CITY OF WALHALLA

Main Street to the Mountains

AGENDA
City Council Meeting
August 18, 2026
5:30 PM
Council Chambers | 206 N Church St. Walhalla, SC

Tim Hall
Mayor

Jessie Bunning
Councilwoman

Chris Grant
Councilman

Lynn McClain
Councilwoman

Sarai Melendez
Councilwoman

David Underwood
Councilman

Michael Kozlarek
City Attorney

Chris Carter
Interim
City Administrator

I. **Call to Order and Welcome** Mayor Hall

II. **Moment of Silence**

III. **Pledge of Allegiance**

IV. **Approval of Agenda**

V. **Election of Mayor Pro-Tem**

VI. **Approval of Minutes**
   A. Regular Council Meeting, June 16, 2026
   B. Called Council meeting, June 29, 2026
   C. Called Council Meeting, July 9, 2026
   D. Called Council Meeting, July 15, 2026
   E. Called Council Meeting, July 21, 2026
   F. Called Council Meeting, July 23, 2026
   G. Finance, Budgeting, Purchasing and Contracting Committee Meeting, July 27, 2026
   H. Called Council Meeting and Public Hearing, July 30, 2026
   I. Committees Meeting, August 4, 2026
   J. Called Council Meeting, August 4, 2026
   K. Called Council Meeting, August 11, 2026

VII. **Public Comment** (*Public Comment is limited to 5 minutes and must be directed to Council, per City Ordinance 2022-8*)

VIII. **Presentation** Sam Herin, AIA - Clemson University Student Architecture Project

IX. **Mayoral Proclamations**

A. Proclamation 2026-10: A Proclamation recognizing September as Emergency Preparedness Month
B. Proclamation 2026-11: A Proclamation recognizing September 15th to October 15th as Hispanic Heritage Month

X. **First and Final Reading of Resolutions**

A. Resolution 2026-07, a resolution honoring Chief Terry Sanford for his actions on July 3rd, 2026

XI. **First Reading of Ordinances**

A. Ordinance 2026-15, an Ordinance to amend Ordinance #1994-8, the City of Walhalla Zoning Ordinance, as adopted December 13, 1994, by amending Chapter 330, Articles I through VII of the City of Walhalla Official Zoning Ordinance, and other matters related thereto.

XII. **Discussion and/or Action Items** (*to include Vote and/or Action on matters brought up for discussion, if required*)

A. Community Center opening event
B. Request For Proposal (RFP) for Depot Cleaning
C. RFP for Cemetery Maintenance
D. Water System Report from the weekend of 8/15 – 8/16

XIII. **Administrator's Report** Chris Carter, Interim Administrator

XIV. **Mayor Comments** Mayor Hall

XV. **Adjournment**

City of Walhalla
City Council Meeting
June 16, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant, Lynn McClain, and David Underwood. Ms. Melendez arrived at 5:56 PM.

Councilmembers Absent: None

Staff Present: Celia Myers, Ed Halbig

Call to Order: Mayor Hall called the meeting to order at 5:30 PM, with a quorum present to conduct the meeting.

Moment of Silence: Mayor Hall called for a moment of silence.

Pledge of Allegiance: Mayor Hall asked for Mr. Underwood to lead the Pledge of Allegiance.

Approval of Agenda: Mayor Hall called for a motion to approve the agenda. Mr. Grant moved to approve the agenda. Mrs. Bunning seconded. The motion passed 6-0.

Approval of Minutes: Mr. Holliday made a motion to approve the Regular Council meeting minutes of May 26, 2026. Mr. Grant seconded. The motion passed 6-0. Mrs. Bunning asked for a correction in the committee minutes of June 2, 2026. Mr. Holliday moved to approve the corrected minutes. Mr. Grant seconded. The motion passed 6-0. Mrs. McClain moved to accept the Community Commerce and Public Space Task Force minutes of June 4, 2026. Mr. Hall seconded. The motion passed 6-0. Mrs. McClain moved to pass the Finance, Budgeting, Purchasing, and Contracting Committee Budget Workshop Meeting of June 9, 2026. Mrs. Bunning seconded. The motion passed 6-0.

Public Comment: Mayor Hall asked for public comment. There was none.

Proclamations: Mayor Hall read proclamation 2026-09 recognizing June 19th as Juneteenth.

Resolutions: Mayor Hall presented Resolution 2026-04 to recognize the Walhalla High School Girls' Basketball Team on their accomplishment winning the State Championship. Mr. Grant moved to adopt the resolution. Mrs. Bunning seconded. The motion passed 6-0. Council stood for pictures with coaches and players.

Mayor Hall presented Resolution 2026-05 to recognize the Walhalla High School Boys' Golf Team on their Western 3A Regional Tournament win for the second consecutive year. Mr. Grant moved to adopt the resolution. Mr. Holliday seconded. The motion passed 6-0. Council stood for pictures with coaches and team members.

Mayor Hall presented Resolution 2026-06 committing future City funding for annual scans of Stumphouse Tunnel starting in the 2026-27 fiscal year. Mr. Holliday moved to accept Mr. Underwood seconded the motion. The motion passed 6-0.

Administrator's Report: Mrs. Myers spoke about building updates and the beam signing ceremony for the Police Department. She spoke of the punch list for the community center. She spoke of funding received for the pedestrian bridge at Sertoma Field and expected an RFP to go out in the coming weeks. She mentioned the concession stand punch list would be performed by staff per council direction.

Second, Final Reading and Public Review of Ordinances: Mayor Hall opened the public hearing for Ordinance 2026-09 regarding Regulations for rights-of-way, and he asked for comments. Hearing none, Mayor Hall closed the public hearing. Mrs. Bunning moved to adopt Ordinance 2026-09. Mrs. McClain seconded. The motion passed 7-0.

Mayor Hall opened the public hearing for Ordinance 2026-10 to establish Section 223-26 creating a Blanket Trespass Warning Authorization Program, and he asked for comments. Hearing none, Mayor Hall closed the public hearing. Mr. Grant moved to adopt Ordinance 2026-10. Mr. Underwood seconded. The motion passed 7-0.

Mayor Hall opened the public hearing for Ordinance 2026-11 to establish an ADA policy for the City of Walhalla programs, services, and activities, and he asked for comments. Hearing none, he closed the public meeting. Mr. Holliday moved to adopt Ordinance 2026-11. Mr. Underwood seconded. The motion passed 7-0.

Discussion and/or Action Items: Mayor Hall sked for a report on the upcoming MASC annual meeting. Mr. Halbig presented the timeline for registration and the costs.

Mayor Hall asked for a report on the Community Commerce and Public Space Task Force. Mrs. McClain read a report from Mr. Kelvin Bryant, chair of the task force. Mayor Hall mentioned that Mrs. Bunning would be leading a task force to find funding for repairs to the Depot ponds.

Mrs. McClain presented a Finance, Budgeting, Purchasing, and Contracting Committee report regarding the review of budget requests. She mentioned the next reading would be on June 29th and that questions could be addressed then or tonight.

Mayor Hall asked Mrs. Meyers for a review of the Job Descriptions for Administrator and Finance Officer. She spoke of the need for planning certification or required training. She spoke of ACOG ability to provide consultancy for a fee. Mr. Grant asked that the job description of the City Administrator be amended to state that the administrator "coordinates agendas for council meetings with City Clerk". Mr. Grant moved to adopt the change. Mr. Underwood seconded. The motion passed 7-0. Mr. Underwood moved to accept the amended job description. Mr. Holliday seconded. The motion passed 7-0.

