



FY 2023 BUDGET PRESENTATION

CITY OF WALHALLA

TIMOTHY B. BURTON

CITY ADMINISTRATOR

APRIL 9, 2022

City Wide Accomplishments

Received C Funds for almost \$800k

Implemented a Resource Management System-online

Funded MSW

Provided COVID relief for staff via ARP funds

Obtained numerous grants benefitting multiple departments

Created Community Development Team to assist in starting new business

Created Community Development Department to assist with managing growth

Updated website to provide more content

Constantly improving communication avenues

Awarded Phase 3 of Stumphouse Mountain Bike Trails

Added 4 vehicles to Police Fleet

Continued water radio meter replacement (1700 currently)

Batting cage and play structure built at Sertoma

City Wide Threats

Inflation- increasing costs of goods and services

Staffing- pay not commensurate with other locations

Sanitation services are falling behind

Increased demands on staff due to growth

Volatility of public interactions

Static revenue streams- General Fund

Aging infrastructure

Major Budget Highlights

8% across the board pay increase for all employee

Creation of a financial policy

Creation of an unified budget with fund accounting

Creation of a Capital Improvement Program and Fund

One (1) grant funded narcotics position

Two (2) new police officer positions

Three (3) new firefighter/emt positions

One (1) new engineering tech position

One (1) new Planner-Community Development Director

Reassigns part-time park ranger to a contract provided service

Major Budget Highlights cont....

Apportions 50% HTAX to Main Street Walhalla

\$600,000 Water to General Fund transfer

\$0 Fund balance transfer

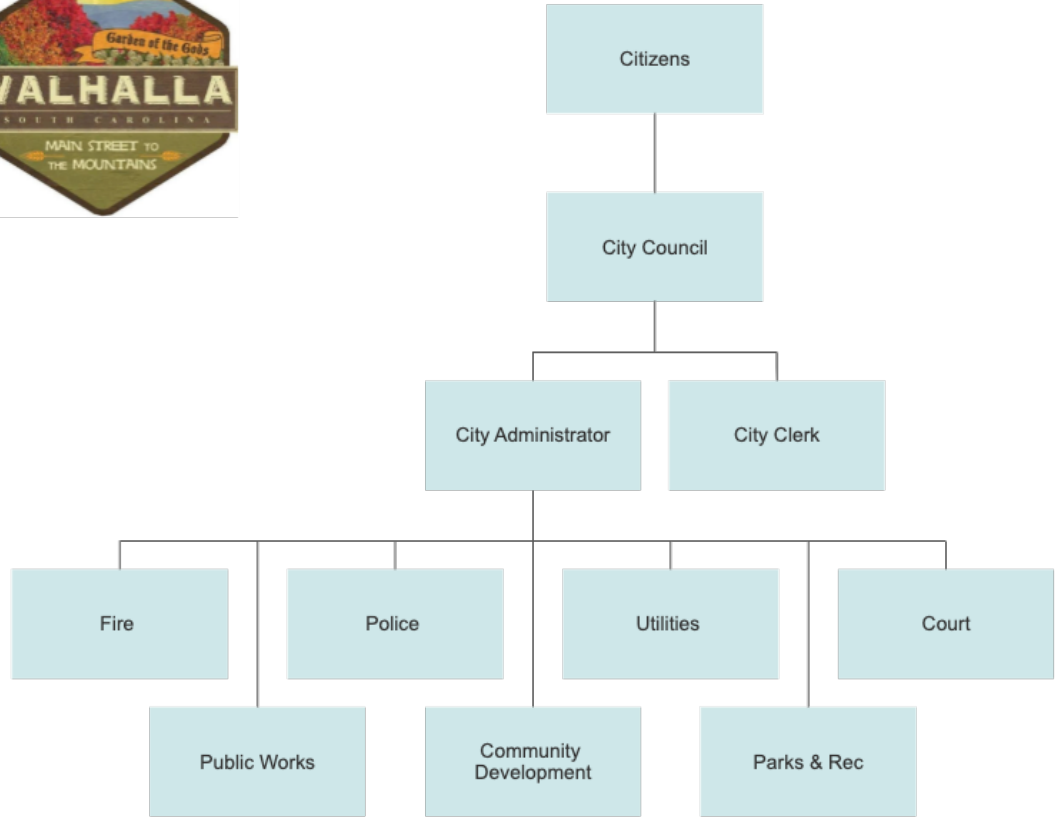
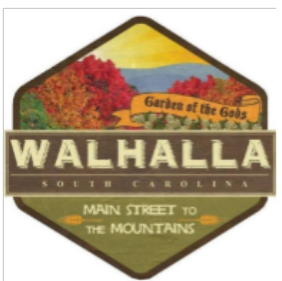
Influx of grant and ARP funds (~\$3.8m)

Zoning permit fees increase (~\$15)

No proposed sanitation, franchise, or utility fee increase (dependent on OJRSA)

Maintain a 1.35 Debt coverage ratio

Organization Chart



Human Capital

Eight (8%) percent Pay increase to all staff; full and part-time

- Helps to bring pay closer to other jurisdictions and reflects the CPI
- Works to eliminate the compression between manager and employee salaries

Creation of two (2) full-time positions on the police department

- Allows the two night shifts to have 3 officers
- Daytime shifts have a Sgt that can float if needed
- Provides the ability to reduce overtime
- Increases a level of safety on night shift
- Reduces burden of shift coverage
- Assists with adaptation of increased calls for service

Human Capital

cont.....

Creation of three (3) full-time positions on the fire department

- Allows all shifts to have 3 firefighters/emt
- Increases level of safety
- Decreases fatigue and stress of increased calls for service
- Reduces burden of shift coverage
- Eliminates part-time positions

Creation of Planner/Community Development Director

- Allows for consistent direction of the CDD
- Implements cohesion with zoning, planning, and Main Street
- Coordinates and assists with development of Comprehensive Plan
- Transfers supervision and workload from Administration

Human Capital

cont....

Creation of Engineering Technician

- Provides for in-house drafting, specifications, and designs
- Provides for in-house construction inspection and assist with contract management
- Develops contract documents and assists with bid process
- Provides engineering assistance to all departments
- Transfers workload from Administrator and Utilities Director

Reassignment of part-time ranger to contracted service

- Allows for more time by personnel at Stumphouse Parks
- Doesn't cost benefits
- Allows for consistent deliverables
- Doesn't cap hours for service

Proposed Positions

Position-Proposed	Dept	Salary	Retirement	Worker Comp	FICA/Medicar	Health Ins	Total
Planner- Community Development Director	CD	\$ 55,000.00	\$ 9,110.37	\$ 671.17	\$ 4,208.60	\$ 6,166.32	\$ 75,156.46
Police Officer	Police	\$ 38,683.00	\$ 7,442.61	\$ 2,081.15	\$ 2,959.25	\$ 6,166.32	\$ 57,332.33
Police Officer	Police	\$ 38,683.00	\$ 7,442.61	\$ 2,081.15	\$ 2,959.25	\$ 6,166.32	\$ 57,332.33
Firefighter/EMT	Fire	\$ 36,720.83	\$ 7,065.09	\$ 1,487.19	\$ 2,809.14	\$ 6,166.32	\$ 54,248.57
Firefighter/EMT	Fire	\$ 36,720.83	\$ 7,065.09	\$ 1,487.19	\$ 2,809.14	\$ 6,166.32	\$ 54,248.57
Firefighter/EMT	Fire	\$ 36,720.83	\$ 7,065.09	\$ 1,487.19	\$ 2,809.14	\$ 6,166.32	\$ 54,248.57
Engineering Tech	Water	\$ 41,625.00	\$ 6,892.23	\$ 507.83	\$ 3,184.37	\$ 6,166.32	\$ 58,375.75
TOTAL							\$ 410,942.58

COLA and CPI

	FY 22
Seneca	5.00%
Walhalla	3.00%
Westminster	2.00%
Oconee	3.00%
Average	3.25%

	CY 20	CY 21
CPI-U USA	1.40%	7.00%
CPI-U South	1.40%	7.40%
SS Cola	1.30%	5.90%
Average	1.37%	6.77%

Current vs Proposed Payroll

	FY 22	FY 23 Proposed
Administration	\$ 269,912.05	\$ 184,628.95
Community Development	\$ -	\$ 194,855.67
Police	\$ 924,147.59	\$ 1,113,779.59
Public Works	\$ 710,414.39	\$ 750,620.44
Fire	\$ 496,424.00	\$ 653,516.50
Parks & Recreation	\$ 229,704.31	\$ 254,402.16
Court	\$ 60,111.52	\$ 70,836.52
Water Crew	\$ 706,966.15	\$ 790,597.16
Water Billing	\$ 143,752.33	\$ 158,114.57
Water Plant	\$ 421,190.81	\$ 478,829.97
Sewer	\$ 49,821.31	\$ 56,881.31
Total	\$ 4,012,444.46	\$ 4,707,062.84
Increase		\$ 694,618.38

