Training:**

- Chief Rice attended SCPCA Accreditation Training.
- Officer Michael Shedd Completed Advanced Roadside Impaired Driving Enforcement Training (ARIDE).
- Caught Being Good students were recognized for the first nine weeks of school at Walhalla Middle School. Seven children received awards and goodie bags. Eight officers, staff and K9 Kimber attended and provided a pizza lunch for the kids.
- Officer Austin Chenault has finished his 4-week pre-academy training block and will be beginning his regular academy training in Columbia soon.
- Car 0088 has a blown engine and has been retired and will be placed up for surplus. Working to find a solution for replacement.

**Upcoming Events and Training and News:**

- Corporal Hunter McCall will be attending Crisis and Hostage Negotiations Certification.
- Corporal Jonathan Jerde will be at the academy guest instructing.
- Corporal Jerde will also be completing his Taser Instructor certification in December.

<b>TRAINING HOURS – November 2022</b>	<b>189 HOURS</b>
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**BREAKDOWN OF OVERTIME BY TYPE:**

Shift Coverage	18 Hours
Court	10 Hours
Special Event Coverage	0 Hours
<b>TOTAL OVERTIME</b>	<b>28 HOURS (previous month – 71 hours)</b>



Walhalla Police Department  
101 E. Main St.  
Walhalla, SC 29691

*Chief of Police Timothy J. Rice*

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**November 2022 – Month End Stats**

<b><u>Total Calls for Service:</u></b>	<b>1167</b>
<b><u>Total Traffic Stops:</u></b>	<b>272</b>
<b><u>Total Traffic Collisions:</u></b>	<b>16</b>

**Reports Filed:**

Collision Reports:	11
Pursuit After-Action:	0
Incident Reports:	71
Response to Resistance:	0
<b>TOTAL:</b>	<b>82</b>

**Citations/Warnings Issued:**

Warnings:	198
Traffic Related:	81
Non-Traffic Related:	12
<b>TOTAL:</b>	<b>291</b>

**Arrests:**

Adults:	29
Juvenile Referrals:	1
<b>TOTAL:</b>	<b>30</b>

<b><u>Extra Patrols &amp; Business Checks:</u></b>	<b>TOTAL:</b>	<b>390</b>
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## **UTILITIES COMMITTEE MEETING DECEMBER 2022**

- We are making progress on our list of taps requested.
- Requests for new taps have slowed drastically.
- We are still taking applications to fill open positions:
  - Meter Reader
  - Water Maintenance Worker
  - Sewer Maintenance Worker
  - Billing Clerk/Office Manager
  - Water Plant Operator

# City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

## Fire Chiefs Monthly Report

November 2022

### FIRE-EMS

#### *Incident Response-*

We responded to 142 calls for service. 63 were fire calls and 79 were medical/rescue calls. During the month we were on multiple calls 22% of the time. We provided 27 instances of mutual aid. 60 calls were inside the City and 55 calls were either in the unincorporated area or another district. Average on scene time was 33 minutes. Both career and volunteer staff spent 218 hours on incidents.

<u>Incident Type</u>	<u># Incidents</u>	<u>% of Total</u>
Fires	12	8.45%
Overpressure rupture, explosion- no fire	0	0.00%
Rescue & EMS	79	55.63%
Hazardous Conditions	2	1.41%
Service Call	15	10.56%
Good Intent Call	24	16.90%
False Alarm and False Call	10	7.04%
Severe Weather & Natural Disaster	0	0.00%
Special Incident	0	0.00%
<b>Total</b>	<b>142</b>	<b>100.00%</b>

#### *Operations/Training-*

Staff, both career and volunteer, trained for a total of 228 hours during the month.

We are in the process of hiring for our last open position. Once filled we will be fully staffed.

3 staff members that were taking EMT class all graduated and passed their EMT class. They are awaiting national testing.

Currently going through the process of credentialing for the department to be certified to respond to calls for service as a SC DHEC BLS agency.

Staff completed in depth training on live burn scenarios at the burn building.