Mayor Hall asked to discuss the Finance Officer job description. Mr. Underwood asked about the salary range. Ms. Melendez moved to accept the Finance Director job description. Mr. Holliday accepted. Mrs. Bunning asked about the ACOG participation in doing the search for the Finance Director. Mrs. Myers discussed the fee for performing both searches at $2400. Mrs. Bunning asked about the timeline and the efforts covering finance roles in the interim. Mrs. Myers spoke of Mrs. Chasity Miles efforts and conversations with the city's accountant for recommendations on short-term coverage of financial and accounting needs. Mayor Hall called for the vote. The motion passed 4-2.

Mayor Hall asked for a report on Ballistics Vests for Police Department. Mrs. Myers discussed the intent to spend $13,000 for ballistic vests. Mr. Holliday moved to approve the purchase. Mr. Grant seconded. The vote passed 7-0.

Mayor Hall asked about the Change Order for the Police Station. Mrs. Myers stated that the change order to move the sewer line was approved by the former Police Chief. Mayor asked about change order policy. Mrs. Myers stated that the Council sought policy for change order approval at the beginning of the year. Mrs. Myers stated that the approval took place January 9 of 2026 and that she discovered it on June 10 while reconciling the police budget. She noted that the approval should have come to her, but it did not. Mrs. Bunning asked about the effects of the change order cost. Mrs. Myers stated that other project line items would be reduced to cover the cost and the contingency funds would decrease. Mayor Hall asked about the retroactive approval of a change order, or the lack of such. Mrs. Myers stated that the work had been done. Mayor Hall asked for ramifications if the change order is not approved by council. He stated that there was not an appetite for approving it and the Council would take it as information.

Executive Session Mayor Hall asked for a motion to enter into executive session to discuss contractual matters regarding Police and Municipal Court Facility**.** Mr. Grant so moved. Mr. Holliday seconded. The motion passed. The council moved to executive session at 6:58 PM.

Mr. Holliday moved to end executive session. Ms. Melendez seconded. No action was taken. Mayor Hall discussed the decision to have no meetings in July and mentioned the second budget reading on June 29th.

Ms. Melendez made a motion to adjourn. Mr. Underwood seconded. The motion passed. The meeting adjourned at 7:32 PM.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
Public Hearing and Called Council Meeting
June 29, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem, Jessie Bunning, Chris Grant, Lynn McClain, and David Underwood. Ms. Melendez attended online.

Councilmembers Absent: Josh Holliday

Staff Present: Celia Myers, Ed Halbig

Call to Order: Mayor Hall called the meeting to order at 5:30 PM, with a quorum present to conduct the meeting.

Moment of Silence: Mayor Hall called for a moment of silence.

Pledge of Allegiance: Mr. Grant lead the Pledge of Allegiance.

Approval of Agenda: Mayor Hall called for a motion to amend the agenda to move the auditor's report to the beginning of the meeting. Mr. Underwood so moved. Mr. Grant seconded. The motion passed. Mayor Hall asked for approval of the amended agenda. Mr. Underwood moved and Mr. Grant seconded. The motion passed.

Auditor's Report: Will Walls with Love Bailey presented the audit report and included a slide presentation. He discussed the need for an audit and the issue of opinion. He stated that the city received a single audit and an unmodified opinion with no internal control findings, with one finding from 2024 when the audit was not submitted. He stated that the finding would be removed in the following audit. Mr. Walls discussed revenues. expenses and assets. He discussed cash positions which increased but a decrease in unrestricted cash with a 3.5-month cash supply at the end of the year. Mr. Walls discussed the city's net position, which had increased while the unrestricted net position had decreased. He spoke of state retirement liability. Mayor Hall asked about the current impact, Mr. Walls discussed the city's payments to the state toward the state retirement fund. He noted it was common for cities to have a negative net position because of retirement liability. Mr. Walls discussed income through grants, utilities and other revenues. He compared revenues and expenditures with an increase in the fund balance. He noted the fund balance decreased as grant funding decreased. He noted that removal of non-recurring funds and capital outlays showed the general fund deficit which is resulting in the decrease in unrestricted cash. Mrs. Bunning asked if there would be any penalties for having a finding. Mr. Walls stated there would be no penalties. Council thanked him for his report.

Public Hearing: Mayor Hall asked for citizens to address council regarding the proposed budget for 2026-2027. Mr. Dick Mangrum with WGOG questioned the balance of revenues and expenditures. Mrs. Myers found a calculating error in the spreadsheet that printed on page 9 of the report. She noted that revenues and expenditures match, but that the page of the budget did have an error. She reported the corrected numbers.

Second, Final Reading and Public Review of Ordinances: Mayor Hall opened the public hearing for Ordinance 2026-12 to raise revenue and adopt the 2026 - 2027 budget. Mrs. McClain made a motion to approve theordinance on second reading. Mayor Hall seconded the motion. Mayor Hall asked for discussion. Mrs. Bunning asked about how projected revenues are developed based on previous years' revenues. Mrs. Myers discussed how revenues are projected using trends over three to five years. Mrs. Bunning asked about the difference between approved and adopted columns. Mrs. Myers stated that different words were used but they indicate the same thing. Mrs. Bunning asked about further details regarding the labelling of comments. Mr. Grant read a statement about the responsibilities of public safety and the staffing of the fire department. He discussed ISO ratings and their effect on insurance throughout the city. He spoke of needs for assisting in covering shifts when firefighters are unable to do so. He noted that a new administrator should evaluate administrative needs and services. He proposed a plan to reduce budget amounts from administration and fire line items to amass funding for two part-time firefighters. Mr. Grant made a motion to amend the budget to include the funding for the part-time positions. Mrs. Bunning seconded the motion. Mrs. Myers stated that the part-time positions were last funded through funding for vacant full-time positions. Mrs. Bunning and Mr. Underwood both expressed their belief in the importance of public safety. Ms. Melendez recognized the priority of public safety but asked why the Public Safety committee had not been made aware of this proposal. Mr. Underwood spoke of experience in public safety and the concerns about performing such work with too few people. Mrs. Bunning spoke of recent storms and the demands on staff during such events and possible savings of paying part-time staff versus paying overtime. Mayor Hall noted that all council members were interested in public safety, and that we balance needs with revenues. He spoke of the needs of certified planning to protect the city's interests. He expressed an interest in finding additional funding for firefighters. He stated that making budget changes without review was not sound governance for the city. He noted that there was a possibility of additional funding in the near future. Mr. Grant said that he was not asking to add to the staff but was trying to maintain staffing for the benefit of the existing full-time firefighters. He stated that contracted planning services should be reconsidered when the city currently has code enforcement. He noted that it wouldn't have been appropriate to take funding from other department budgets, so he and Chief Sanford tried to find the most that they could from the fire budget. Mayor Hall noted that taking from other fire line items could create risks as well. Mr. Underwood and Mrs. McClain asked why this is coming so late. Mr. Grant noted that there was the meeting two weeks prior and that he worked on this during his vacation. Ms. Melendez asked about the need to review this if these proposals were discussed a week prior. She asked for the total amount for the firefighters. Mr. Grant said that the amounts would cover both part-time firefighters. Mrs. Myers noted that previous actions had in fact resulted in higher costs and that the amounts were closer to double what was proposed. Mayor Hall asked to consider passing the budget and then amending it to find additional funding. Mrs. McClain noted that appropriations money was anticipated, but not budgeted in the current budget. Mrs. Bunning asked about the change from having a 1.2 million dollar deficit to being balanced a few weeks ago. Mrs. Myers stated that a number of requests from the draft budget, including staff, capital improvements and equipment, had been removed in order to balance this budget. Mrs. Bunning asked where certain money was included, such as the FEMA funding. Mrs. Myers noted that the FEMA money would not be included in this budget as it was part of the previous budget's general fund. She stated that some larger grants required separate accounts for accounting purposes. She expected a quick turnaround for the FEMA money and therefore did not feel that a second account was needed.