Staffing

Walhalla, South Carolina STAFFING BY DEPARTMENT AND STATUS 2022-2023 Budget						
Full Time						
Department	FY18	FY 19	FY20	FY21	FY 22	FY 23 Recommeneded
Administration (510)	1	2	3	3	2	2
Community Development				0	2	3
Police (520)	12	13	13	13	14	17
Street (530)	12	10	12	13	14	13
Fire (540)	8	8	8	8	8	11
Recreation (550)	3	3	3	3	4	4
Court (558)	1	0	1	1	1	1
Water Crew (560)	9	10	10	10	12	13
Water Billing (563)	3	3	3	3	3	3
Water Plant (561)	2	2	4	4	4	4
Sewer (565)	0	1	1	1	1	1
Total	51	52	58	59	65	72
Part Time						
Department	FY18	FY 19	FY20	FY21	FY 22	FY 23 Recommeneded
Administration (510)	0	0	0	0	0	0
Police (520)	0	0	0	0	0	0
Street (530)	0	0	2	2	1	0
Fire (540)	3	3	3	7	7	0
Recreation (550)	0	0	0	0	0	0
Court (558)	0	1	0	0	1	1
Water Crew (560)	0	0	0	0	0	0
Water Billing (563)	0	0	0	0	0	0
Water Plant (561)	5	4	3	3	3	3
Sewer (565)	0	0	0	0	0	0
Total Part time	8	8	8	12	12	4

Capital Improvement Program

Designates initial fund balance at \$600,000

Annual contributions made from operating budget or revenue excess to build/maintain

Expenditures are planned with a capital replacement plan over designated period

Removes capital expenditures from annual operating budget

W W A L H A L L A

S O U T H C A R O L I N A

MAIN STREET TO

Capital Improvements- General

Public Works-

- Sanitation Truck \$350,000 (side loader)
- Sanitation Truck \$350,000 (front loader)

Fire-

- Extrication Tools \$45000
- Service Truck \$45000 (used)

Parks and Rec-

- Lawn Mower \$12000

Capital Improvements- Water/Sewer

Meters \$160000- funded from ARP and annual operating

Shop Building at Water Plant/Canopies for Water Treatment Controls \$120000- funded from annual operating

Water Line Replacement \$2.4m – funded from ARP

Sewer System upgrades \$288095- funded from OJRSA refund

Other Upgrades \$25000- funded from contingency

Capital Improvements- Other

Stumphouse/Ross Mtn \$1m (\$525905 SHP3, \$250000 RM) Est \$775905 \$232771 30% contingency)

Greenway \$995000 (\$500k grant, \$495K city match)

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S O U T H C A R O L I N A

MAIN STREET TO

Support to Non-Profits

Hospitality Supports these

Main Street Walhalla 50% \$65,008 (45% last year, \$56,415)

WPAC \$40,000

Cherokee Museum \$5000

Oconee Heritage Museum \$8500

Walhalla Trails Trust \$3000

WALHALLA

SOUTH CAROLINA

MAIN STREET TO

Revenues

AD VALOREM

- Millage Increase- Current rate is 84 mils (~\$7000/mil)
- Reassessment Year currently
- Can comfortably estimate near 5% increase in tax revenue from this FY.

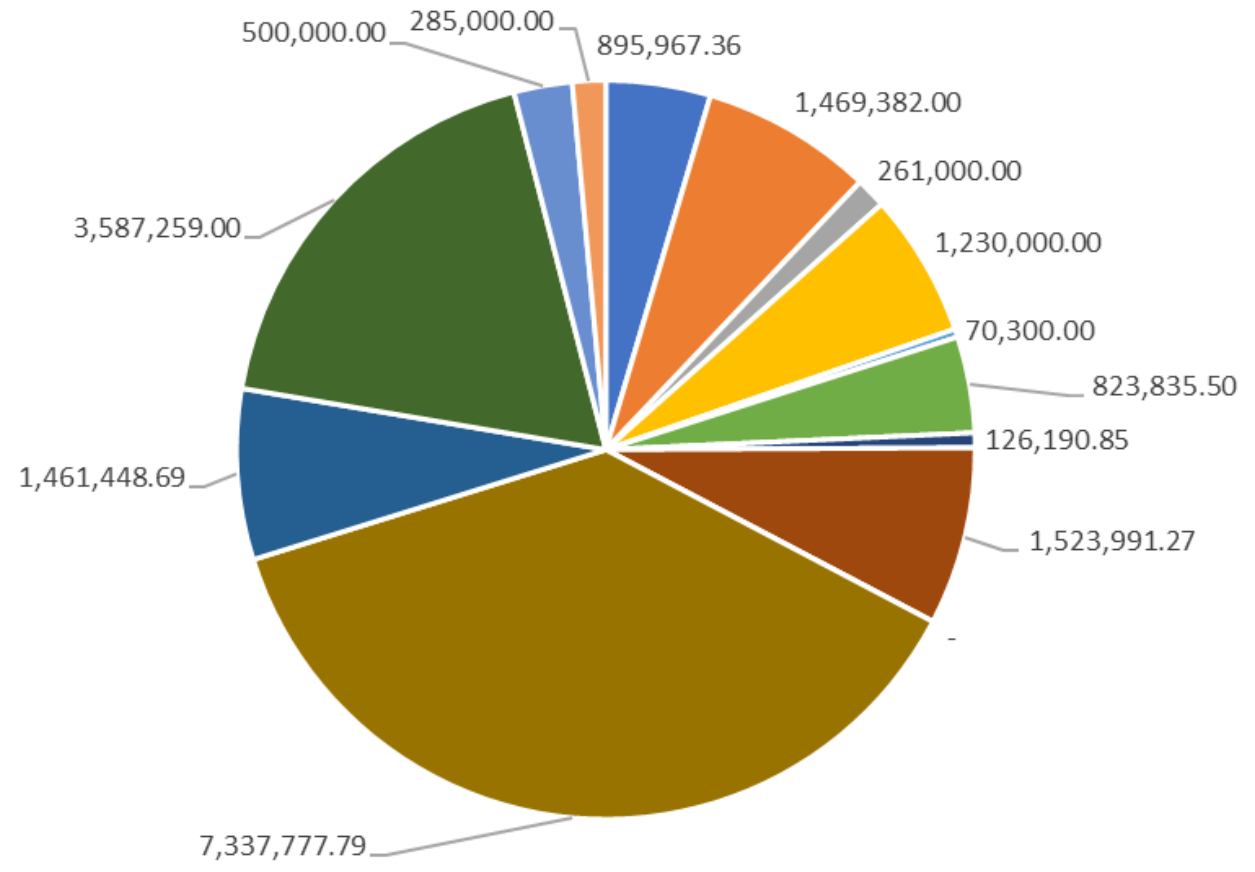
FEES

- Sanitation projected to see nearly 12% increase (more accounts and last FY increase fees) \$84,000
- Business License rebalance, slight increase \$5,000-\$8,000
- Water revenue increase with fee restructure \$941,193 maintains a 1.35 debt coverage ratio
- Sewer increase with fee adjustment \$180,105
- Permitting has doubled to nearly \$3000

