

STATE OF SOUTH CAROLINA )

COUNTY OF OCONEE )

RESOLUTION 2023-9

CITY OF WALHALLA )

**A RESOLUTION TO ADOPT AN EMERGENCY OPERATIONS PLAN FOR THE CITY OF WALHALLA**

**WHEREAS**, The City of Walhalla may be subjected to emergencies and disasters of all types; and

**WHEREAS**, The City of Walhalla will continue to be prepared to respond during emergencies and disasters to protect public peace, health and safety and to preserve lives and property of the people; and

**WHEREAS**, The City of Walhalla will plan and prepare in order to implement efficient emergency operations and to mitigate the effects of emergencies and disasters; and

**WHEREAS**, Such planning and operations have been a coordinated effort of local departments and agencies; and


**WHEREAS**, The City of Walhalla will coordinate emergency prevention, mitigation, preparedness, response and recovery activities through Oconee County in a manner consistent with the requirements of the South Carolina Emergency Management Division, and

**WHEREAS**, The City of Walhalla has developed, an Emergency Operations Plan to assist in its response to emergencies.

**NOW, THEREFORE, BE IT RESOLVED** by Walhalla City Council duly assembled and quorum present that the City of Walhalla Emergency Operations Plan is hereby approved and adopted and shall serve as the basis to assist citizens in time of emergency or disaster.

**AND IT IS SO RESOLVED** this 21<sup>st</sup> day of March 2023.



  
\_\_\_\_\_  
Mayor Danny Edwards

Attest:

  
\_\_\_\_\_  
Timothy B. Burton, City Administrator

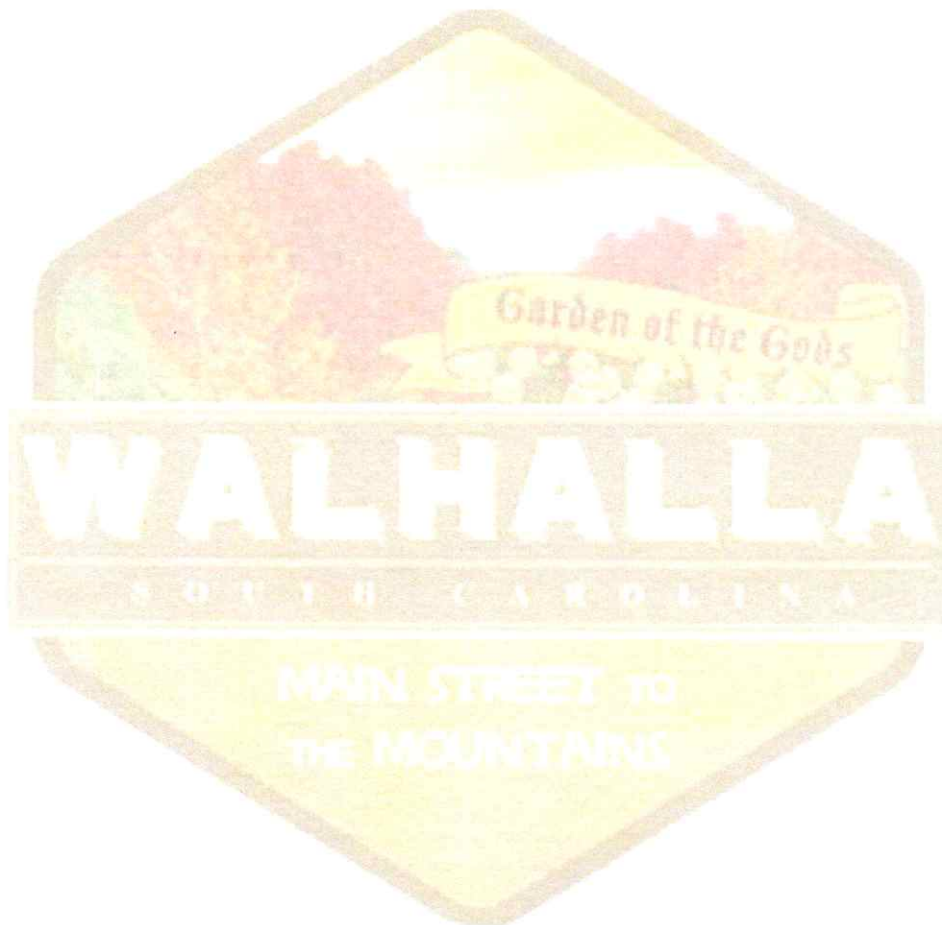
# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## City of Walhalla, South Carolina