Mayor Hall called for a vote on the budget amendment made by Mr. Grant, and whether Mr. Grant wanted to continue with the motion. Mr. Grant stated that he could not vote for the budget as it is and bring on planning officials without the considerations for emergency services. Mayor Hall restated the motion to add $41,502.24 from various line items, specified by Mr. Grant, to fund two part-time firefighters. The vote was 3-3 with Mr. Grant, Mr. Underwood and Mrs. Bunning voting for, and Mayor Hall, Mrs. McClain and Ms. Melendez voting against. The motion did not pass.

Mrs. McClain made a motion to adopt a budget with the previous year's funding until a resolution can be considered. Mayor Hall asked it the motion was needed. Mrs. Myers noted that there was a motion and second to approve the budget. Mayor Hall called for a vote. The vote was 3-3 with Mayor Hall, Mrs. McClain and Ms. Melendez voting for and Mr. Grant, Mr. Underwood and Mrs. Bunning voting against.

Mrs. McClain made the motion again to adopt a provisional budget with the previous year's funding until a resolution can be considered for the 2026-2027 budget. Mayor Hall seconded the motion. He asked for discussion. Hearing none, he called for the vote. Mrs. Bunning asked whether the HTAX budget could be voted on separately as she would need to abstain from that vote. Mrs. Myers stated that the HTAX would need to be separate and suggested amending the motion to exclude it. Mrs. McClain asked how to separate HTAX from the previous year. Mrs. Myers noted that the HTAX was a separate vote in the previous year as well. Mayor Hall restated the motion to approve the provisional budget without the Fiscal Year 2026-2027 HTAX budget and called for a vote. The motion passed 5 -1 with Mr. Grant opposing. Mrs. Myers stated that HTAX still needed to be considered. Mrs. McClain moved to approve the 2026-2026 HTAX budget. Mr. Underwood seconded. The motion passed 4-1 with Mr. Grant opposed and Mrs. Bunning abstaining due to a conflict of interest.

Mayor Hall noted that the council would need to reconvene on the budget. He asked council and staff to look for ways to fund the positions needed. Mrs. McClain noted that some funds received may be non-recurring and that needs to be considered.

Mayor Hall asked for a motion to adjourn. Mr. Grant so moved and Mr. Underwood seconded. The meeting adjourned at 6:56 PM.

Respectfully Submitted,

Edward R. Halbig
City Clerk

City of Walhalla
City Council Special Called Meeting
July 9, 2026 • 6:00 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem Josh Holliday, Lynn McClain, and Sarai Melendez.

Councilmembers Absent: Jessie Bunning, Chris Grant and David Underwood

Staff Present: Celia Myers, Ed Halbig

Call to Order: Mayor Hall called the meeting to order at 6:00 PM, with a quorum present to conduct the meeting.

Approval of Agenda: Ms. Melendez made a motion to approve the agenda. Mr. Holliday seconded the motion. Mrs. Myers asked that the council consider an amendment to the agenda to include an action item for a change order for the community center project. Mr. Holliday moved to include the change order to the agenda, Ms Melendez seconded. The motion passed 4-0. Mayor Hall asked for approval of amended agenda. The motion passed 4-0.

First Reading of Ordinance 2026-13 an ordinance to amend Ordinance 2026-12 adopting the FY 2026-27 Budget. Mayor Hall read a statement regarding the budget process and previous efforts to review and pass the budget. Mayor Hall asked for a motion. Mrs. McClain moved to approve Ordinance 2026-13 on first reading. Mr. Holliday seconded. The motion passed 4-0.

Discussion and/or Action Items: Item A - King Asphalt Paving Project and recommendations considering existing conditions. Mrs. Myers stated that the contractors were uncovering issues with asphalt depth on the current paving project. She noted that the public works committee had met to discuss the issue and discussed options to continue the project, including the use of additional C-Funds, or the removal of some streets from the paving project. Mrs. Myers researched available C-Funds for the city, and she asked council to approve increasing the paving budget by up to $40,000 so that the project could keep moving with anticipated change orders without having to reconvene the Public Works committee when the change orders do come. Mrs. McClain moved to approve the increase. Ms. Melendez seconded. The motion passed 4-0.

Item B - Change order for community center project. Mrs. Myers stated that the project was nearly complete and that there were proposed changes to a transaction window at the reception desk, and the inclusion of a sign in two possible materials – acrylic and aluminum.

Mrs. Myers stated that she had met with Mr. Ridley and they both recommended the aluminum for durability. The Mayor asked for questions and the total amount of the change order. Mrs. Myers stated that the request for the change order came to $11,000. Mr. Holliday moved to approve the change order. Ms. Melendez seconded. The motion passed 4-0.

Mr. Holliday moved to adjourn the meeting. Mrs. McClain seconded. The meeting was adjourned at 6:19 PM.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
Called City Council Meeting
July 15, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant, Lynn McClain.

Councilmembers Absent: Mayor Tim Hall and Sarai Melendez.

Staff Present: Celia Myers and Ed Halbig.

Call to Order: Mayor Pro-Tem Josh Holliday called the meeting to order at 5:31 pm, with a quorum present to conduct the meeting. Mr. Holliday led the Pledge of Allegiance.

Mr. Grant moved to enter Executive Session to discuss personnel matters regarding the City Administrator and Finance Director positions at 5:33 pm. Mrs. Bunning seconded. The motion carried.

Mr. Grant moved to exit Executive Session at 6:13 pm. Mrs. McClain seconded. The motion carried.

No council action was taken.

Mr. Grant moved to adjourn the meeting at 6:14 pm. Mrs. Bunning seconded. The motion carried and the meeting adjourned aat 6:14 pm.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
City Council Special Called Meeting
July 21, 2026 • 6:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant Lynn McClain, and David Underwood. Mayor Tim Hall and Sarai Melendez attended via Zoom.

Staff Present: Celia Myers.

Call to Order: Mayor Pro-Tem Josh Holliday called the meeting to order at 6:30 PM, with a quorum present to conduct the meeting.

Mr. Grant moved to enter executive session at 6:31 with a second from Mr. Underwood. The motion carried 7-0.

Mr. Grant moved to exit executive session at 7:27 with a second from Mrs. Bunning. The motion carried 7-0.

No council action was taken.

Mr. Grant moved to adjourn the meeting at 7:28 with a second from Mr. Underwood. The motion carried 7-0.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
City Council Special Called Meeting
July 23, 2026 • 6:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant Lynn McClain, and David Underwood. Mayor Tim Hall and Sarai Melendez attended via Zoom.

Staff Present: Ed Halbig, with Trey Eubanks from ACOG.

Call to Order: Mayor Pro-Tem Josh Holliday called the meeting to order at 6:30 PM, with a quorum present to conduct the meeting.