MISCELLANEOUS

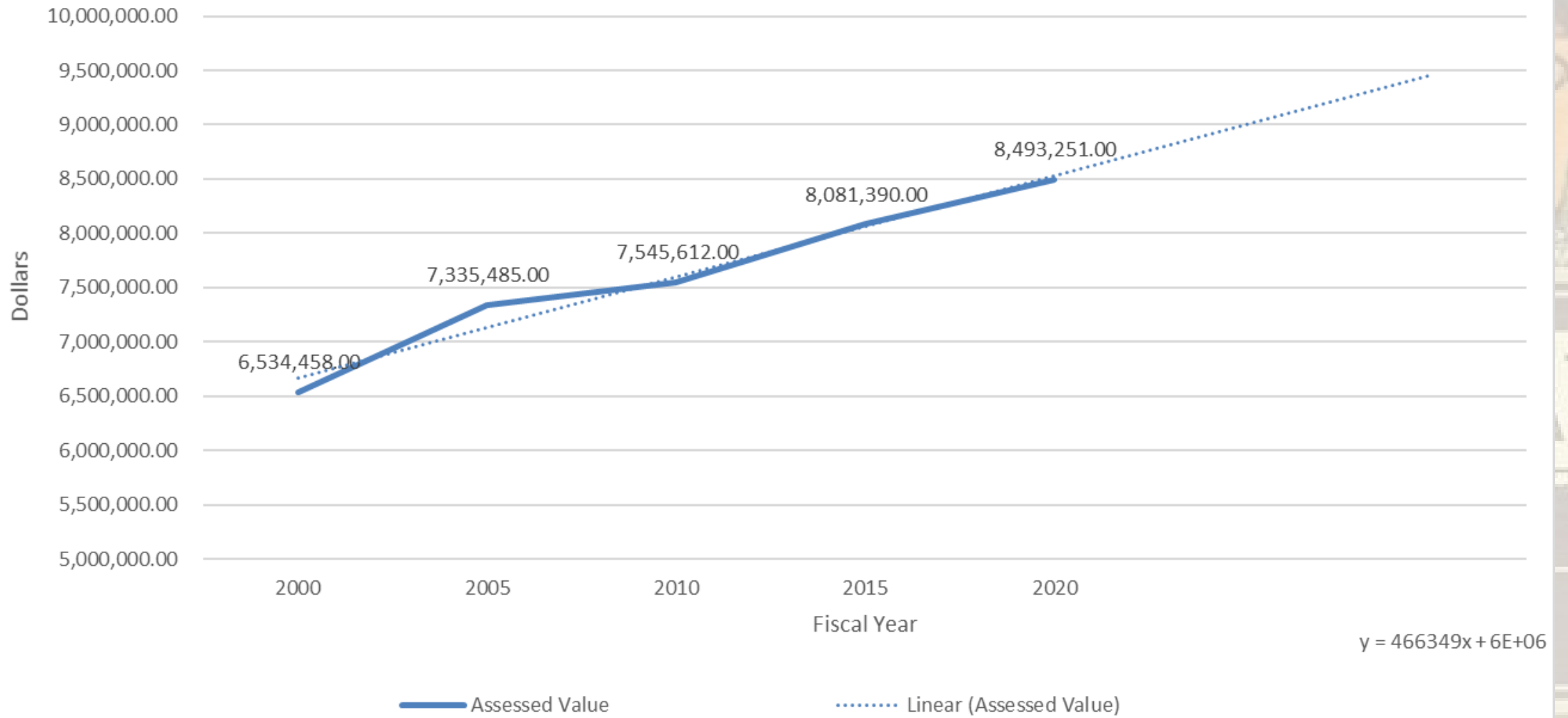
- ARP \$3.6m (\$1.1m from Treasury)
- Grants \$823k
- Intergovernmental \$1.2 m
- Hospitality still continues to outperform projections >\$20k

REVENUE BY TYPE/FUND



- Taxes
- Fees
- Licenses
- Intergovernmental
- Fines and Assessments
- Grants
- Misc
- Transfer other Funds
- Other funding sources
- Water
- Sewer
- American Rescue
- Greenway
- Hospitality

Assessed Value and Tax Revenue



Expenditures

8% raise \$283,676

New Positions \$410,942

Capital Improvement \$102,000

Contract Services for Stumphouse \$23,000

Planned-Lease purchases or Cash purchase \$350,000-\$700,000

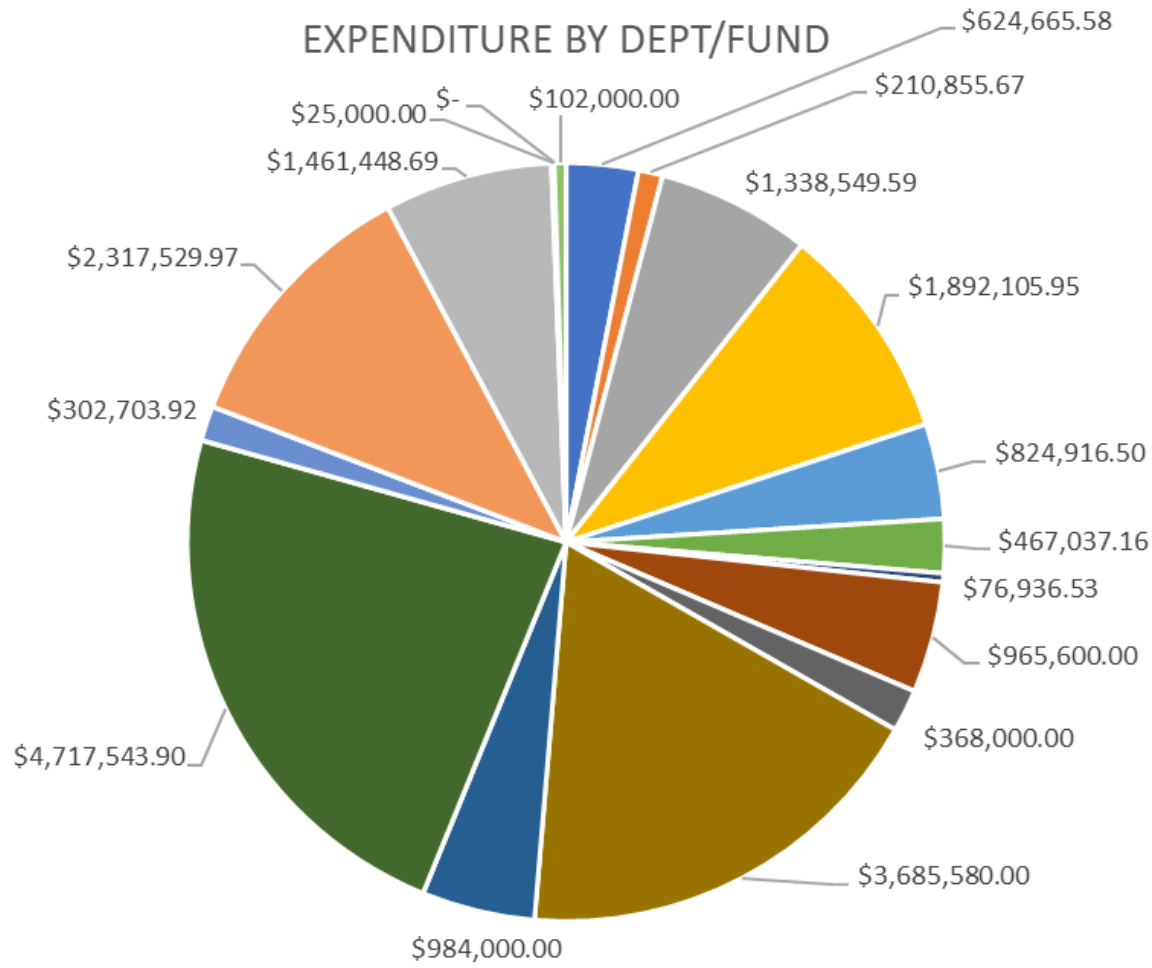
Existing- Lease Purchases \$347,700 (total payoff amount \$1.12m)

Insurance and fee increases (typically 2-3%)

Increased sewer fees (as determined by OJRSA) \$1m

Expect 35-38% increase in materials and supplies

EXPENDITURE BY DEPT/FUND



- Administration
- Community Development
- Police
- Public Works
- Fire
- Recreation
- Court
- Properties
- Hospitality Fund
- American Rescue Fund
- Greenway Fund
- Water Crew
- Water Billing
- Water Plant
- Sewer
- Contingency
- Depreciation
- Capital Improvement

Cash/Funds Management

Fund Accounting- our budget is becoming more complex

Establishes a Capital Improvement Fund/Program

Maintains funds created by bond ordinance

Attempts to recover full costs of services

Reinforces GAAP

Utilizes Lease Purchases for large assets

Appropriates excess revenues into funds

Creates formal debt policy

Creates a financial forecast

Provides for cash investments

Creates 180 day cash operating reserve

Cash/Fund Accounts

First Citizens Bank:	Cash Balance								
Main Operating #5001	\$ 1,376,326.18								
Credit/Debit Card #5401	\$ 2,254,739.90								
Westminster Line #4561	\$ 598,103.15								
Hospitality #7601	\$ 515,940.42								
Greenway #9425	\$ 626,684.57								
ARP	\$ 847,950.25								
Stumphouse #9046	\$ 542.63								
CD West View Cemetary #1586	\$ 3,393.27								
CD #9586	\$ 13,334.80								
CD #1386	\$ 17,298.87								
CD #0986	\$ 8,981.92								
Oconee Federal Savings & Loan:									
Savings (UDAG) #0620	\$ 257,340.35								
CD #2910	\$ 33,282.85								
Local Gov't Investment Pool:									
Acct #1874	\$ 1,396,718.40								
Acct #1109 (UDAG)	\$ 156,541.76	\$	1,883,498.95						
Total Cash	\$ 8,107,179.32								
Assigned/Restricted Funds (Table 1)	\$ 6,397,820.66								
Operating Contingency (180 days cash)	\$ 1,448,988.00								
Total Unassigned Balance	\$ 260,370.66								