### Emergency Operations Plan



Adopted: 3/21/23

Adopted By: City of Walhalla City Council

# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## Table of Contents

Section	Page
Record of Changes	3
General Overview	4
Chain of Command	5
Continuity of Government	5
Contact Information	6
Levels of Activation	7
Level 1	7
Level 2	7
Level 3	7
Evacuation	8
Shelters	8
Communications	8
Damage Control Plans	9-10
Fire	9
Police	9
Water	9
Street	10
Recreation	10
Notification Tree	11

# City of Walhalla

Main Street to The Mountains, EST. 1850

## Emergency Operations Plan Record of Changes

### Initial Document

Submitted By:

Timothy B. Burton

Timothy B. Burton, City Administrator

3/17/23

Date

Approved By:

Danny Edwards  
Danny Edwards, Mayor

3/21/23

Date

### Revisions

Revision Number

Revision Date

Revisor

Revision Number	Revision Date	Revisor

# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## General Overview

The City of Walhalla covers a geographical area of 4 square miles however several City services cover areas of up to 50 square miles. The population of the City of Walhalla was last recorded at 4,095 in 2021 according to the United States Census Bureau. With public safety and the continued operational level of City services in mind an Emergency Operations Plan is required. The Emergency Operations Plan for the City of Walhalla is intended to serve as a guide for City services and the public alike. This plan will layout the expected hazards and responses to each of the known emergencies that can affect our community.

**Purpose:** The purpose of this Emergency Operations Plan is to;

- I. Maximize the survival of people, prevent and/or minimize injuries and preserve property and resources in the City of Walhalla by making use of all available manpower, equipment and other resources in the event of an emergency or disaster.
- II. Provide direction, control and the continuity of government in disaster situations.
- III. Provide for the integration of resources and capabilities of local government and private sector agencies for hazard mitigation, survival and recovery operations when any disaster threatens or occurs.
- IV. Define the role and responsibilities of local government, quasi-government organizations and private agencies for the preparation and conduct of emergency operations prior to, during or after a disaster.
- V. Provide a basis for the preparation of detailed emergency operating procedures and training by local government and support organizations assigned emergency responsibilities.

# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## Chain of Command

In the event that an emergency occurs that results in the activation of the Emergency Operations Plan several City entities will converge at a central location to receive, analyze, and guide the City through the emergency. With any high functioning organizations there must be a clearly defined chain of command present. For further information see City of Walhalla Fire Department Incident Command System SOP.

The chain of command for the City of Walhalla is as follows;

- Emergency Manager - Will Bates, Fire Chief
- Deputy Emergency Manager- Tim Rice, Police Chief
- Incident Commander- To Be Determined Based on the Emergency
- Operations- To Be Determined Based on the Emergency
- Logistics- To Be Determined Based on the Emergency
- Finance- Ashley Jones, City Clerk (As needed if deemed necessary)
- Agency Representative/PIO- Brandon Burton, City Administrator

## Continuity of Government

In order to ensure continuity in operations of local government during a period of emergency resulting from disaster (natural, human caused or national security), the following line of succession shall prevail:

- I. Brandon Burton, City Administrator
- II. Ashley Jones, City Clerk
- III. Scott Parris, Utilities Director
- IV. Tim Rice, Chief of Police