Mr. Grant moved to enter executive session at 6:31 with a second from Mr. Underwood. The motion carried 7-0.

Mr. Grant moved to exit executive session at 7:27 with a second from Mrs. Bunning. The motion carried 7-0.

No council action was taken.

Mr. Grant moved to adjourn the meeting at 7:28 with a second from Mr. Underwood. The motion carried 7-0.

Respectfully Submitted,

Edward R. Halbig
City Clerk

City of Walhalla
Finance, Budget, Purchasing, and Contracts Committee Budget Workshop
July 27, 2026 • 6:00 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Committee members Present: Lynn McClain, Josh Holliday, David Underwood

Councilmembers Present: Jessie Bunning, and Chris Grant. Mayor Tim Hall and Sarai Melendez attended via Zoom.

Staff Present: Celia Myers, Aaron Alexander, Jeff Dover, John Galbreath, Russ Price, Petey Ridley, Zane Thompson, Ed Halbig

Call to Order: Mrs. McClain called the meeting to order at 6:00 PM. with a quorum present to conduct the meeting.

Approval of Agenda: Mrs. McClain asked to consider moving item II.D – Police Department electric meter discrepancy to executive session as a possible legal matter. Mr. Underwood moved to approve the agenda with the proposed change. Mr. Holliday seconded. The motion passed.

Discussion Action Items: Ordinance 2026-13 Budget Amendment: Mr. Underwood asked if the previous year's budget could be continued until a new administrator came on board. Mrs. Myers stated that the amendment ordinance could be tabled. Mrs. McClain noted that the employees then would not receive their raises. Mayor Hall stated it was important to note that raises and revenue streams were both on hold and that the budget should move forward and then be amended. Mr. Underwood asked if the city could provide raises without approving the budget. Mrs. Myers stated that the raises need to be funded. Mr. Grant asked about employees getting back pay due to the budget delay. Mrs. Myers indicated council could do that but that there might not be enough revenue. Mayor Hall asked if the budget would balance. Mrs. Myers stated that it might be off balance as the city would have gone one and a half months without revenue. She stated that the employees were ready for the budget to pass. Mrs. Bunning asked to discuss the reasons for the previous budget effort failing with the two part-time firefighters not being included. She asked if the departments with the changes had reviewed the changes. Mrs. Myers stated that there had not been time. She stated that she had looked at options to find the funds for the positions the amount of funding needed would be $57,700 for the needed number of hours. Mrs. Bunning asked for clarification on the budget amendment. Mrs. Myers stated that the submitted budget is to be considered as an amendment to the budget that was passed in June, that being the continuation of the previous budget. Mrs. Bunning asked about utilization of part-time firefighters. Mr. Grant asked Chief

Terry Sanford to explain how often part-time firefighters were utilized. Chief Sanford explained typical use of part-time staff. Mayor Hall asked if Chief Sanford and Jeff Dover were regularly running calls. Mr. Grant asked about whether Mr. Dover received overtime. Chief Sanford stated that both he and Mr. Dover regularly ran calls and that Mr. Dover received comp or overtime and that he (Chief Sanford) was the only salaried employee in the department. Mr. Grant noted that everyone else was receiving overtime or comp time. Mayor Hall asked about using some overtime funding for part-time salaries and asked about grant monies that had not been used. Chief Sanford noted that the fire department had used their grant money. Mrs. Myers noted that MASC grant funds that had not been used. Mr. Grant compared Westminster's fire budget to that of Walhalla and pointed out the discrepancies. He noted that Westminster had four part-time staff and still paid significantly more than Walhalla. Mr. Underwood asked Chief Sanford to clarify staffing questions. Chief Sanford stated that he had communicated with Westminster Fire and that they currently always have 6 full-time staff and four-part-time staff with coverage of two people. Mr. Underwood asked Petey Ridley about using a robot to line fields and what personnel saving there might be. Mr. Ridley stated that a robotic marker could perform the work faster and with lower material costs. Mr. Grant asked about the part-time ranger for Stumphouse Park. He stated that the Police chief was unaware that they supported a part-time ranger at Stumphouse. Mrs. Myers stated that the position was supposed to be moved to Parks and Tourism and that both the former police chief and former PRT director had been aware of the proposal. She stated that the position could be removed. Mrs. Bunning questioned Mrs. Myers concern for the budget. Mrs. Myers stated that she did care about the budget given the work that she had done to this point, and that she sought to prepare the way for the next administrator. Police Chief Alexander reported on the work that the ranger performed and that the position could be moved or could stay under the Police Department. Mr. Grant stated that since there is no PRT Director, the position could be eliminated. Mr. Holliday stated that this would be a recurring expense and that the positions had different salaries, but the salary was a start. Mayor Hall asked about the priorities for Stumphouse and the priorities for hiring an Administrator, a Finance Director, and a PRT Director. Mr. Underwood reminded the council of the need for a Water Plant Director. Mayor Hall stated that they needed to find the funding for the part-time fire positions. Mrs. Bunning stated that the proposed part-time ranger position was approximately $20,000, and that the remaining $37,700 could then be found. Ms. Melendez asked about the staffing levels at Stumphouse.

Stumphouse Tunnel: Mrs. Myers discussed the Personnel Services changes and the use of HAT funding to be used as the site is generating tourism for the city. Mayor Hall noted that the park was beginning to show revenue generation.

Water Crew: Mrs. Myers discussed the changes to the Personnel Services with increases in salaries. She discussed the overall decrease due to reduction in grant matching funds. She discussed changes in meters and maintenance funding. She noted that new state law required a line item for damage to other utilities. Mayor Hall asked about grants for utilities. Mrs. Myers noted that the city still needed to seek grant funding or consider the revolving loan fund, but that loans had not been considered because of the debt currently being carried. Mayor Hall asked about infrastructure. Mr. Thompson responded about lines that needed attention. Mrs. Bunning asked about the line item for damages. Mr/ Grant asked about the generator for the pump station. Mrs. Myers stated that Chief Sanford was still researching a grant and that she had asked FEMA about generators for mitigation. Mrs. Bunning asked Mr. Thompson about his concerns of the budget. Mr. Thompson stated that the water meter line item was an issue because it decreased as the cost of meters continues to increase and that meters are the means of generating revenue for the water utility. The mayor asked for a breakdown between meters that fail versus meters that are used for new services. Mr. Thompson indicated he would try and find that breakdown.

Water Plant: Mrs. Myers spoke of the changes to the budget including the bond payment and the raw water pump. Mr. Underwood asked about the finished pump condition. Mr. Thompson stated the rebuilt pump was functionalbut that other pump repairs were expected. Mrs. Bunning asked about the bond renewal. Mrs. Myers stated that it was eligible in the next year but that due to the changes to the sewer authority decoupling, it would be best to look at refinancing after any sewer authority action. Mayor Hall asked about the current bond rate. Mrs. Myers stated she would find that information. Mrs. Bunning asked Mr. Thompson about the water plant budget. Mr. Thompson indicated that it was a challenge. Mayor Hall asked for chemical consumption by the water plant. Mr. Thompson inticated he would find that information.

Water Billing: Mrs. Myers discussed changes to the budget including the cost of postage for mailing water bills and the cost savings of online bill paying. Mr. Underwood asked about incentinves to get customers to switch to online billing. Mrs. Myers spoke of increases in computer services.