# City of Walhalla Fire Department

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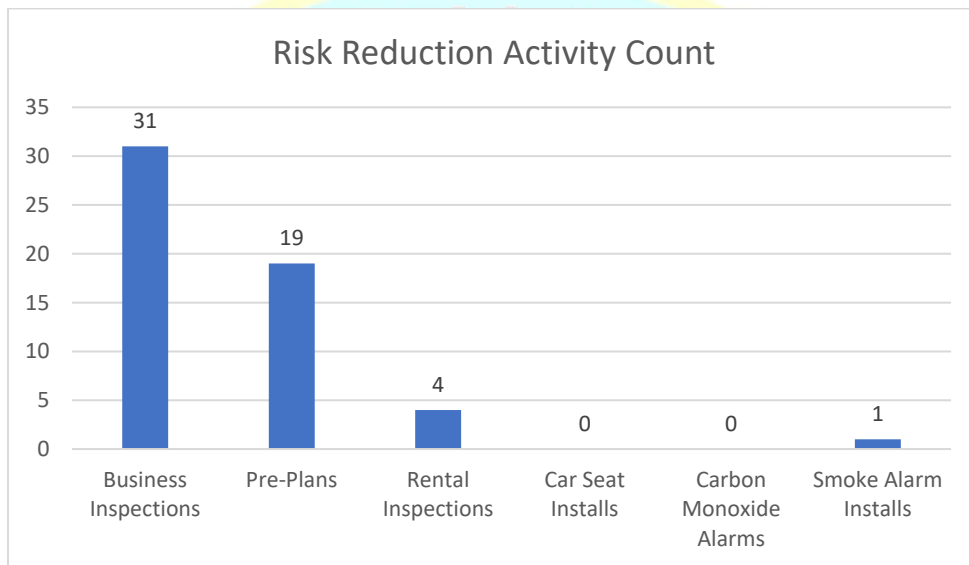
## COMMUNITY RISK REDUCTION

### Fire Marshal-

Continuing to complete pre fire plans and business inspections. Completing re-inspections as needed.

### Fire Prevention/Life Safety-

Staff completed a county wide fundraising event for Shop with a Hero. The proceeds from this fundraising goes to providing toys and needed items to less fortunate children for Christmas. So far, the staff from Walhalla Fire has raised the most funding in one day.



## EMERGENCY MANAGEMENT

Several grants have been submitted for additional funding. Awaiting the closure of the application periods to see if the grants will be awarded.

With pending lower temperatures be mindful of black ice and deteriorating road conditions in the event of weather.

Please contact me should you have any questions.

# City of Walhalla Fire Department

Home of the Mountaineer Engine Co. Est. 1871

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Respectfully Submitted,

*/s/ Will Bates*

Will Bates, Fire Chief





# CITY OF WALHALLA

## Community Development

206 N Church St. • P.O. Box 1099 • Walhalla, SC 29691 • (864)-723-4141 • Fax (864) 638-4357 • [www.CityofWalhalla.com](http://www.CityofWalhalla.com)

### November 2022 Monthly Report

1. Updated the New Business Checklist and Packet
2. Updated the Community Development Façade Grant Application
3. Updated all Community Development forms/applications and uploaded onto website
4. Reviewing zoning and subdivision ordinances
5. Reviewing vacant building and historical ordinance drafts
6. Met with two (2) potential new businesses onsite (Main St and Catherine & Main)
7. Met with one (1) potential new subdivision onsite (Catherine & S Wesley)
8. Three (3) businesses completed the new business packet and are ready to open (all on Main St)
9. Resolved two (2) inquiries into potential zoning/code/noise ordinance violations
10. Permit administration (see totals below)
11. General office and website management

### Permits Processed, November 2022

Request	Monthly Totals
Zoning Permits	6
Variances	0
Subdivision Permits (Preliminary/Final)	2
Special Exceptions	0
Sign Permits	3
Food Truck Permits	0
Fence Permits	1
Demolition Permits	1
Appeals	0

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## City Administrators Report

November 2022

### Administration

Civil Engineering position is still vacant.