# City of Walhalla

Main Street to The Mountains, EST. 1850

## Contact Information

<b>City Administrator Brandon Burton</b>	<b>C-864-364-1718 O-864-638-4343</b>	<a href="mailto:bburton@cityofwalhalla.com">bburton@cityofwalhalla.com</a>	<b>206 N Church St</b>
<b>Fire Chief Will Bates</b>	<b>C-864-985-9165 O-864-638-4345</b>	<a href="mailto:will@walhallafire.com">will@walhallafire.com</a>	<b>207 E N Broad St</b>
<b>Police Chief Tim Rice</b>	<b>C-864-710-1900 O-864-638-5831</b>	<a href="mailto:trice@walhallapd.org">trice@walhallapd.org</a>	<b>101 E Main St</b>
<b>Utilities Director Scott Parris</b>	<b>C-864-723-5804 O-864-638-4343</b>	<a href="mailto:sparris@cityofwalhalla.com">sparris@cityofwalhalla.com</a>	<b>206 N Church St</b>
<b>Public Works Director Russ Price</b>	<b>C-864-710-2036 O-864-638-4351</b>	<a href="mailto:rprice@cityofwalhalla.com">rprice@cityofwalhalla.com</a>	<b>395 S Cedar St</b>
<b>Parks and Rec Director John Galbreath</b>	<b>C-864-723-5813 O-864-638-4346</b>	<a href="mailto:jgalbreath@cityofwalhalla.com">jgalbreath@cityofwalhalla.com</a>	<b>207 N College St</b>
<b>City Clerk Ashley Jones</b>	<b>O-864-638-4343</b>	<a href="mailto:ajones@cityofwalhalla.com">ajones@cityofwalhalla.com</a>	<b>206 N Church St</b>

# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## Emergency Operations Center

The location of the City Emergency Operations Center (EOC) will be at the City of Walhalla Fire Department.

The City EOC's communications capabilities include telephone, internet and 2-way radios.

If an Incident Command Post (ICP) is established, the incident commander is the senior officer on the scene from the emergency service best suited to handle the situation. The ICP keeps the EOC informed of the situation. The City EOC will keep the County EOC informed if necessary.

## Levels of EOC Activation

### Level 1 – Standby

The Emergency Manager/ Deputy Emergency Manager monitors the ongoing situation. No activation of the EOC is needed.

Level 1 activation will result from an alert or emergency that is manageable with the departments staff only. (i.e., fire, police, water, street, recreation, etc.).

### Level 2 – Increased Readiness

Emergency Manager/ Deputy Emergency Manager staffs the EOC on a temporary basis. Additional City services directors may be called in as needed.

Level 2 activation will result from an alert or emergency that is not manageable with 1 departments staff only and requires at least 1 other department for assistance. (i.e., fire and police).

### Level 3 – Full Activation

Entire EOC staff recalled; Operational periods will be established. All City department heads, or their proxy will be in attendance. (Max Operational shift 24 hours/day).

Level 3 activation will result from an alert or emergency that requires the assistance of 2 or more departments staffing. (i.e., fire, police, water and street).



# City of Walhalla

*Main Street to The Mountains, EST. 1850*

---

## Evacuations

In the event of evacuations being required a Level 3 activation of the EOC will be required along with the assistance of the SDOC, SCDOT, Prisma Health EMS and any other organization that is needed to evacuate large numbers of the population. Evacuation routes will change depending on the emergency at hand. In the event of evacuations, the City's automated calling systems will be used to assist with getting the word out along with social media and the local news outlets.

## Shelters

In the event that Emergency Shelters are needed the City will evaluate and determine how many shelters are needed and where. The City of Walhalla Recreation Department will oversee and staff the Emergency Shelters. The City Gym and other buildings around the City will be used if necessary. If no shelter is available but the population is urged to stay in place then an alert will be sent out urging the public to shelter in place. The City's automated calling systems will be used to assist with getting the word out along with social media and the local news outlets.

## Communications

In the event of an EOC activation the fire department will hand out additional radios to be used for the emergency only to ensure that all City services have direct lines of communication to the EOC. An operational channel will be determined at that time. A full roster of City department heads and their second in commands will be passed out with telephone numbers, email and radio identifier call signs.

# City of Walhalla

Main Street to The Mountains, EST. 1850

---

## Damage Control Plans

These Damage Control Plans will be kept on site at the City of Walhalla Emergency Operations Center. In the event of EOC activation the Operations Chief will be selected based on the area of responsibility by department. The file(s) associated with the emergency will then be pulled and dispersed to the EOC staff.