Sewer: Mrs. Myers discussed the proposed sewer budget. Mayor Hall asked about personnel services costs.

Revenues and Expenditures: Mrs. Myers discussed current and proposed revenue changes with the addition in Fire Marshal inspection fees, projected growth in building permit fee revenues, and changes to the sanitation roll cart fees of $2 per month for inside customers and $3 for outside customers. She discussed changes in PRT revenue with PRT Foundation retaining a portion of admissions revenue; she discussed anticipated changes in Park revenues, special events, fines and fees, the sale of capital assets, FEMA funding, C-funds, and transfers from the Enterprise fund, HTAX and possible transfer from savings.

Mrs. Myers spoke of 5 % increase in volumetric rate of water and the 5% increase in both the base rate and volumetric rate of sewer. Mayor Hall asked what those meant as average increases to customers. Mrs. Myers stated that the changes meant a $1 to $1.50 increase depending on whether it was an inside or outside rate, a $0.25 increase in the base rate of sewer and a $0.07 increase that equates to a $0.60 increase on the average sewer bill. She noted that in total the enterprise revenues were just over $6 million, and the general revenues were just over $7 million.

Mrs. Myers noted that the restricted funds include approximately $2 million for the police station, $1.9 million for the community center, and $525 ,000 in Hospitality fund transfer. Mrs. Bunning asked about the actual HTAX transfer. Mrs. Myers stated that it was approximately $500,000.

Mayor Hall asked about the HTAX grants that the city was making. Mrs. Myers stated that the grants would be $55,000 to the Walhalla Performing Arts Center, $10 ,000 to Oktoberfest, $10,000 to the Oconee Heritage Museum and $7,000 to the Military Museum. Mayor Hall asked for the amounts given in the previous year to each. Mrs. Myers noted that the previous total was $85,000, including $60000 for the WPA, $10,000 for Oktoberfest, $8,000 for the OHM and $7,000 for the Military Museum.

Mrs. McClain asked if there were any further questions on the budget. Mrs. Bunning asked about the chain of responsibilities. Mrs. Myers stated that she was writing checks for restricted funding and that most funding was cut off for year-end. She stated that Mrs. Miles made the transfer at her request, and that Christina and Mr. Underwood had been notified. She staed that ACOG was preparing the search for a new Finance Director. She noted that the accountant had suggested the qualification for a new finance officer. Mr. Grant asked about the cost of the ACOG assistance. Mrs. Myers stated that it would be $2,400 for the two positions. She noted that the interim finance officer assistance search was ongoing.

Mayor Hall asked about Business License roll cleanups. Mr. Underwood asked about Journal Entries. Mrs. Myers stated that those entries need to be recorded to explain how funds are used. Mrs. Bunning asked about the deadline for Journal entries. Mrs. Myers stated that the entries need to be complete by the end of August. Mr. Underwood asked about who was responsible for Journal Entries. Mrs. Myers stated it was the city's responsibility. Mrs. Bunning asked about the end of this year's work. Mrs. Myers stated that a contractual service would possibly do that work. Mrs. Bunning asked about the current Journal Entry reconciliation. Mrs. Myers stated that the work was completed up to June of 2025.

Mrs. Myers thanked the council for their consideration of the budget. Mrs. Bunning asked about the next budget meetings. Mrs. Myers stated that the public hearing was scheduled for June 29th. Mrs. Bunning asked about discussion at the June 16th meeting. Mayor Hall stated that it would be added to the next regular agenda as a discussion/action item.

Mrs. McClain asked for a motion to adjourn. Mr. Holliday made the motion and Mayor Hall seconded. The meeting adjourned at 7:22 PM.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
Public Hearing and Called City Council Meeting
July 30, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant, Lynn McClain, Sarai Melendez and David Underwood.

Staff Present: Celia Myers, Ed Halbig

Call to Order: Mayor Hall called the meeting to order at 5:30 PM, with a quorum present to conduct the meeting.

Moment of Silence: Mayor Hall called for a moment of silence.

Pledge of Allegiance: Mr. Underwood led the Pledge of Allegiance.

Approval of Agenda: Mayor Hall moved to amend the agenda to move the Executive Session to Item VII, ahead of the final reading of the budget amendment ordinance. Ms. Melendez seconded. The motion passed. Mayor Hall asked for approval of the amended agenda. Mr. Holliday moved and Mrs. McClain seconded. The motion passed.

Discussion/Action Items: Mrs. McClain reported on the meeting of July 27th, including a change to the credit card limits and an update of credit card users. Mr. Underwood asked for the rationale for the change. Mrs. McClain explained the need for higher limits due to increasingly higher material costs.

Public Hearing: Mayor Hall opened the public hearing. He noted that the Hospitality Tax budget had been passed at the previous meeting. He called for public comment. There being none, Mayor Hall closed the public hearing.

Executive Session: Mayor Hall called for a motion to go into Executive Session to discuss a personnel matter regarding the City Administrator position and a contractual matter regarding representation on the OJRSA board. Mr. Grant so moved, and Ms. Melendez seconded. The motion carried and council entered Executive Session at 5:37 pm.

Ms. Melendez left the meeting during Executive Session.

At 7:14 pm Mr. Holliday made a motion to exit Executive Session. Mr. Underwood seconded and the motion carried. Mayor Hall called for a motion to begin contract negotiations with a prospective candidate for the City Administrator position. Mr. Holliday so moved, and Mr. Underwood seconded. The motion carried.

Second and Final Reading of Ordinances: Mrs. McClain made a motion to amend the 2026-2027 budget to move $34,200 from the Water Crew Hydrants line item, to remove $20,000 from the Stumphouse Tunnel Salaries line item and to remove $3,500 from Mayor and Council Expense line item, and to the total of $ 57,700 to the Fire Salaries and Wages line item in order to fund two part-time firefighters, at the recommendation of Finance Budgeting Purchasing and Contracts Committee. Mr. Holliday seconded. The motion carried. Mrs. Bunning moved to move $30,000 from the Administration Lease and Service Contracts line item to then assign $17,000 to Administration Salary and Wages line item, $9,000 to the Administration Retirement line item, $1,000 to the Administration FICA line item and $3,000 to the Administration Health Insurance line item. Mr. Grant seconded. The motion carried. Mayor Hall called for a vote on the amended ordinance. Mr. Holliday moved to accept the ordinance as amended. Mrs. McClain seconded. The motion passed 4-2 with Mr. Grant and Mr. Underwood voting against.

First reading of Ordinances: Mayor Hall read Ordinance 2026-14 regarding the one-percent sales tax and asked for a motion. Mr. Grant moved to approve of the first reading. Mrs. McClain seconded. Mayor Hall discussed the need for a list of projects to present with second reading, and that a minimum of twenty percent of the taxes raised would go to property tax relief. Mrs. McClain stated that the proposed yearly revenues would be $413,000. The Mator asked for further discussion. There being none, the motion carried.

Mayor Comments: Mayor Hall thanked the council for their efforts, and he asked for a motion to adjourn.

Adjournment: Mr. Grant moved to adjourn the meeting. Mr. Holliday seconded. The motion carried and the meeting adjourned at 7:22 pm.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
Committees Meeting
August 4, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant, Lynn McClain, Sarai Melendez and David Underwood.

Staff Present: Ed Halbig, Cathy Whetstone, Petey Ridley, John Galbreath, Jeff Dover, Chasity Miles, Zane Thompson.