Duke has completed most of the work on the EV charging stations. The large transformers are still waiting to be installed.

Working with MSW and sub-committee of Oconee Chamber. Planning a New Year's open house at the WPAC for the community to visit with each of the non-profits and city staff.

City Wide luncheon will be Friday Dec 9 (1130) at the City Gym Banquet Hall

### Budget

Monitored spending to keep it within our quarterly projections.

### Finance/Procurement/City Clerk

Budget reports have been sent out.

**Stumphouse-** Meeting onsite Thursday to review the trail layouts.

**Walhalla Wanderweg Greenway-** Bids will close Thursday with a 2pm opening. SCDOT has approved encroachment permitting.

### Main Street

The Veterans Day Parade was cancelled due to weather.

Merchant driven-Merchants Open House was on Nov 12, 2022. Got a lot of positive feedback.

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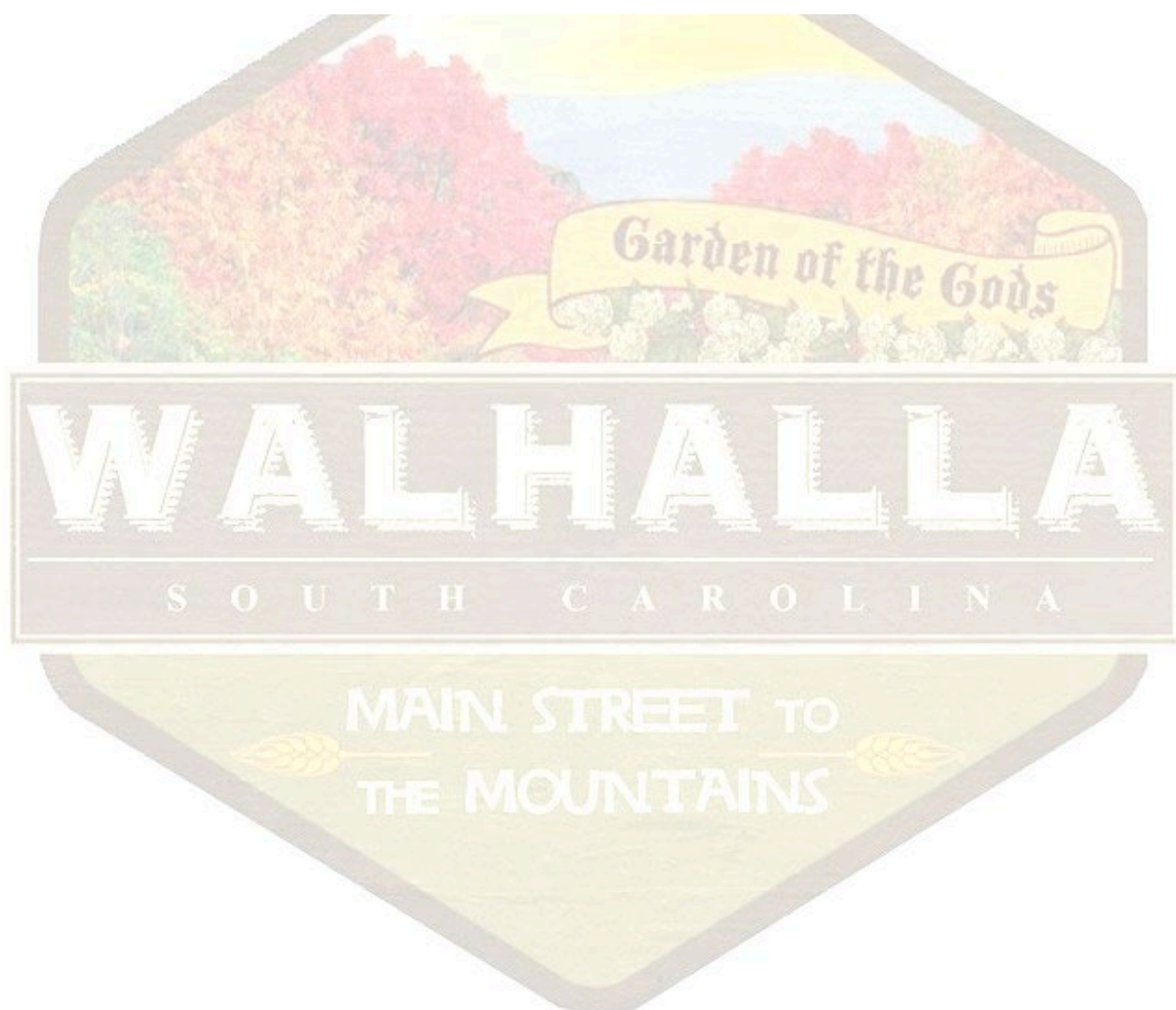
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The Walhalla Wonderland Committee (Christmas Committee) will be handling the Tour of Homes, Tour of Churches, Santa Stroll, and Tree Lighting.