Table 1. Assigned/Restricted Funds

General Fund Reserve				
Capital Improvement Fund	\$	600,000.00		
Stumphouse Park Fund	\$	1,000,000.00		
Cemetary Fund	\$	3,393.27		
ARP Fund	\$	872,950.25		
Hospitality Fund	\$	494,792.57		
Greenway Fund	\$	626,684.57		
Water Sewer	XXXXXXXXXXXXXXXXXXXX			
a) Depreciation	\$	600,000.00		
b) Contingency	\$	1,000,000.00		
c) O&M	\$	-	annual budget	
d) Revenue	\$	-	Credit debit acct	
e) Debt Service	\$	1,200,000.00	insurance policy	
TOTAL	\$	6,397,820.66		

Debt Management

Long Term (20+ years)

- Water Treatment Plant \$1,180,000 annual payment (years 1-5)
 - \$5.8 million years 6+
- Water withdrawal \$11,000 to \$18,000 annual payment
- Sewer Treatment >\$1,000,000 annual payment

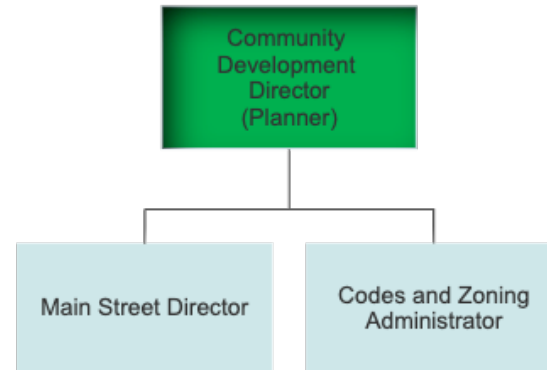
Short Term (<20 years)

- Lease Purchases \$1,122,153 (\$347,700 FY 23)
 - \$476,064 (Original \$566K)
 - \$368,747 (Original \$463k)
 - \$196,501 (Original \$410k)
 - \$80,841 (Original \$116k) Caterpillar backhoe