Call to Order: Mayor Hall called the meeting to order at 5:30 PM.

Parks, Recreation and Tourism Committee: Jessie Bunning called the committee to order at 5:31. She introduced Jennifer Moss, representative from the Hispanic Heritage Festival committee. Mrs. Moss spoke on the committee's progresas. Mrs. Bunning stated that Cathy Whetstone would serve as city contact for event signups. Mrs. Bunning discussed various sites for the event and their respective challenges. She asked Mr. Ridley to speak on the conflicts with the pending recreation schedule. Mrs. Bunning suggested that Mrs. Moss coordinate with Mrs. Whetstone to schedule the next planning meeting. Ms. Melendez asked about the festival budget. Mrs. Bunning noted that it was $8,000. Mrs. Bunning addressed John Galbreath, who recommended looking at the new community center fields for next year. Ms. Melendez asked about coordinating sponsorships with contacts that she has. She asked about using Sertoma Field. Mr. Ridley indicated that there was a sports event during that weekend. Ms. Melendez suggested using Owens Park as advertised, with the possibility of closing streets. Mrs. Bunning questioned whether there was time to seek a closure of a SCDOT road. Ms. Melendez agreed about the timing, but asked about street closures for other events. Mayor Hall noted that merchants preferred not having streets closed. Mrs. Bunning agreed that Owens Park had been advertised, along with Memorial Field, and that she could work to redirect signups from Memorial Field to Owens Park. She asked that Mrs. Whetstone share signup lists with Mrs. Moss. Mrs. Bunning asked for a recommendation to select Owens Field. Ms. Melendez and Mr. Grant agreed.

Past Events recap: Mrs. Bunning discussed the events of July 3rd. She stated she had an email debrief about what went well to forward to the next tourism coordinator. She discussed Music on the Green, which was delayed due to weather. Ms. Melendez asked for a copy of the email debrief.

Merchant's Market: Mrs. Bunning noted that the Merchant's Market was still on for the fall, but that there was no staff to support it. She recommended moving the fall event to the spring and contacting any vendors that had already signed up to seek to move their registrations to the spring event.

PRT director job description: Mrs. Bunning asked the committee to comment on the Job Description now that it was separate from Recreation. Mr grant and Ms. Melendez felt it was sufficient, and Ms. Melendez asked to add Events to the job title. Mr. Grant and Mrs. Bunning had no objections.

Fall sport update: Mrs. Bunning asked Mr. Ridley to present the sports update. Mr. Ridley provided the information on signups with 400 youth total. He spoke of the sports activities and youth categories, and he informed the committee of the schedule.

Community Center opening event: Mrs. Bunning stated that the Community Center had received its Certificate of Occupancy. Mr. Ridley discussed an opening event with food although a date was not yet set. Mrs. Bunning noted that there was a soft opening for athletics. Ms. Melendez suggested adding to the food offerings and asked about an estimated date. Mr. ridley suggested that it might be near the end of August.

Adjournment: Mr. Grant made a motion to Adjourn. Ms. Melendez seconded. The meeting adjourned at 6:02.

Planning, Economic and Community Development Committee: Mr. Holliday called the meeting to order at 6:03. He introduced Mr. Jeff Guibault from the Appalachian Council of Governments to present the revisions to the city's Zoning Ordinance. Mr. Guibault listed the changes to sections I through VII of the ordinance, including the addition of purpose statements for each district. He spoke of the addition of Residential Agricultural district and a second multifamily residential district. He spoke of reducing heights in some commercial districts. He spoke of adding tattoo businesses in areas of limited industrial where sexually oriented businesses were located. Mr. Underwood asked about the sexually oriented business inclusion. Mr. Guibault noted that such businesses were listed in the ordinance, but difficult to develop. Mr. Guibault discussed the addition of a Flexible Review District and changes to the sign ordinance, and inclusion of landscape and buffering requirements. Mr. Guibault discussed changes to state HB 5113 addressing mobile home exceptions and changes to the short term rental requirements. Mrs. McClain moved to take the changes to the full council. Mr. Grant seconded. The motion carried.

Staffing: Mr. Holliday asked to discuss staffing. Mr. Halbig noted that he had agreed to serve as planner for the city.

Adjournment: Mr. Grant moved to adjourn. Mrs. McClain seconded. The meeting adjourned at 6:30.

Public Works, Streets, Sanitation and Facilities Committee: Ms. Melendez called the meeting to order at 6:31.

Senior Solutions: Ms. Melendez asked Mrs. McClain to discuss the opportunity to work with Senior Solutions. Mrs. McClain introduced Doug Wright, Director or Senior Solutions for Anderson and Oconee Counties. Mr. Wright presented plans for using the Jones Street address for a facility, and he discussed the changes that would be needed, the costs that his organization would incur, and the assistance that he would seek from Walhalla. Mayor Hall discussed the possible city efforts with yard maintenance, but that the city would need assistance from donors to help with issues like paving a parking lot. He stated that the city does not contract for janitorial services, but that yard maintenance was possible. Mrs. Bunning asked about staffing for the facility and parking needs. Mr. Wright noted that the property is staffed while open and that the parking requirements would need to be for around 25 vehicles, though not all spaces would need to be paved to meet ADA requirements. Ms. Melendez recognized Mr. Galbreath, who asked about the tree removals and noted that a service would need to perform those. He stated that the city could maintain the property, but that would be in addition to the existing responsibilities of the department. Ms. Melendez recognized Mr. Ridley, who stated that the community center would provide walking opportunities for the elderly. Ms. Melendez recognized Fire Marshall Dover, who stated that a code review would need to take place at the Jones street property for the proposed use. Mrs. McClain made a motion to send the request to full council. Mrs. Bunning seconded. The motion passed.

Adjournment: Mrs. Bunning made a motion to adjourn. Mrs. McClain seconded. The motion passed.

Finance, Budgeting, Purchasing and Contracting Committee: Mrs. McClain called the meeting to order at 7:05 PM. She recognized Chasity Miles.

Cost of Living Adjustment and Step Increase Update: Mrs. Miles reported on the completion of the COLA and step increases for staff.

Draft Contract for Depot Cleaning: Mrs. McClain presented the draft RFP for the depot cleaning contract. Mr. Holliday moved to take the RFP to full council for approval. Mr. Underwood seconded. The motion passed.

Draft Contract for City Cemetery Maintenance: Mrs. McClain presented the draft RFP for the cemetery maintenance project. She noted that the RFP needed to include a reporting mechanism to mr. Galbreath's department. Mr. Holliday moved to take the amended RFP to full council for approval. Mr. Underwood seconded. The motion passed.

Adjournment: Mr. Holliday moved to adjourn. Mr. Underwood seconded. The motion passed.

General Government and Personnel Committee: Mayor Hall called the meeting to order at 7:08 PM.

Municipal Tax Relief Act: Mayor Hall stated that eh city would need to put forth a ranked list of projects for the Municipal Tax Relief Act ordinance. He discussed the types of projects and the tax relief. He asked to have a workshop with Municipa Association expertise available. He asked that the clerk contact Mr. Robert Wolfe of the MASC about availability. Mr. Underwood recognized Zane Thompson, who asked if it could be used as matching funds.

Bonding of Municipal Tax Relief Act Capital Projects: Mr. Halbig noted that the decision to bond projects to be funded through the MTRA required a distinct ordinance. Mayor Hall noted that the city had no appetite for taking on additional debt.

