



Grow your **BUSINESS** in Walhalla!



First Step: Schedule a meeting with the City Administrator, Celia Myers at cmyers@cityofwalhalla.com

DO YOU QUALIFY FOR AN INCENTIVE?

CITYOFWALHALLA.COM/ECONOMIC-DEVELOPMENT-AND-COMMUNITY-VIBRANCY-GRANTS/

Economic Development Incentive offers customized incentives for new businesses that meet certain requirements.

Uniquely Walhalla Grant

- projects within city limits
- up to \$10,000
- requires 50% match
- minimum project cost of \$20,000

Facade Grant

- up to \$3,000 per property per year for Downtown Business District

Sign Grant

up to \$800 per property per year to improve signage



IF YOUR BUILDING REQUIRES NO RENOVATIONS, FOLLOW THESE STEPS:

City of Walhalla: Zoning Permit

Oconee Joint Regional Sewer Authority: Sewer Accessibility

City of Walhalla: Sign Permit

City of Walhalla Fire Inspection

After you receive above approvals:

Apply for City of Walhalla

Water Connection

Sanitation Service

Business License

NEED RENOVATIONS?

Add the following to your process after your sewer application is approved.

1. City of Walhalla: Building Plan Review
2. City of Walhalla: Building Permit

New Construction?



Include the following steps in your process:

1. City of Walhalla: Water and Sewer Taps
2. City of Walhalla (RCI): Site Plan Review
3. City of Walhalla (RCI): Land Disturbance Permit
4. City of Walhalla (RCI): Building Plan Review
5. City of Walhalla (RCI): Building Permit

CHECKLIST

Schedule Pre-Application Meeting

Contact Celia Myers, City Administrator. |  cmyers@cityofwalhalla.com

|  (864) 638-4343 |  cityofwalhalla.com/departments/city-administration/

Zoning Permit

 cityofwalhalla.com/wp-content/uploads/zoning-permit-2022.pdf

Sewer Review

 cityofwalhalla.com/wp-content/uploads/sewer-service-accessability-form-walhalla.pdf
|  info@ojrsa.org |  (864) 972-3900

Building Requirements

RCI of the Carolinas handles construction related reviews and permitting.

 rciscinc.com/ |  rhelms@rciscinc.com |  (864) 491-3195

Sign Permit

Required before installing signage.

 cityofwalhalla.com/wp-content/uploads/sign-application-2022.pdf

Fire Inspection

 (864) 638-4345 |  jdover@walhallafire.com

|  cityofwalhalla.com/departments/fire-department/fire-marshall/

Contact Fire Marshal for temporary water service approval if needed.

Utility Connection & Sanitation

Apply for utilities at 206 N Church Street. Bring ID, lease/deed, and OJRSA approval/fee.

Water  cityofwalhalla.com/utility-service-information/

Sanitation  cityofwalhalla.com/departments/sanitation/

Hospitality Tax (Food Businesses Only)

Collect 2% hospitality tax on prepared food and beverages. File city form and remit monthly by the 20th. |  cityofwalhalla.com/hospitality-tax

Business License

Annual business license required for all businesses operating in Walhalla. Fees based on NAICS classification. |  cityofwalhalla.com/business-license

Register your business security alarm. |  cityofwalhalla.com/register-business-alarm/

Grand Opening (Optional)

Contact City Administrator for approval of temporary signage or event permissions.

 cityofwalhalla.com/departments/codes-and-zoning

If you are interested a Ribbon Cutting Ceremony, contact Olivia Vassey PRT Director.

 ovassey@cityofwalhalla.com