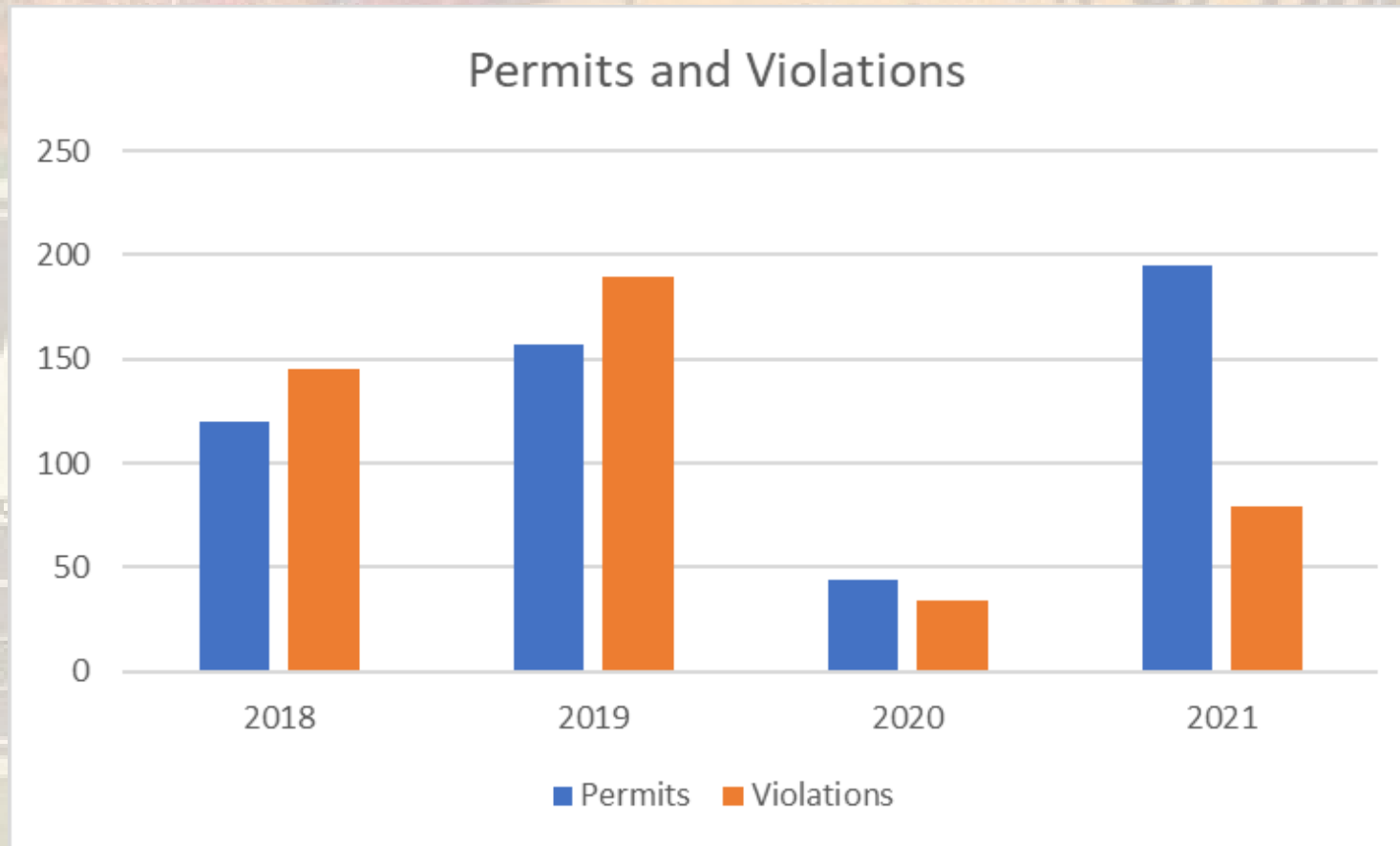
Community Development



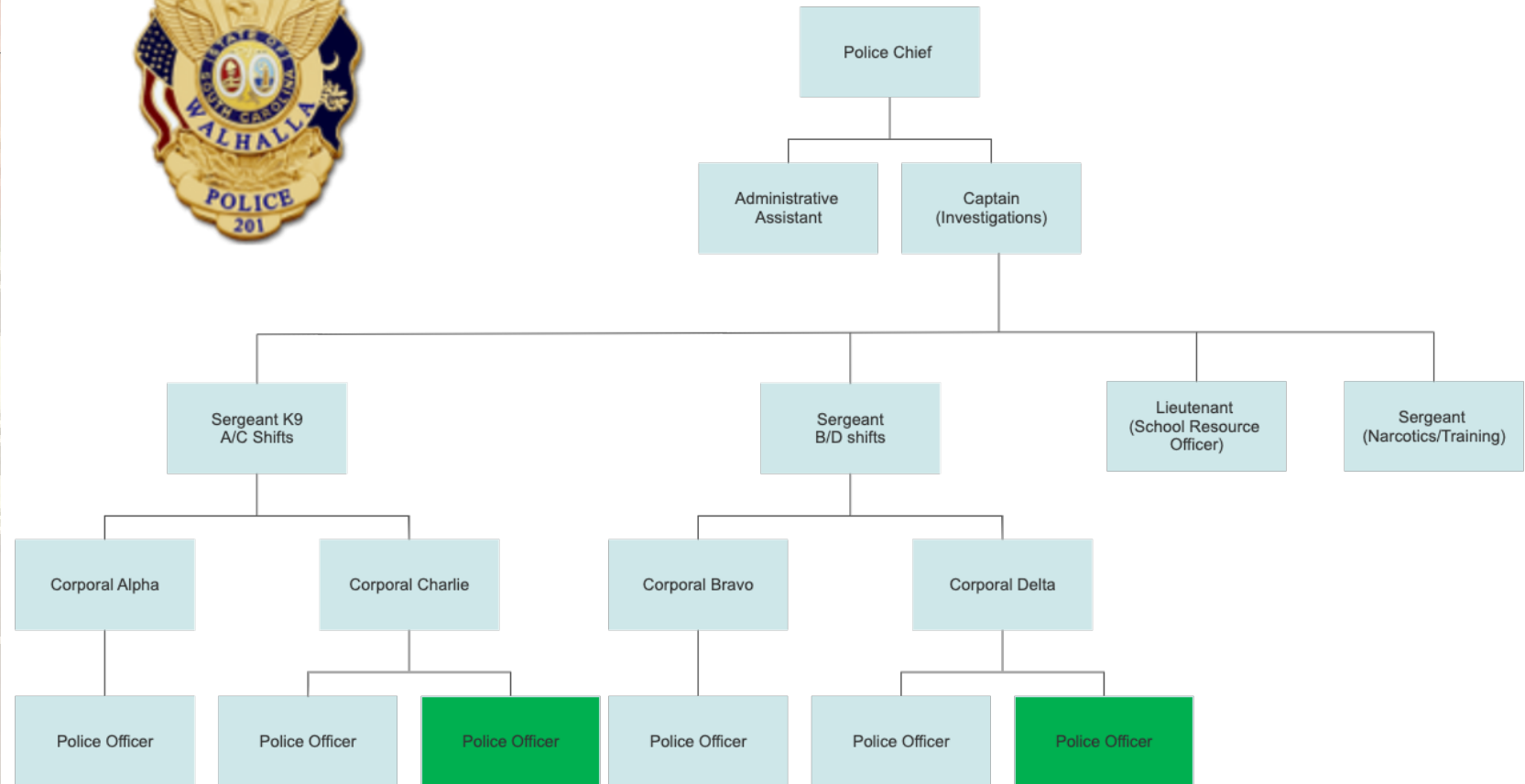
COMMUNITY DEVELOPMENT DEPARTMENT



Community Development- Zoning/Codes



Police



Police

Includes grant funded narcotics officer

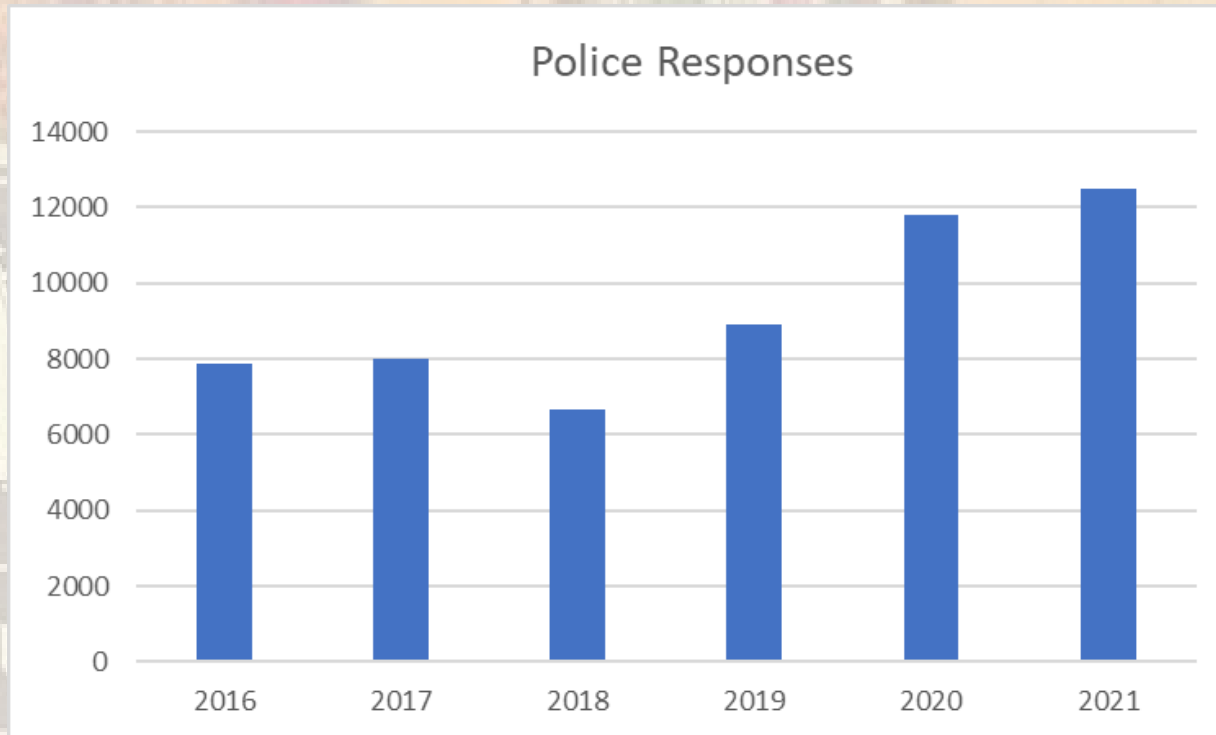
Includes subscription to AXON body cameras and tasers

WALHALLA

SOUTH CAROLINA

MAIN STREET TO

Police



Public Works

Includes dumpsters

Includes roll carts

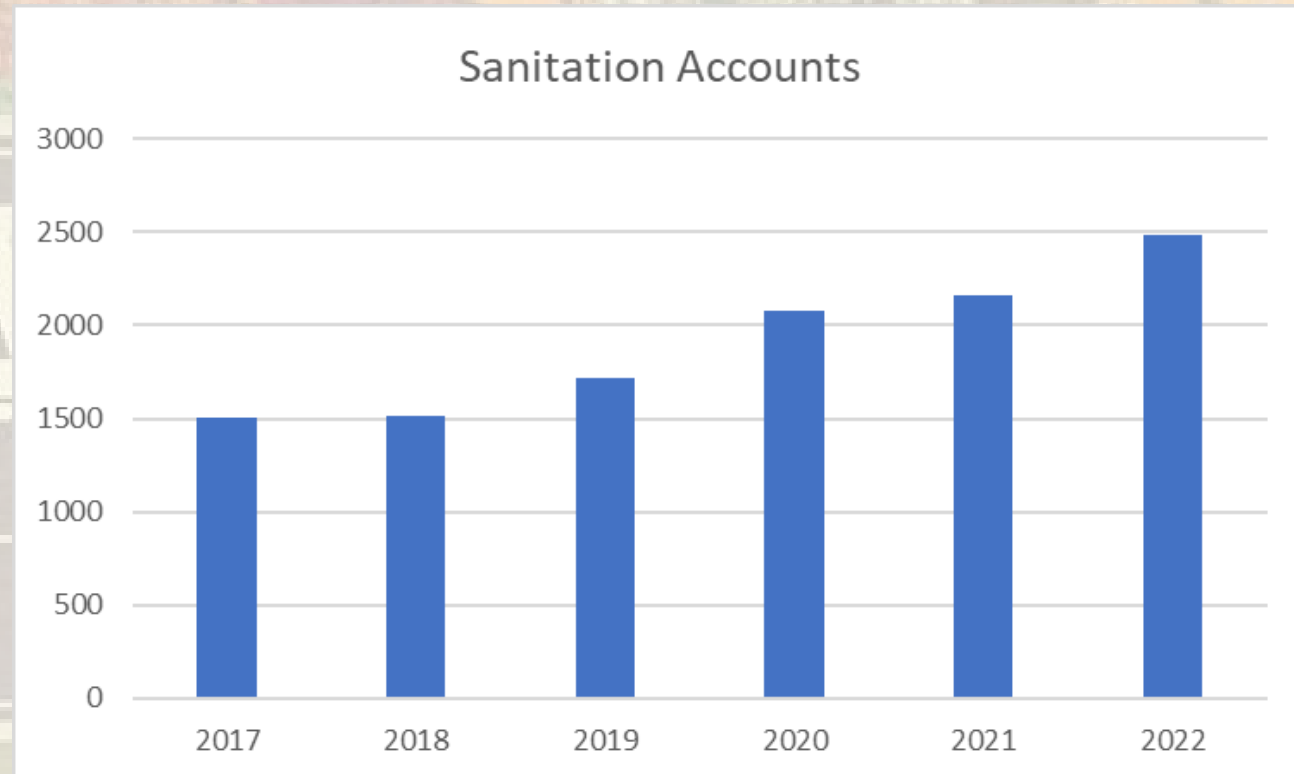
Includes plastic welding machine to repair plastic roll carts

WALHALLA

SOUTH CAROLINA

MAIN STREET TO

Public Works



Public Works- Sanitation

Truck 30- 2011 Mack Front Load \$60,854 in repairs for FY 22- Semi operational - LIQUIDATE

Truck 21- 2005 Mack Side Load \$40,141 in repairs for FY 22- Out of service- LIQUIDATE

Truck 20- 2019 Peterbilt Side Load \$7,687 in repairs for FY 22

Truck #- Greater Greenville Front Load, good condition in service

1997 Mack Side Load- Out of service- LIQUIDATE

Public Works- Sanitation

Trash truck options

\$700,000

- Full cash purchase

- Full lease purchase

- Pay cash for one, lease purchase the other

- Pay off an existing lease purchase (\$196,501), lease purchase the two (year payment deferral)