Adjournment: Mr. Grant moved to adjourn. Mr. Underwood seconded. The motion passed and the meeting concluded at 7:21 PM.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

City of Walhalla
Called Coiuncil Meeting
August 4, 2026 • 7:00 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Mayor Pro-Tem Josh Holliday, Jessie Bunning, Chris Grant, Lynn McClain, Sarai Melendez and David Underwood.

Staff Present: Ed Halbig, Cathy Whetstone, Petey Ridley, John Galbreath, Jeff Dover, Chasity Miles, Zane Thompson.

Call to Order: Mayor Hall called the meeting to order at 7:21PM, as the previous committee meeting ran overtime. He then called for a moment of silence.

Pledge of Allegiance: Mr. Holliday led the Pledge of Allegiance.

Approval of Agenda: Ms. Melendez moved to approve the agenda. Mr. Grant seconded the motion. The motion passed. The council then took a five-minute break and returned at 7:30 PM.

Upon return from break, Mrs. Miles asked for council authorization to transfer funds to operating to pay the city's bills. Mrs. McClain moved to authorize the transfer. Mr. Holliday seconded. The motion passed.

Mr. Grant Moved to enter into executive session. Ms. Melendez seconded. The motion passed. Council entered executive session at 7:34 PM.

Mr. Grant moved to exit executive session. Ms. Melendez seconded. The motion passed. Council ended executive session at 9:31 PM.

Mr. Holliday moved to appoint Chris Carter as interim City Administrator on a week-to-week basis. Ms. Melendez seconded the motion. The motion passed unanimously.

Mr. Holliday moved to have the city negotiate a new contract proposl for leased property. Mr. Grant seconded the motion. The motion passed unanimously.

Mr. Holliday stated that he was resigning from his council seat effective August 5th. He read from a prepared statement and thanked employees and council. Mayor Hall thanked Mr. Holliday for his service.

Mr. Holliday made a motion to adjourn. Mr. Grant seconded. The motion passed and the meeting adjourned at 9:36 PM.

Respectfully Submitted,

Edward R. Halbig
City Clerk

City of Walhalla
City Council Special Called Meeting
August 11, 2026 • 5:30 PM
Council Chambers | 206 N Church St
Walhalla, South Carolina
Minutes

In accordance with the South Carolina Freedom of Information Act, Section 30-4-10 et seq., South Carolina Code, 1976, the media was duly notified of the date, time, and place of the meeting.

Councilmembers Present: Mayor Tim Hall, Jessie Bunning, Chris Grant Lynn McClain, Sarai Melendez and David Underwood.

Staff Present: Chris Carter, Interim City Administrator, Ed Halbig.

Call to Order: Mayor Hall called the meeting to order at 5:34 PM, with a quorum present to conduct the meeting.

Mr. Grant moved to approve the agenda. Mr. underwood seconded. The motion passed.

Mrs. Bunning moved to enter executive session. Mr. Grant seconded. The motion passed. Council entered executive session at 5:35 PM.

Mrs. McClain moved to exit executive session. Mrs. Bunning seconded. The motion passed. Council exited executive session at 7:57 PM. No council action was taken.

Mr. Grant made a motion to adjourn. Mr. Underwood seconded. The motion passed and council adjourned at 7:59 PM.

Respectfully Submitted,

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Edward R. Halbig
City Clerk

Proclamation 2026-10

Proclaiming September 2026 as
National Preparedness Month in Walhalla

WHEREAS, each year, Our Nation, South Carolina and the City of Walhalla are faced with the potential for disasters, both natural and manmade, and for severe weather that can stress city, community and family resources; and

WHEREAS, The Federal Emergency Management Agency, or FEMA, emphasizes to all states, communities and citizens that it is better to be prepared for such events; and

WHEREAS, FEMA provides the guidance to “Make a Plan”, “Build a Kit”, “Stay Informed”, and “Get Invlolved” to all members of the community, both adults, and children; and

WHEREAS, the City of Walhalla and its Police, Fire and Utility Departments would like to encourage all its citizens to avail themselves to the useful information at FEMA’s ready.gov website and help do their part to improve the the strength and resilience of our great city.

THEREFORE, I, Tim Hall, Mayor of the City of Walhalla, South Carolina, do hereby proclaim September to be National Preparedness Month in the City of Walhalla. I encourage all citizens, young and old, to appreciate our blessings and to endeavor to strengthen our community.

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Mayor Tim Hall

Proclamation 2026-11

Proclaiming September 15 through October 15th as Hispanic Heritage Month in Walhalla

WHEREAS, each year, communities across our nation observe National Hispanic Heritage Month by celebrating the histories, cultures, and contributions of generations of Hispanic Americans whose ancestors came from Mexico, Spain, the Caribbean, and Central and South America, representing diverse nations and cultures that each contribute a unique and dynamic perspective to the history and progress of our state; and

WHEREAS, the theme for this year's National Hispanic Heritage Month, "Unidos, Somos Más," recognizes the importance of shared community and declares that "together, we are more"; and

WHEREAS, National Hispanic Heritage Month provides a dedicated time to honor the invaluable contributions of Hispanics and Latinos in the Palmetto State as citizens who share their vibrant culture and enrich our communities through their unwavering dedication to faith, hard work, and family; and

WHEREAS, the City of Walhalla remains committed to fostering and enhancing collaboration across sectors, cultures, and ideas; advocating for resources that promote economic and community development; and engaging with local, county, and statewide networks, including the South Carolina Commission for Minority Affairs' Hispanic/Latino Affairs Division; and

WHEREAS, we proudly recognize, support, and celebrate the 5th Annual Cultural Heritage Celebration in the City of Walhalla, recognizing that the gifts, values, and personal sacrifices of our Hispanic brothers and sisters are woven inextricably into the fabric of our shared community heritage, strengthen our society, and are vital to achieving our hopes and dreams for South Carolina;

THEREFORE, I, Tim Hall, Mayor of the City of Walhalla, South Carolina, do hereby proclaim September 15 through October 15 as Hispanic Heritage Month in the City of Walhalla. I encourage all citizens to celebrate and recognize the invaluable contributions of Hispanic and Latino communities, which have enriched and shaped the vibrant and dynamic culture of our city.

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Mayor Tim Hall

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE)

CITY OF WALHALLA)

A RESOLUTION HONORING FIRE CHIEF TERRY SANFORD FOR EXEMPLARY SERVICE AND DEDICATION TO WALHALLA AND THE SURROUNDING COMMUNITY

WHEREAS, On July 3rd, 2026 Chief Terry Sanford, while preparing for Independence Fest, received a call from employees at a local truck supply company indicating that they were in distress, and

WHEREAS, David Owens and his coworker had been exposed to exhaust fumes, and he had the foresight to get his coworker out of the building and to their vehicles where Mr. Owens managed call Chief Sanford, and

WHEREAS, Chief Sanford's concern for the safety of the caller, along with his training and experience, led him to anticipate that Mr. Owens and his coworker might need both lifesaving assistance and urgency, and

WHEREAS, Chief Sanford hurried to Mr. Owens' work where he found him incoherent, roused him, and upon seeing his condition immediately called 9-1-1 dispatch, and

WHEREAS, Chief Sanford stayed on the scene until Mr. Owens and the coworker were taken by ambulance to the hospital where it was determined that both had hade near fatal exposure to carbon monoxide, resulting indangerously low blood-oxygen levels, and

WHEREAS, Chief Sanford contacted Mr. Owens' family to make them aware of his predicament, and then met them at the hospital to check on his condition, and

WHEREAS, Mr. Owens recovered, and has shared both his story and his thanks to the Walhalla City Council for the service of their Fire Chief for "going above and beyond his calling of duty",

WHEREAS, the City of Walhalla recognizes that such dedication and professionalism contribute greatly to the safety, trust, and well-being of our community;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Walhalla that Chief Terry Sanford is hereby commended and honored for his exemplary service, quick response, and steadfast commitment to protecting the local community.