### Fire Department

- Building or Area Evacuation
- Structure Fires
- Hazardous Materials Release
- Radiological Release
- Weather Related Emergencies
- Acts of Terrorism
- Mass Casualty
- Civil Unrest
- Structural Collapse
- Blood Bourne Pathogen Contamination

### Police Department

- Building or Area Evacuation
- Hazardous Materials Release
- Radiological Release
- Weather Related Emergencies
- Acts of Terrorism
- Mass Casualty
- Civil Unrest
- Active Shooter
- Structural Collapse

### Water Department

- Hazardous Materials Release
- Radiological Release
- Weather Related Emergencies
- Acts of Terrorism
- System Failure
- Structural Collapse

# City of Walhalla

*Main Street to The Mountains, EST. 1850*

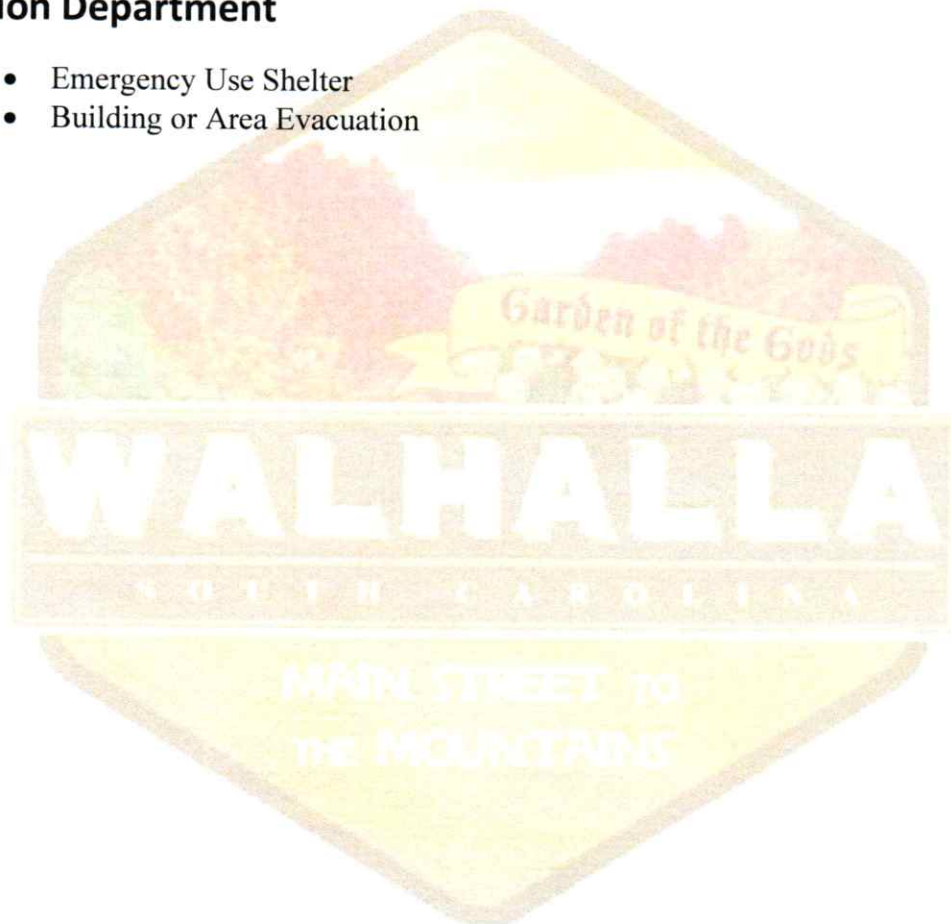
---

## Street Department

- Hazardous Materials Release
- Radiological Release
- Weather Related Emergencies
- Civil Unrest
- Building or Area Evacuation
- Structural Collapse

## Recreation Department

- Emergency Use Shelter
- Building or Area Evacuation



# City of Walhalla

Main Street to The Mountains, EST. 1850

## Notification Tree

In the event of the following emergencies, use the bulleted departments as contacts in order.

	Fire	Police	Water	Street	Rec	Admin
Evacuation	X	X		X		X
Fire/Water Failure	X		X			X
Hazmat	X	X	X	X		X
Radiological	X	X	X	X		X
Weather	X	X	X	X		X
Terrorism	X	X	X	X		X
Mass Casualty	X	X				X
Civil Unrest	X	X		X		X
Structural Collapse	X	X	X	X		X
BBP Contamination	X					X
Fatality(s)	X	X				X
Shelters	X	X			X	X