Public Works- Recycling

Currently \$160/ton

City must guarantee 4 tractor trailer loads per month

City must pay \$500 per trailer

Typically took 3-4 months to fill one tractor trailer

W W A L H A L L A

S O U T H C A R O L I N A

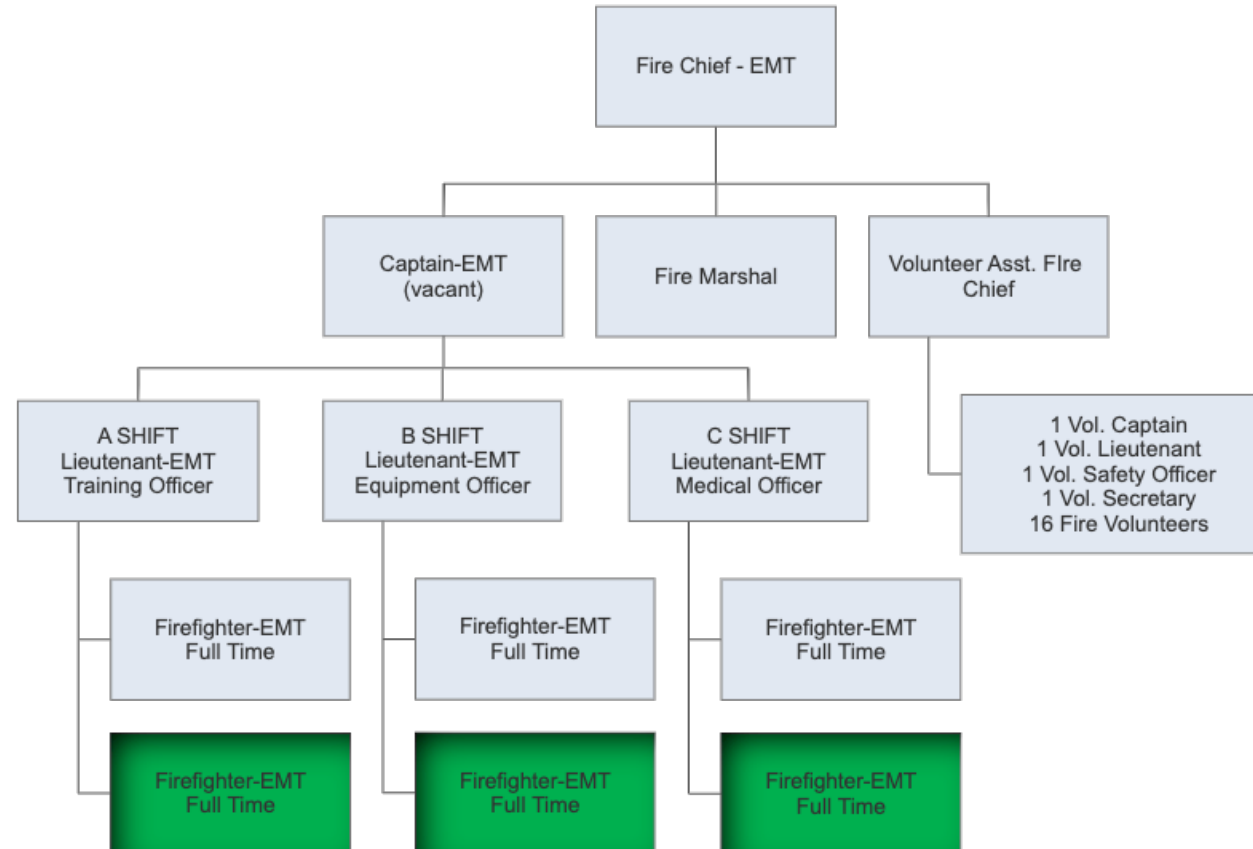
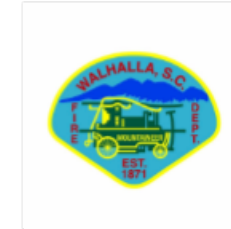
MAIN STREET TO