BE IT FURTHER RESOLVED that a copy of this resolution be presented to Chief Terry Sanford as a token of the City's appreciation and respect.

AND IT IS SO RESOLVED this 18th day of August 2026.

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Mayor Tim Hall

Attest:

Chris Carter, Interim City Administrator

STATE OF SOUTH CAROLINA)

COUNTY OF OCONEE) ORDINANCE 2026-15

CITY OF WALHALLA)

AN ORDINANCE TO AMEND THE CITY OF WALHALLA CODE OF ORDINANCES, CHAPTER 330, ARTICLES I THROUGH VII, OF THE CITY OF WALHALLA OFFICIAL ZONING ORDINANCE, AND MATTERS RELATED THERETO

Whereas, the City of Walhalla, a body politic and corporate and a political subdivision of the State of South Carolina (the "City"), acting by and through its City Council (the "City Council"); and

Whereas, City Council is authorized to amend zoning regulations ; and

Whereas, goals of the zoning ordinance include the orderly growth of City and standards that lead to an attractive, safe and inviting City; constructing a visually attractive and economically vibrant City; and assuring new developments relates to the character of downtown and is compatible with surrounding neighborhoods; and

Whereas, the City of Walhalla Planning Commission (the “Planning Commission”), with the assistance of the South Carolina Appalachian Council of Governments, in contract with the City, did review and propose updates to the zoning regulations; and

Whereas, the Planning Commission held a public hearing on July 13, 2026, and recommended approval;

Now Therefore: it is ordained and enacted by the City Council of the City of Walhalla, in Council assembled, that Chapter 330 shall be amended as follows:

1. The City of Walhalla Zoning Ordinance, Dated August 2026 and included herein as Exhibit A, is hereby adopted.
2. The remaining terms and provisions of the City of Walhalla Code of Ordinances not revised or affected hereby remain in full force and effect.
3. Should any portion of this Ordinance be deemed unconstitutional or unenforceable by an county of competent jurisdiction, such determination shall not affect the remainder of this Ordinance, all of which is hereby deemed separable.
4. All Ordinances, Orders, Resolutions, and actions of Walhalla City Council inconsistent herewith are, to the extent of such inconsistency only, hereby repealed, revoked and rescinded.

This Ordinance shall take effect and be in full force upon the Second Reading and Enactment by Walhalla City Council.

DONE AND RATIFIED in Council Duly assembled this ______Day of ____________ 2026.

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Tim Hall, Mayor

(seal)

ATTEST:

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City Administrator

Introduced By:

First Reading:

Public Hearing,

Second Reading

And Adoption:

REQUEST FOR QUOTE (RFQ)
City of Walhalla
City Cemetery Grounds Maintenance Services

Purpose

The City of Walhalla is requesting quotes from qualified contractors to provide grounds maintenance services for the City Cemetery. The selected contractor will be responsible for maintaining the cemetery in a respectful, clean, and well-kept condition throughout the year.

Scope of Services

The contractor shall provide the following services:

- Perform seasonal mowing of all grassed areas within the City Cemetery as needed to maintain a neat and professional appearance.
- Weed eat and trim around headstones, monuments, markers, fences, signs, trees, and other obstacles to ensure a well-maintained landscape.
- Provide off-season maintenance as needed, including spot mowing, weed eating, and general grounds upkeep to prevent overgrowth.
- Remove grass clippings and debris from headstones, walkways, and other areas following maintenance activities as necessary.
- Exercise care to avoid damage to headstones, monuments, landscaping, irrigation components, fencing, or other cemetery property.

Equipment and Materials

The contractor shall furnish all labor, equipment, fuel, tools, and materials necessary to perform the required services.

All costs associated with equipment operation, maintenance, fuel, labor, and supplies shall be included in the submitted quote. The City will not provide equipment or materials for this service.

Contractor Requirements

The selected contractor shall:

- Provide all labor and equipment necessary to complete the work.
- Maintain appropriate liability insurance.
- Perform services in a safe, professional, and respectful manner appropriate for a cemetery setting.
- Coordinate with the City regarding any unusual conditions or concerns that may arise during maintenance.

- Immediately report any damaged headstones, safety hazards, vandalism, or maintenance issues observed during service.

Quote Submission

Quotes should include:

- Company name and contact information
- Experience providing commercial, municipal, or cemetery grounds maintenance services
- Proposed pricing (monthly, seasonal, or annual, as applicable)
- Proof of liability insurance
- At least three professional references

Term of Service

The City anticipates awarding an initial one-year agreement, with the option to renew upon mutual agreement and satisfactory performance.

Reservation of Rights

The City of Walhalla reserves the right to reject any or all quotes, waive informalities, request additional information, and award the contract in the best interest of the City.

REQUEST FOR QUOTE (RFQ)
City of Walhalla
Depot Cleaning Services

Purpose

The City of Walhalla is requesting quotes from qualified vendors to provide routine janitorial and cleaning services for the City Depot. The selected contractor will be responsible for maintaining the facility in a clean, safe, and presentable condition for public use.

Scope of Services

The contractor shall provide the following services:

- Thoroughly clean the Depot following each scheduled event.
- Clean interior and exterior windows as needed to maintain a professional appearance.
- Perform a routine cleaning of the facility during each week in which no events are scheduled. This cleaning shall include, at a minimum:
  - Sweeping and mopping floors
  - Dusting surfaces
  - Cleaning and sanitizing restrooms
  - Emptying trash receptacles
  - Wiping down kitchen and common areas
- Perform a comprehensive deep cleaning of the entire facility on a quarterly basis.
- Monitor and replenish restroom and kitchen consumable supplies (toilet paper, paper towels, hand soap, etc.) as needed.

Supplies

The City of Walhalla will furnish all cleaning products, paper goods, and restroom/kitchen supplies. These items will be stored in a secured, locked storage closet within the facility.

Reporting

The contractor shall promptly report any maintenance concerns, damage, safety hazards, or other facility-related issues observed during the performance of services to:

John Galbreath
Director of Streets and Facilities
City of Walhalla
(Point of Contact for the Depot)

Contractor Requirements

The selected contractor shall:

- Provide all labor necessary to perform the required services.
- Maintain appropriate liability insurance.
- Perform work in a professional manner with minimal disruption to City operations.
- Coordinate cleaning schedules with the City to ensure the facility is ready for public use following events.

Quote Submission

Quotes should include:

- Company name and contact information
- Experience providing commercial or municipal cleaning services
- Proposed pricing (identify pricing for post-event cleanings, routine weekly cleanings, quarterly deep cleanings, or a monthly flat-rate proposal)
- Proof of insurance
- At least three professional references

Term of Service

The City anticipates awarding an initial one-year agreement, with the option to renew upon mutual agreement and satisfactory performance.

Reservation of Rights

The City of Walhalla reserves the right to reject any or all quotes, waive informalities, request additional information, and award the contract in the best interest of the City.