- Santa Stroll- December 9th, 2022. Santa Stroll is an opportunity for your business to stay open late and get customers in the door! There will be carolers popping in and out of businesses, and a carriage service giving rides down Main Street. There will also be a "finale" with the carolers on Brown Square to close the night.
- Tour of Churches- December 10th, 2022.



STATE OF SOUTH CAROLINA )

COUNTY OF OCONEE )

ORDINANCE NO. 2022-14

CITY OF WALHALLA )

**AN ORDINANCE TO ISSUE AMENDMENT NO. 1 TO AMEND THE FY 2023 BUDGET DOCUMENT AND OTHER MATTERS RELATED THERETO**

**WHEREAS, the Walhalla City Council adopted Ordinance 2022-4 entitled “AN ORDINANCE TO RAISE REVENUE AND ADOPT A BUDGET FOR GENERAL, WATER, SEWER, AND HOSPITALITY FUNDS, HEREIN KNOWN AS THE “UNIFIED BUDGET OF THE CITY OF WALHALLA, SOUTH CAROLINA” FOR THE FISCAL YEAR BEGINNING JULY 1, 2022, AND ENDING JUNE 30, 2023, AND OTHER MATTERS RELATED THERETO” and;**

WHEREAS, the Walhalla City Council is authorized to approve funding and to amend budgeted expenditures as required to meet and maintain the fiscal obligations of the City of Walhalla; and

WHEREAS, the Walhalla City Council has reviewed the projected expenditures for fiscal year 2023, and has identified a need to adjust appropriations between departments; and provide supplemental appropriations; and

WHEREAS, the amendment is made part hereof as fully as if incorporated herein and a copy thereof is hereto attached and also be known as the current approved fiscal year budget document and;

WHEREAS, the Walhalla City Council now would like to amend the FY 2023 Budget Document,

NOW THEREFORE: it is ordained and enacted that: by the Mayor and Council members of the Municipality of Walhalla, in Council assembled, that the following budget adjustments for the fiscal year commencing July 1, 2022, and ending June 30, 2023, shall be as follows:

General Fund Revenue \$6471970.57 (initial) + \$12000.00 (increase) = \$6483970.57

General Fund Expenditures \$6471970.57 (initial) + \$12,000.00 (increase)= \$6483970.57

(Police \$1367050.73 initial + \$12,000= \$148050.73)

**BE IT ORDAINED** by the Mayor and the City council of the City of Walhalla in Council duly assembled and by the authority of the same:

**DONE AND RATIFIED** in council duly assembled this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

By: \_\_\_\_\_  
Danny Edwards, Mayor

(SEAL)

ATTEST:

By: \_\_\_\_\_  
Timothy B. Burton, City Administrator

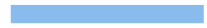












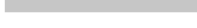




Introduced By: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading  
and Public Review: \_\_\_\_\_



Project: FY 24 Schedule  
 Date: Tue 12/6/22

Task		Project Summary		Manual Task		Start-only		Deadline	
Split		Inactive Task		Duration-only		Finish-only		Progress	
Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
Summary		Inactive Summary		Manual Summary		External Milestone	