Fire



City of Walhalla Fire Department Organization Chart

2022



Fire

Includes flooring upgrades

Includes tankless hot water heater

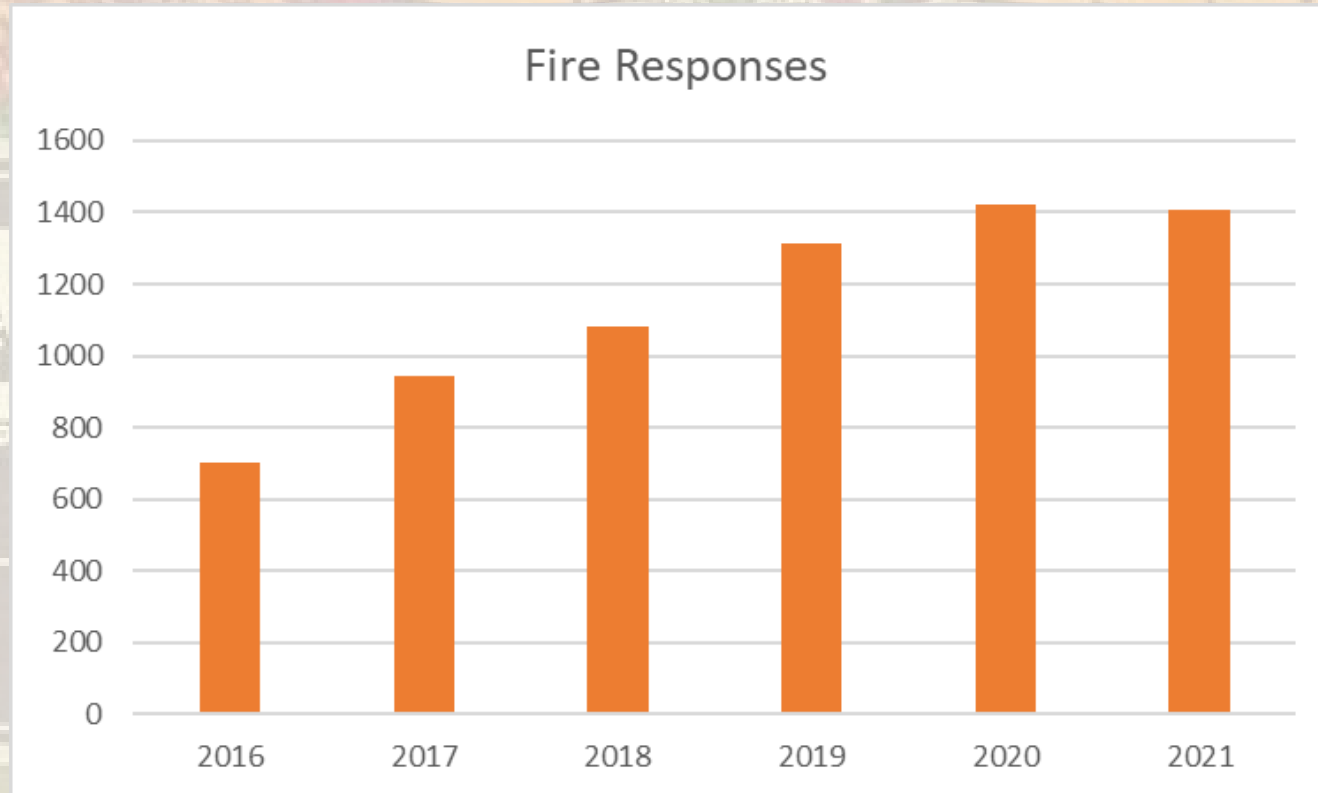
Includes turnout gear replacement

WALHALLA

SOUTH CAROLINA

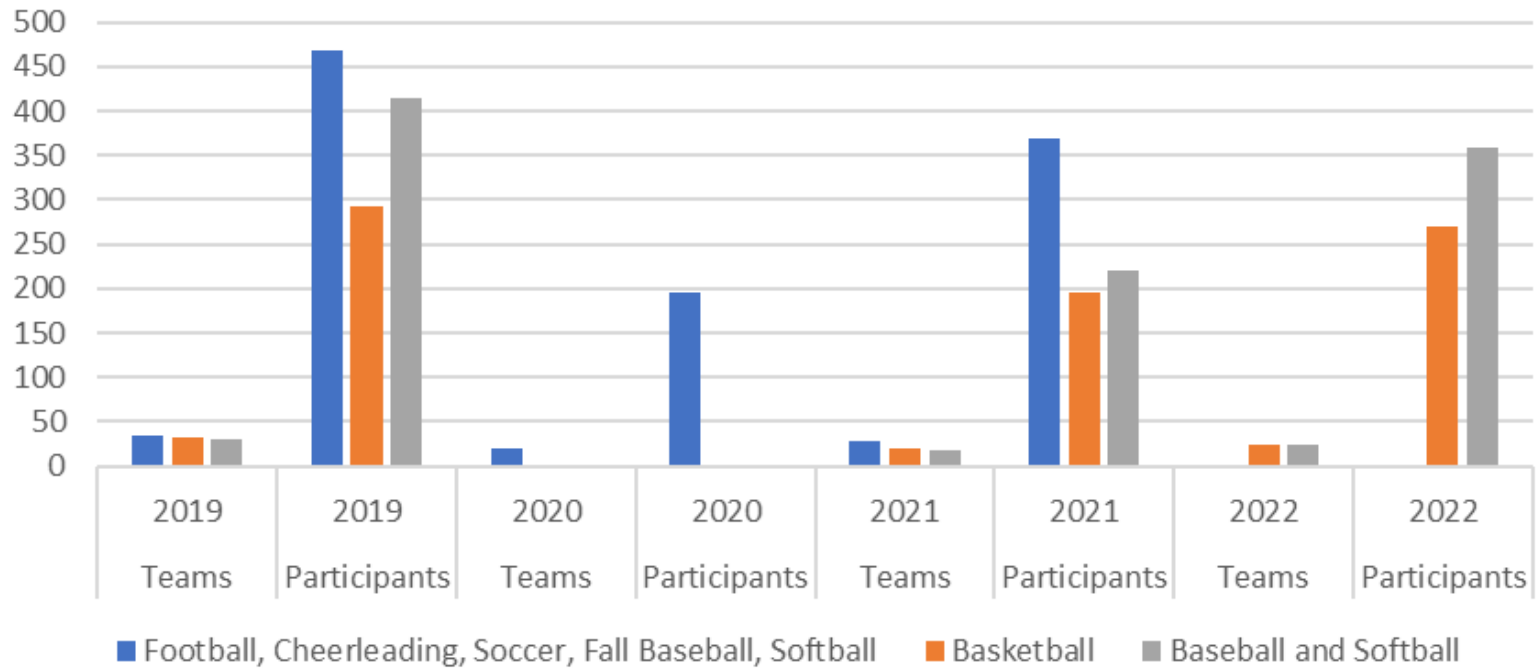
MAIN STREET TO

Fire

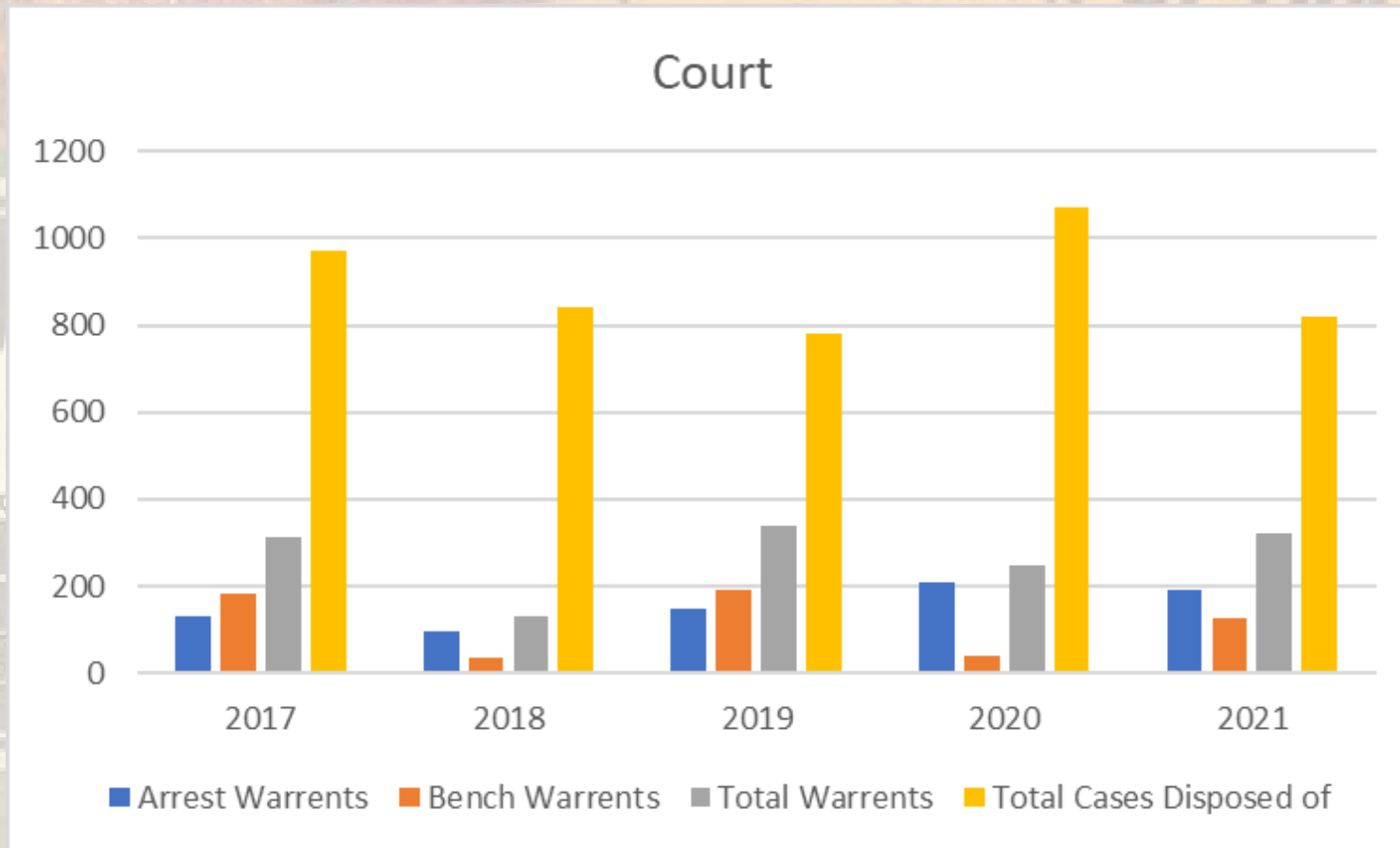


Parks and Recreation

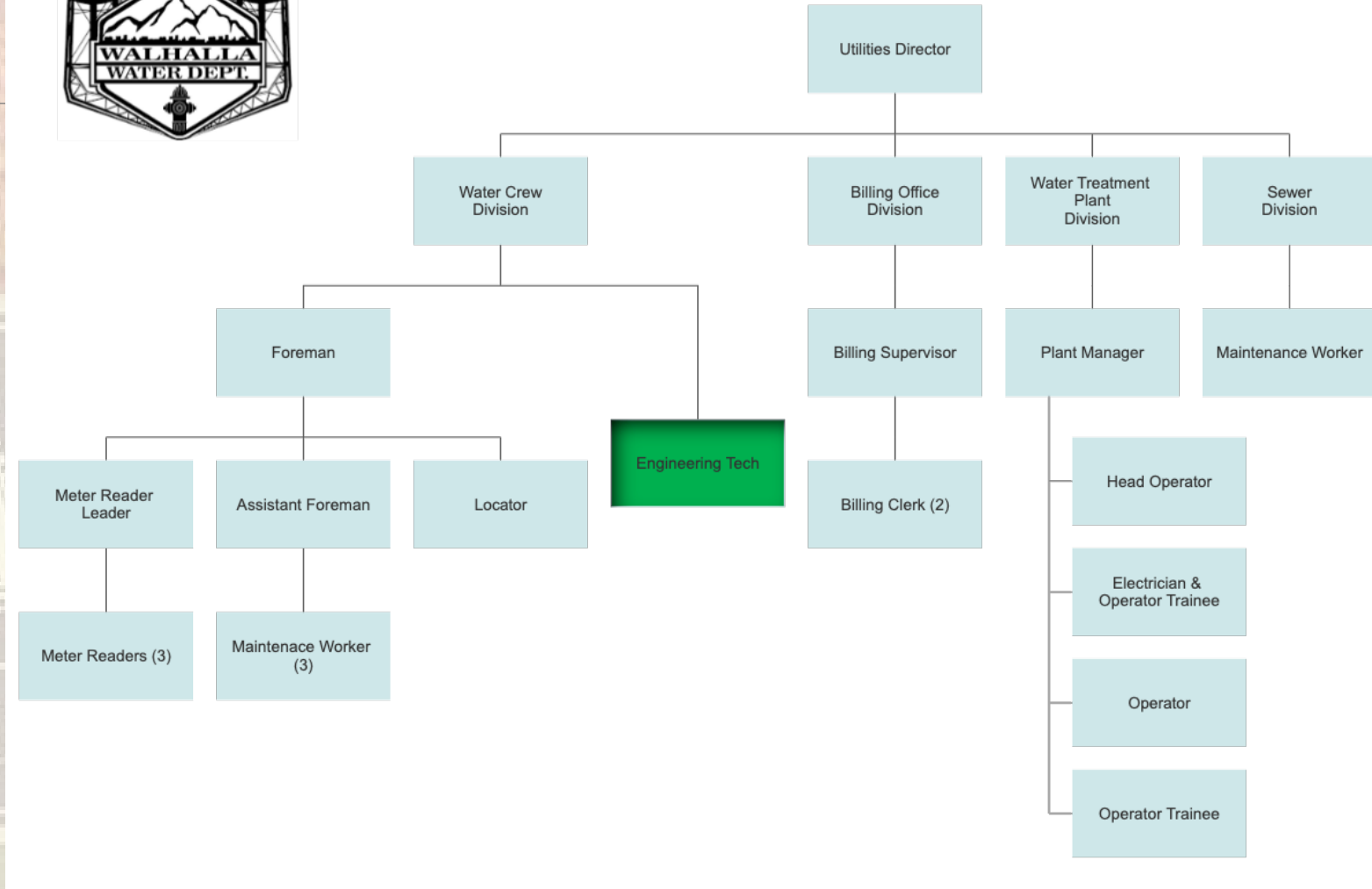
Sports, by type



Court



Water



Water /Sewer

Funds depreciation at \$50,000

Funds contingency at \$60,000

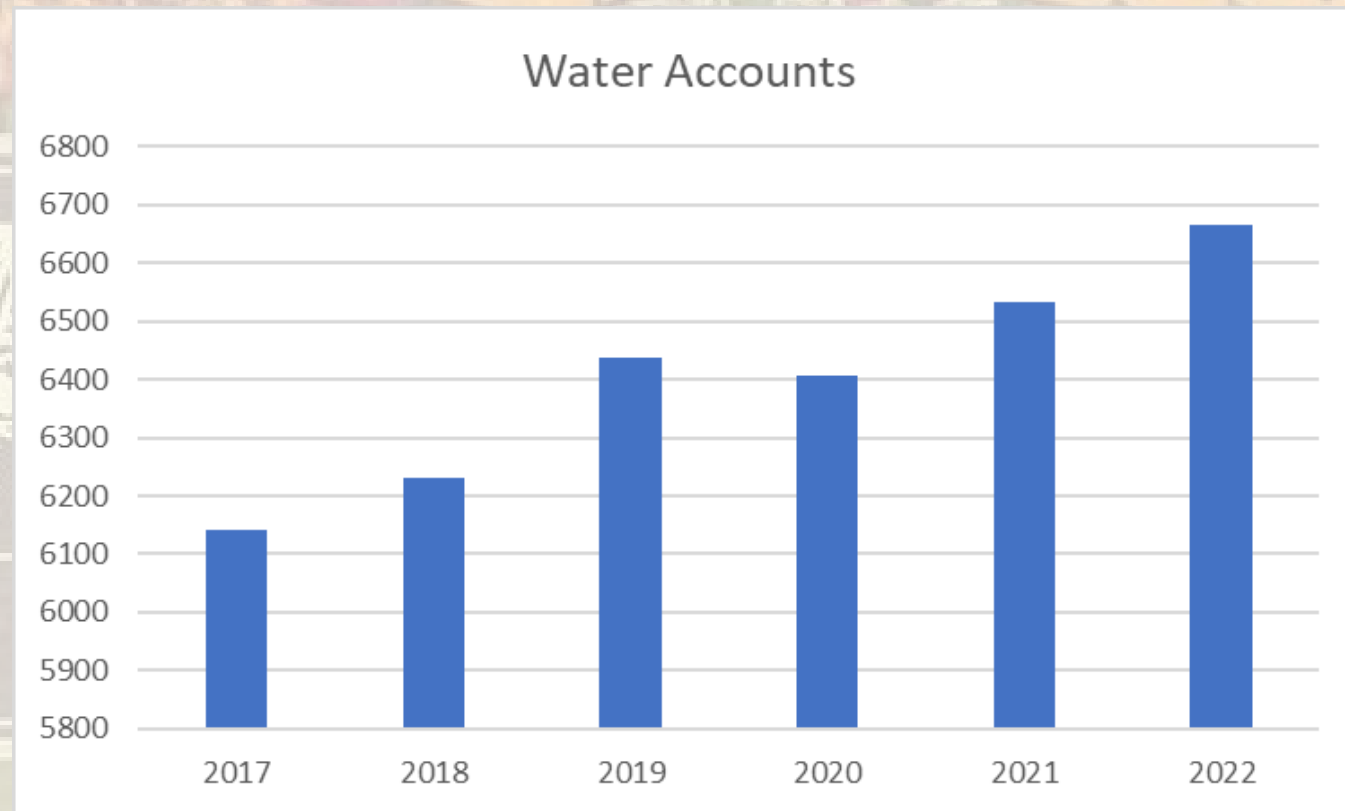
Funds capital from operating and ARP

Funds canopy for water plant controls and storage building for WTP.

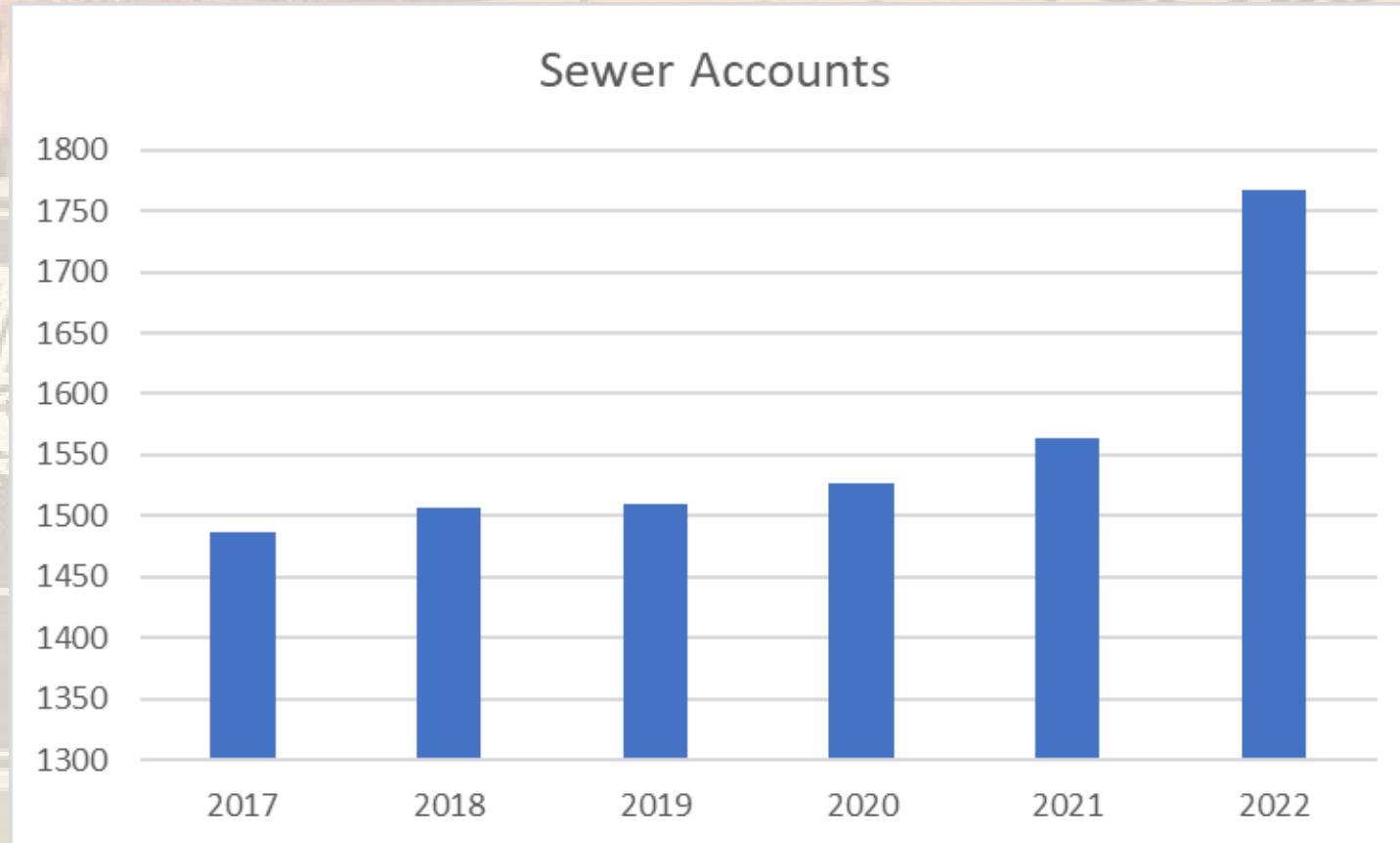
Allows for part-time operators with option to convert to FT.

Installed 1740 radio read meters so far

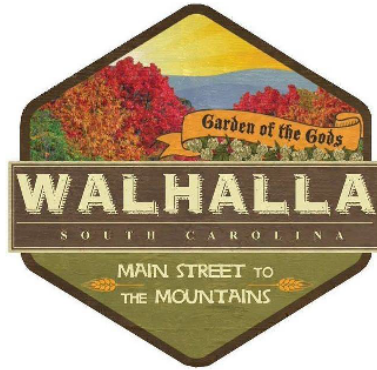
Water



Sewer



Proposed FY 2023 Budget



CITY OF WALHALLA
FY 2023
(July 1, 2022-June 30, 2023)
ANNUAL BUDGET

ADOPTED
JUNE 21, 2022

Questions, Comments

Garden of the Gods

WALHALLA

SOUTH CAROLINA

MAIN STREET TO